

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN

Foundation Examinations Autumn 2008



September 4, 2008

FUNCTIONAL ENGLISH Module A

(MARKS 100)
(3 hours)

Q.1 Complete the sentences with appropriate idioms.

- (i) I wish the doctor would stop _____ and tell me exactly what is wrong with me.
(a) making a mountain of the mole hill (b) telling cock and bull stories
(c) beating around the bush (d) reading between the lines
- (ii) A large contingent of the police was called to the scene, but it was just _____ as all the strikers dispersed peacefully after registering their grievances.
(a) the calm before the storm (b) a flash in the pan
(c) a storm in the tea cup (d) a rank and file exercise
- (iii) Rashid received _____ from the Chief Executive for his excellent presentation to the committee on the new power project.
(a) flying colours (b) a pat on the back
(c) key to success (d) a feather in his cap
- (iv) The recent increase in prices of fuel was _____ for the entire nation.
(a) bring to book policy (b) a sight for sore eyes
(c) a bolt from the blue (d) a snake in the grass policy
- (v) Sajid was sorrowful over his performance in the one-day cricket match. This was like _____.
(a) crying wolf (b) out of sorts
(c) crying over spilt milk (d) creating bad blood (05)

Q.2 (a) State whether the following sentences are declarative, imperative, assertive, exclamatory or interrogative. Also place the appropriate punctuation mark at the end of the sentence.

- (i) How right you are
(ii) Does he not live near the National School of Arts
(iii) There is no speed limit on this stretch of the highway
(iv) Will you please stop making that disturbing noise
(v) How could you not see that you were being duped by the fraudulent astrologer (05)

(b) Rewrite these sentences by replacing the words in brackets with the appropriate tense of the verb.

- (i) The people (flee) from their villages as the volcano erupted.
(ii) The river (flow) through a number of lovely small villages nestling in the valley.
(iii) The football match will be (broadcast) to eighty countries around the world.
(iv) Heavy rain has been (forecast) for tomorrow.
(v) Have you (read) my report yet?
(vi) Since it was founded in 1979, the company has (undergo) several changes of ownership. (03)

Q.3 Change the Voice of the following sentences.

- (i) Nobody has lived in this house since ages.
- (ii) The unemployed graduates urged the government to create more jobs.
- (iii) I counted the money and found that it was correct.
- (iv) Why did your supervisor take such a strong disciplinary action when you were innocent?
- (v) You will have to demolish the entire structure as you have not complied with the city building regulations.

(05)

Q.4 (a) Match the words on the left with their correct antonyms on the right.

Words	Antonyms
bitter	dismiss
theory	weak
opaque	practice
appoint	sweet
robust	transparent

(2.5)

(b) Match the words on the left with their correct synonyms on the right.

Words	Synonyms
candid	brave
frugal	limitless
infinite	outspoken
squander	economical
intrepid	waste

(2.5)

Q.5 From the adverbs given below, make the right selection and insert it in its correct position in the appropriate sentence.

hard *safely* *fluently* *very often* *increasingly*

- (i) Shahid loved to read books on literature and would walk for miles to borrow a book.
- (ii) A number of people in Pakistan speak two or three languages.
- (iii) It was a very steep path to the mountain peak but all the climbers reached the top.
- (iv) The local Sunday bazar is becoming crowded and dirty.
- (v) If you practice, you might become a star cricketer one day.

(05)

Q.6 Punctuate the following paragraph:

patriotism in its simplest terms means love of ones country it is an innate and primitive instinct in most human beings in the early days of the human race families clung together to make themselves secure from wild animals later many families joined together to form a tribe which defended itself against other tribes from the tribes came the nation and with national self-consciousness came patriotism we show our patriotism in a variety of small and big gestures for example we wave our national flag when our team wins an international sporting event we are willing to endure considerable hardships and even willing to sacrifice our lives for the integrity and sovereignty of our nation patriotism thus combines a diverse mix of feelings such as unity oneness pride gratitude and security for achievement of common goals of nationhood

(05)

Q.7 Consider yourself as the Chairman of the Board of Trustees of Alfalah Primary and Secondary High School, a non-profit educational institution, established in 1998 with the mission to provide free boarding, lodging and schooling facilities to the very young children who had lost their parents in the devastating earthquake in the northern region of the country.

You are required to write a Circular Letter addressed to the leading philanthropists, requesting them for donations. The letter should emphasize the good work that the Trust has done so far and its leading role in the rehabilitation and education of over 5,000 students since its inception. Describe how zealously the Board of Trustees and the entire staff is committed to the mission of the Trust in providing “parental care” and education to the orphaned and displaced children to enable them to recover from their traumatic experience and rebuild their lives. Your letter should appeal to the sense of generosity of the philanthropists and request them to participate in this noble endeavor for rehabilitation and education of the orphaned children.

Assume that your name is Abdul Aleem Khan.

(11)

Q.8 Read the following passage and answer the questions given below:

The pressures of being self-employed are inescapable. You may have to work long hours, and there will be times when things get on top of you. You may well get into debt in order to finance the enterprise. You will need to maintain your faith in your business, often in the face of other people’s doubts.

There will be times when you will feel lonely and frustrated. If you employ people, you will need to be positive and show leadership at all the times. There will be times when you need to be tough and be prepared to discipline difficult employees, or make difficult demands of your suppliers. You need to be polite and helpful, even when an awkward customer is giving you a hard time.

Many of those who successfully start their own business have the backing of their family. Working long hours may have adverse impacts on your family life and your family must be prepared for it. Also, you must be sure that your family can accommodate the risks that self-employment can bring, especially in terms of lower income in the initial stages, and the serious implications if the business fails. You must take time to talk to all members of your family who might be affected by your decision to be your own boss.

You need to ask yourself several questions before you intend to start your own business venture. Do you have the financial resources, and can you afford to risk them? For example, you might take a secured loan based on the security of your home; what are your plans if the business fails and you are forced to sell your house? Do you have sufficient experience and technical skills to perform the core functions of your new business? Are you knowledgeable enough with the market conditions to be able to assess its needs and adapt to its changes? Do you have the tenacity and discipline to see through hard times when cash inflows will be short and demands will be heavy from customers, bankers, staff, and, crucially, your family?

- (a) Give a suitable title to this passage.
- (b) State **four** types of pressures which are generally faced by individuals who choose to be self-employed vis-à-vis those who seek to work for others.
- (c) Name any **four** qualities which are vital for success of self-employed persons.
- (d) List **four** types of queries which you must ask yourself before you seriously contemplate undertaking a self-employed business proposition.
- (e) Write a précis of 100 words in your own words of the above passage. Word count carries marks.

(14)

- Q.9 (a) Write the superlative form of the following:
- | | | | | |
|----------------|------------|-------------|------------|-------------|
| (i) healthy | (ii) blind | (iii) good | (iv) many | (04) |
| (v) horizontal | (vi) top | (vii) dirty | (viii) bad | |

- (b) Write the noun form of the following words:
- | | | | | |
|---------------|------------------|-----------------|--------------------|-------------|
| (i) beautiful | (ii) devastating | (iii) fluctuate | (iv) affluent | (04) |
| (v) indict | (vi) complacent | (vii) provoke | (viii) charismatic | |

- Q.10 Select the correct word/phrase in each of the following sentences:

- (i) The government is making serious effort to help
- | | | | |
|--------|------------|-------------|-----------------|
| ▪ poor | ▪ the poor | ▪ the poors | ▪ the poor ones |
|--------|------------|-------------|-----------------|
- (ii) What's the weather like in Nathiagali? How often _____ there during the winters?
- | | | | |
|-----------|-----------------|------------|----------------|
| ▪ it snow | ▪ does it snows | ▪ it snows | ▪ does it snow |
|-----------|-----------------|------------|----------------|
- (iii) The trainee driver _____ the red light.
- | | | | |
|-----------|---------------|----------|---------------|
| ▪ saw not | ▪ did not see | ▪ no saw | ▪ did not saw |
|-----------|---------------|----------|---------------|
- (iv) All the participants in the seminar shook hands with _____.
- | | | | |
|--------------|-------------|-----------------|--------------|
| ▪ each other | ▪ one other | ▪ one the other | ▪ themselves |
|--------------|-------------|-----------------|--------------|
- (v) If the shuttle bus to the airport hadn't been so late, we _____ the plane.
- | | | | |
|----------|--------------|---------------|---------------------|
| ▪ caught | ▪ had caught | ▪ would catch | ▪ would have caught |
|----------|--------------|---------------|---------------------|
- (vi) The tragic accident was seen by most of the people _____ at the bus stop.
- | | | | |
|----------|-----------|----------------|---------------|
| ▪ waited | ▪ waiting | ▪ were waiting | ▪ who waiting |
|----------|-----------|----------------|---------------|
- (vii) It was too cold _____ outside in the verandah.
- | | |
|--------------------------------|---------------------------|
| ▪ the guests sleeping | ▪ for the guests to sleep |
| ▪ that the guests should sleep | ▪ that the guests sleep |
- (viii) The museum was housed in _____ building near the river.
- | | |
|--------------------|--------------------|
| ▪ a nice red brick | ▪ a nice brick red |
| ▪ a brick red nice | ▪ a red nice brick |
- (06)**

- Q.11 (a) Read the first sentence. Complete the second sentence so that it follows logically from the first sentence. Use the tense specified at the right side of the sentence.

(i)	The front door is open. Someone _____ it.	<i>Present Perfect</i>
(ii)	The glass door is broken. Shahid _____ it.	<i>Past Perfect</i>
(iii)	There is no water in the jug. We _____ all the water.	<i>Past Simple</i>
(iv)	How long did you live in this house? We _____ in this house for twelve years.	<i>Present Continuous</i>

(02)

- (b) Explain very briefly the following terms and give one appropriate example of each:

- | | | |
|-------|---------------|-------------|
| (i) | Abstract Noun | (04) |
| (ii) | Adverb | |
| (iii) | Preposition | |
| (iv) | Adjective | |

- Q.12 Write an essay of approximately 350 words on any ONE of the following topics. Word count carries marks.

- | | | |
|-----|---|-------------|
| (a) | Brain Drain Has Caused Immense Loss to Pakistan | (14) |
| (b) | Impact of High Food Prices on Poor People | |
| (c) | Conserve Resources and Preserve the Environment – Reduce, Recycle and Reuse | |

(5)

Q. 13 Azam and Bilal are two friends who are engaged in an intense debate on the subject of panel interviews and discussions with political leaders which are shown on various TV channels.

Azam believes that these interviews serve no useful purpose and are a waste of time of the audience, whereas Bilal is of the opinion that these interviews play an important role in informing the people of the viewpoints of the politicians on vital political, economic and social issues.

You are required to construct a dialogue between Azam and Bilal explaining their respective viewpoints. The dialogue should be based on **four** logical arguments from each person.

(08)

(THE END)