

UNIVERSITY COLLEGE LONDON

University of London

EXAMINATION FOR INTERNAL STUDENTS

For the following qualifications:-

Grad Dip M.A.

SLAIS P26: Principles of Archives and Records Management

COURSE CODE : **INSTP026**

DATE : **24-May-05**

TIME : **10:00**

TIME ALLOWED : **3 hours 0 minutes**

INSTP026: Principles of Archives and Records Management

Please answer **THREE** questions.

1. Describe briefly the structure of publicly-funded archive and records management services in one country and suggest ways in which the national system could be reorganised to improve services.
2. Discuss macro appraisal as a concept and the advantages and disadvantages of macro appraisal as compared with traditional file-by-file appraisal.
3. Discuss whether and how the principles of provenance and original order and their practical application differ between organisational records and private papers.
4. What in your view is the purpose of a first professional qualification at Masters level and what should be included and excluded?
5. Discuss ways in which archivists can contribute to a cross-sectoral (ie archives, libraries and museums) approach to cultural heritage.
6. Discuss the role of national and international standards in one area of professional practice.

END OF PAPER