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# AQA CERTIFICATE

# Preparation for Working Life

4800/W

Mark scheme

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4800

June 2014

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Version 1.0: Final

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Mark schemes are prepared by the Lead Assessment Writer and considered, together with the relevant questions, by a panel of subject teachers. This mark scheme includes any amendments made at the standardisation events which all associates participate in and is the scheme which was used by them in this examination. The standardisation process ensures that the mark scheme covers the students' responses to questions and that every associate understands and applies it in the same correct way. As preparation for standardisation each associate analyses a number of students' scripts: alternative answers not already covered by the mark scheme are discussed and legislated for. If, after the standardisation process, associates encounter unusual answers which have not been raised they are required to refer these to the Lead Assessment Writer.

It must be stressed that a mark scheme is a working document, in many cases further developed and expanded on the basis of students' reactions to a particular paper. Assumptions about future mark schemes on the basis of one year's document should be avoided; whilst the guiding principles of assessment remain constant, details will change, depending on the content of a particular examination paper.

Further copies of this Mark Scheme are available from [aqa.org.uk](http://aqa.org.uk)

**Section A**

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
1	Managing Director.	<b>B</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
2	P60.	<b>D</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
3	for a response.	<b>C</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
4	curiosity.	<b>D</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
5	commission.	<b>A</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
6	an artery.	<b>B</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
7	writes in support of a person's job application.	<b>A</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
8	computer-aided design.	<b>C</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
9	are traded without barriers.	<b>C</b>	1

<b>Q</b>	<b>Accept</b>	<b>Item No:</b>	<b>Mark</b>
10	carbohydrates.	<b>D</b>	1

**Total 10 marks**

**Section B**

<b>Q</b>	<b>Accept</b>	<b>Mark</b>
11	<p>High voltage (AW) electricity / High Voltage (1)</p> <p>NOT electricity alone but qualified as dangerous/risk of electrocution</p> <p>Wear ear protection/defenders (1) <b>Protection</b> from noise.</p> <p>NOT wear ear muffs/head phones NOT just protect ears</p> <p>Corrosive liquid AW /acid / alkali (1)</p> <p>NOT toxic, irritant or hazardous. NOT description of picture. NOT burns</p>	3

<b>Q</b>	<b>Accept</b>	<b>Mark</b>
12	<p>Reference to</p> <p>preventing bacteria/germs/microbe/fungi AW (1) NOT dirt, disease, bugs</p> <p><b>transfer</b> (bacteria/germs/microbe/fungi AW) from cracks to people – food / cross-contamination (1)</p> <p>causing illness AW (1)</p> <p>Allow harm from breakage idea (1)</p> <p style="text-align: right;">Max 3</p>	3

<b>Q</b>	<b>Accept</b>	<b>Mark</b>
13	<p>Emotional (1)</p> <p>Physical (1)</p> <p>Either order.</p>	2

Q	Accept	Mark
14 (a)	£223 (2) If not; Any attempt to subtract <b>all 3</b> deductions from £290 e.g. £290 - £67 (1)	2

Q	Accept	Mark
14 (b)	Reference to 303 indicating Peter's: tax free earnings/ amount he can earn before paying tax / Personal Allowance (1)  reference to £3030 (being the amount he can earn in a year before paying tax AW) (1)  NOT the amount of tax he pays	2

Q	Accept	Mark
15	Reference to losing a job AW(1) Correct reasoning: through no fault of the worker AW / if company-department closes AW(1) IGNORE reference to payments. <b>Reference to being fired/sack = 0 marks.</b>	2

Q	Accept	Mark
16	Pay As You Earn – all needed for the mark	1

Q	Accept	Mark
17	<b>Any 2 of:</b> Likely answers will include: Redundancy / bereavement (death of someone) / serious accident (e.g break bone) / serious illness AW / big lottery win / disability / miscarriage/ victim of crime.  NOT being fired/sacked; NOT 'death' by itself  <b>max 2</b>	2

Q	Accept	Mark
18	Health and Safety <b>at Work</b> Act (1974) / Health and Safety <b>at Work</b> NOT just Health & Safety	1

Q	Accept	Mark
19	<p><b>Any 2 of:</b></p> <p>Reference to:</p> <p>Enabling the company to advertise AW (1)</p> <p>Increase market / have more potential customers AW / sell more hampers (1)</p> <p>Take online orders (AW) (1)</p> <p>contact new suppliers / maintain effective contact with suppliers (1)</p> <p>research the competition / feedback(1)</p> <p>IGNORE reference to internet-only company features.</p> <p>IGNORE reference to costs</p> <p style="text-align: right;"><b>max 2</b></p>	2

**Total 20 marks**

**Section C**

Q	Accept	
20	Hazards	Risk to Health and Safety
<p>N.B. Hazard mark must be awarded for risk mark to be accessible. If no attempts made on hazard line but hazard clearly identified on risk lines, allow marks. It must be a description not just name of object.</p> <p>Mark first 5 attempts only.</p> <p>Be careful not to mark the example which is Hazard: man standing on oil drum to reach light.</p> <p style="text-align: right;">Total 10 marks</p>		
	Woman pushing trolley can't see / boxes too high  IGNORE boxes stacked unevenly AW (1 mark)	May push into AW (and injure) another person  (1 mark)
	Man using circular saw with no eye protection (1 mark)	Spark/splinter may hit eyes AW (1 mark)
	No guard on circular saw (1 mark)	May cut himself (1 mark)
	(Gas cylinders blocking) Blocked fire exit (1 mark)	People unable to exit if an emergency (1 mark)
	Kettle plug lying <b>in</b> water/liquid or <b>wet</b> plug (1 mark)	May cause an electric shock/ electrocuted <b>when plugged in</b> AW  NOT explode or fire risk (1 mark)
	Ladder at an unsafe angle /. Man leaning off ladder AW  IGNORE reference to ladder not being held (1 mark)	Man may fall  (1 mark)
	Cat in workshop (1 mark)	May cause a worker to trip / spread germs to work surfaces (1 mark)
	<b>Max 5 marks</b>	<b>Max 5 marks</b>

Q	Accept	Mark
21 (a)	<p><b>Any 3 of:</b></p> <p>Likely skills, attitudes or qualities are:                      advertising skills / imagination or entrepreneurial skills AW /                      leadership / financial- numeracy skills AW /                      enthusiasm or can-do attitude AW /                      social-communication-people-selling skills - patience /                      organisation / commitment or perseverance AW /                      teamwork / confidence or self esteem AW</p> <p>NOT planning (in stem of question)</p> <p style="text-align: right;">max 3</p>	3

Q	Accept	Mark
21 (b)	<p>Reference to good planning helping them:</p> <p><b>organisation ideas</b> –e.g. have everything ready for the sale / run smoothly / make then fully prepared for the sale AW (1)  <b>maximise sales ideas</b> e.g. make the most money in time available AW / how to attract customers AW (1)</p> <p><b>avoiding errors ideas</b> –e.g. not make mistakes or example – under or overpriced toys (1)</p> <p>allocate roles AW effectively (1)                      identify potential barriers to success AW(1)</p> <p>NOT just be efficient; explanation required of how</p> <p style="text-align: right;">max 3</p>	3



Q	Accept	Mark
22 (a)	<p><b>Any 4 of:</b></p> <p>Likely answers are that Ellis will have:</p> <p>made eye contact (1)</p> <p>sat still / not fidgeting AW (1)</p> <p>sat upright- not slouched – good posture AW (1)</p> <p>smile (1)</p> <p>nodded head appropriately AW (1)</p> <p>sat with open stance AW (1)</p> <p>appropriate hand gestures AW / hands in lap (1) - NOT handshake</p> <p>NOT confidence</p> <p>NOT etiquette ideas</p> <p style="text-align: right;">max 4</p>	4

Q	Accept	Mark
22 (b)	<p>Ref to things Ellis will do beforehand:</p> <p>decided what to wear- good appearance AW (1)</p> <p>worked out how to get there on time / arrive early (1)</p> <p>brought CV- ROA up to date (1)</p> <p>thought of questions to ask (1)</p> <p>thought of likely questions she may need to answer (1)</p> <p>researched the course AW (1)</p> <p>practised the interview (1)</p> <p>NOT cleanliness, hygiene, breakfast, sleep ideas</p> <p>NOT politeness or etiquette ideas</p> <p style="text-align: right;">max 4</p>	4

Q	Accept	Mark
23 (a)	<p>Ref to:</p> <p>Essential spending as needs AW (1) Clear rewording to show understanding of term essential needed.</p> <p>with suitable example-(mark first example only) food, utilities, work related costs, clothes (1)</p> <p>NOT mobile phone, internet etc.</p> <p>Non-essential spending as wants AW (1) Clear rewording to show understanding of term unessential needed.</p> <p>with suitable example-(mark first example only) holidays, designer clothes, jewellery (1)</p>	4

Q	Accept	Mark
23 (b)	<p><b>Mark first answer only.</b></p> <p>An advantage of a credit card for Caroline would be:</p> <p>not having to pay immediately AW / borrow money / insurance on purchases/ may have 'bonus' scheme</p> <p>NOT security or carrying cash ideas</p> <p>NOT overdraft</p>	1

Q	Accept	Mark
23 (c)	<p><b>Mark first answer only.</b></p> <p>An advantage of a debit card for Caroline would be:</p> <p>not going into debt AW / not overspending / money moved instantly from bank AW / better control of money / no interest payments.</p> <p>NOT security or carrying cash ideas</p>	1

Q	Accept	Mark
23 (d)	<p>Likely advantages of Caroline saving for her long term future would be:</p> <p>having cash for expected events or an example of an expected event e.g.- marriage- family- house purchase- retirement – holiday</p> <p>having cash for unexpected events or an example of an unexpected event e.g. redundancy-long term illness</p> <p>ALLOW 2 examples of either type of event for 2 marks.</p> <p>gives Caroline peace of mind AW about the future</p> <p>Earning interest not enough</p> <p>IGNORE running out of money/debt ideas.</p> <p style="text-align: right;">max 2</p>	2

Q	Accept	Mark
24 (a)	<p>Ref to:</p> <p>Nico being at risk of an accident AW if under influence of drugs AW/ he may become violent- aggressive – out of control AW/ may become addicted-depressed/ as <b>emotional</b> effect (MUST be qualified)/</p> <p>possible organ damage-specific examples – HIV if shares needles/ may become sleepy or drowsy AW/ paranoia - hallucinate AW / may overdose / as <b>physical</b> effect (MUST be qualified)</p> <p>IGNORE police ideas/legality IGNORE financial or employment ideas IGNORE reference to effect to people around them IGNORE 'ill' IGNORE just 'end up dead'</p> <p style="text-align: right;">max 3</p>	3

Q	Accept	Mark
24 (b)	<p>Reference to:</p> <p>Whitney may feel vulnerable – worried – anxious - upset – afraid - irritable – angry AW /</p> <p>may feel down – sad– depressed /</p> <p>become withdrawn –have loss of confidence - loss of self-esteem – self-concept /</p> <p>as <b>emotional</b> effects (needs qualifying for the mark)</p> <p>Whitney may not want to go to work / not do well at work – not concentrate/</p> <p>Whitney may feel isolated – lonely AW/</p> <p>as <b>social</b> effect (needs qualifying for the mark)</p> <p>IGNORE Whitney may feel stressed.</p> <p>IGNORE suicide or self-harm ideas</p> <p style="text-align: right;">max 3</p>	3

Q	Accept	Mark
24 (c)	<p>Reference to:</p> <p>Rita has stimulation - is motivated- not bored – works harder AW (1)</p> <p>as <b>intellectual-mental</b> effect (needs qualifying for the mark) (1)</p> <p>learns new things - gains skills AW (1)</p> <p>IGNORE, confidence, enjoyment ideas/happy.</p>	3

Q	Accept	Mark
25 (a)	<p>Ref to a mentoring scheme as:</p> <p>an <b>experienced</b> AW worker (1)                      providing support/ guidance AW(1)                      so that Barry makes fewer mistakes AW / learns faster- more easily AW / <b>increases</b> confidence AW (1)</p> <p>NOT teaching; IGNORE helps</p>	3

Q	Accept	Mark
25 (b)	<p>1 mark for clearly identifying each method (max 3)                      1 mark for a correct description of each named method (max 3)</p> <p><b>Appraisal scheme</b> (1)                      have <b>meetings with managers to:</b> identify strengths and weaknesses / determine training needs / help set targets/ monitor progress (1)</p> <p><b>Work shadowing</b> (1)  <b>watching</b> (experienced) worker to learn how to do the job (1)</p> <p><b>Side-stepping</b> (1)                      moving to a job at the same level AW (1)</p> <p>Using <b>incentives</b> (1)- such as bonuses, commission, prizes or similar (1)                      OR                      use incentives (or example) (1) to increase motivation AW (1).</p> <p><b>NOT</b> any reference to mentoring, training or day release – included in stem of question.</p>	6

Total 50 marks

**Paper total 80 marks**