

Centre Number						Candidate Number				
Surname										
Other Names										
Candidate Signature										

For Examiner's Use	
Examiner's Initials	
Question	Mark
1	
2	
3	
4	
5	
TOTAL	



AQA Level 1/2 Certificate
June 2015

Preparation for Working Life 4801/2

Written Paper 2

Friday 8 May 2015 1.30 pm to 2.45 pm

You will need no other materials.

Time allowed

- 1 hour 15 minutes

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **all** questions.
- You must answer the questions in the spaces provided. Answers written in margins will not be marked.
- If you need extra paper, use the Additional Answer Sheets.
- Do all rough work in this book. Cross through any work you do not want to be marked.

Information

- The maximum mark for this paper is 50.
- The marks for questions are shown in brackets.
- You are reminded of the need for good English and clear presentation in your answers. Quality of written communication will be assessed in question 5.



J U N 1 5 4 8 0 1 2 0 1

Answer **all** questions.

- 1** The advertisement below appeared in the Horswick Times.

**Millbrook College of Further Education
Poplars Road, Horswick HW14 3EF**

Places are available on our

Full-time Level 3 NVQ course in Catering

Apply to Mr Hollywood (Admissions Tutor) enclosing your current CV
and a covering letter

Further details about the course and the college can be found at
www.mcfе.ac.uk

Closing date for applications: 20th May 2015



In the space provided, write a suitable covering letter replying to this advertisement.
Please note: You are not required to write a CV.

[11 marks]

11

Turn over ►



2

Pat decides to apply for the course mentioned in the advertisement. Her CV is shown below.

Curriculum Vitae

Personal details

Name: Patricia Tomlin

Address: 77 Grange Lane, Horswick HW10 4HN

Email: PatTom22@snailmail.com

Education: Horswick High School, Holland Road, Horswick HW8 7KR

Exams to be taken (June2015):

English, Maths, Double Science, History, Food Tecnology, Art, PE

Work experience: Saturday job in Cathy's Cafe (a busy town centre cafe) – June 2014 to present day
School work experience in the kitchens of the local primary school

Interests, hobbies and achievements:

Captin of school netball team

Duke of Edinburgh Award (Silver)

Mentor Year 7 students when they start our school

Member of school's Year 11 Committee

Referees:

Mr M. Greenacre Head of Year 11

Mrs A. Ball, Kitchen Manger



2 (a) Identify **two** strengths of Pat’s CV. Explain why each is a strength.

2 (a) (i) Strength
[1 mark]

This is a strength because
.....
[2 marks]

2 (a) (ii) Strength
[1 mark]

This is a strength because
.....
[2 marks]

2 (b) Identify **two** weaknesses of Pat’s CV. Explain why each is a weakness.

2 (b) (i) Weakness
[1 mark]

This is a weakness because
.....
[2 marks]

2 (b) (ii) Weakness
[1 mark]

This is a weakness because
.....
[2 marks]

12

Turn over ►



3 Tomasz is invited for an interview following his application.
He knows that it is important to plan and prepare for an interview.
Briefly explain why Tomasz should do the following things **before** his interview.

3 (a) Research details about the college and the course. **[2 marks]**

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.....

3 (b) Complete a practice journey to the college at the same time of day as his interview. **[2 marks]**

.....
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.....
.....

3 (c) Decide what he is going to wear when he goes to the interview. **[2 marks]**

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.....
.....
.....



3 (d) Prepare some relevant questions to ask at his interview.

[2 marks]

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.....

.....

8

Turn over for the next question

Turn over ►



4 Sunita is going to an interview with a local company.

Briefly explain why the employer will ask Sunita the following questions.

4 (a) Why do you want to work for this company?

[2 marks]

.....

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.....

.....

4 (b) What personal attributes will you bring to this company?

[2 marks]

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.....

4



Turn over for the next question

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**

Turn over ►



5

Apart from making sure that you are smartly dressed and well prepared, there are a number of things that you should remember when you are actually **at the interview**.

Using relevant examples, describe what you would do to make a good impression during the interview.

The quality of your written communication will be assessed in this question.

[15 marks]

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Dotted lines for writing.

END OF QUESTIONS

15



There are no questions printed on this page

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