

Bachelor in Information Technology (BIT)

Term-End Examination

December, 2007

CSI-21 : COMPUTER MANAGEMENT

Time : 3 Hours

Maximum Marks : 75

Note : There are **two** sections in this paper. Section A is **compulsory**. Attempt any **three** questions from Section B.

SECTION A

1. State whether the following statements are true or false : 10
- (i) A job description should not be based on a detailed job analysis.
 - (ii) The primary result of job analysis is job evaluation.
 - (iii) It is possible to get people to work more or work better in higher proportions with marginal increases in some inputs.
 - (iv) A manager or an administrator does not interact constantly with people.
 - (v) An organization structure can be based on relationships only if they exhibit a certain degree of durability and stability.
 - (vi) A budget is the systematic plan for the utilisation of material resources only.
 - (vii) Budgeting is closely connected with control.
 - (viii) The strategies of an organization are not related to the goals of that organization.
 - (ix) The essence of strategic planning is to help a company develop and sustain advantage in the market place.
 - (x) Strategy is not a means to attain the organizational ends.
2. (a) Assume that you are working in a manufacturing company. Prepare an organizational chart for such a company. 12
- (b) Explain the job description of the persons occupying different positions in the chart. 8

SECTION B

Answer any **three** questions from this section.

3. (a) Distinguish between Capital budgets and Operating budgets with examples. 4
(b) Suppose your organization is taking up a new project. Discuss how the budget for the new project will be prepared. Give an illustration to support your answer. 6
(c) How do you install a budgetary control system in an organization ? Explain with the help of an example. 5
4. (a) Explain the key elements for strategic planning. 7
(b) What is a strategic vision of an organization ? Explain with examples. 3
(c) Discuss the relationship between Strategic management and Operational management. 5
5. (a) Briefly discuss some of the major issues in managing people. 7
(b) What do you understand by Maslow's need hierarchy ? Explain the use of Maslow's need hierarchy in management. 8
6. (a) Differentiate between job description and job analysis. 6
(b) Discuss the interrelationship between recruitment, selection, placement and induction, giving examples. 9