



## ITEC Level 1 Certificate in Hair and Beauty Salon Services Rationale

### Aims and Objectives

The main aim of the ITEC Level 1 Certificate in Hair and Beauty Salon Services is to enable Learners to provide services for the purpose of setting up and maintaining the condition of the Hair and Beauty Salon and its Clientele. By including Hair and Beauty in the certificate, it introduces the Learners to both vocational areas where they have the opportunity to experience the different skill areas and make informed career decisions at Level 2 and/or 3 when they realise their career preference

The ITEC Level 1 Certificate in Hair and Beauty Salon Services is comprised of 6 units

ITEC Level 1 Certificate in Hair and Beauty Salon Services QAN 500/3121/1			
Accreditation Number	ITEC Unit Number	Units	Guided Learning Hours (GLH)
T/506/6094	71	Professional Conduct in a Hair or Beauty Salon	25
A/506/6095	72	Communication in a Hair or Beauty Salon	25
F/506/6096	73	Arranging and Booking Appointments	25
J/506/6097	74	Hygiene and its Importance in Hair and Beauty Treatments	25
L/506/6098	75	Assisting with Hair Treatments	60
R/506/6099	76	Assisting with Beauty Treatments	60

**Total recommended guided learning hours for units is 220**

It also aims:

- to provide skills at Level 1 in the National Qualification Framework for those interested in the Hair and Beauty Therapy Industry
- to provide opportunities for staff in the Hair and Beauty Therapy Industry to gain a Level 1 qualification
- to qualify Learners in Hair and Beauty Salon Services at Level 1 in the Hair and Beauty Therapy Industry
- to sustain the interest of Learners wanting to work in the Hair and Beauty Therapy Industry
- to encourage knowledge and understanding for the Hair and Beauty Therapy Industry at Level 1
- to provide opportunities for Learners to focus on the development of the major Key Skills and the wider Key Skills in a Hair and Beauty Therapy context such as communicating with clients, working with others and problem solving

- to provide opportunities for Learners to develop a range of skills and techniques, personal qualities and attitudes essential for successful performance in employment in a Hair and/or Beauty Salon

### Assessment

The Learner will study the general purpose of all Hair and Beauty Treatments sufficient to be able to describe them to a client and book an appointment for the required amount of time. Their knowledge and skills will also incorporate basic knowledge of hygiene sufficient to enable them to set up a treatment area with appropriately sterilised tools and to clean the treatment area after the hairdresser/therapist has finished. Professionalism and Communication are a vital part of this training

All units are mandatory and should be taught concurrently and examined concurrently

This qualification will be internally and externally assessed using the assessment of skills as set out below. Once all of the treatment evidence documentation and underpinning knowledge have been completed, the documentation will be verified by the ITEC External Examiner

Accreditation	ITEC Unit Number	Units	Assessment	Grading
T/506/6094	71	Professional Conduct in a Hair or Beauty Salon	Internal Assessment and External Verification	Pass or refer
A/506/6095	72	Communication in a Hair or Beauty Salon	25 MCQ Paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
F/506/6096	73	Arranging and Booking Appointments		
J/506/6097	74	Hygiene and its Importance in Hair and Beauty Treatments		
L/506/6098	75	Assisting with Hair Treatments		
R/506/6099	76	Assisting with Beauty Treatments		

### Grading of the Qualification

- Learners must achieve a pass grade in all technical and underpinning knowledge units to achieve the ITEC Level 1 Certificate in Hair and Beauty Salon Services (see assessment table above)
- It is the mark for the multiple-choice knowledge question papers that forms the overall grade of the qualification – Pass, Merit or Distinction
- Assignments and treatment evidence documentation are graded pass or refer
- If a Learner is unsuccessful in any area, they will be re-assessed only in the unit(s) where they were referred
- Referrals must be completed within one year of the original assessment. The remainder of the Learner's results will stay in the ITEC system until all aspects of each unit have been allocated a pass grade

### **Recommended Prior Learning**

It is recommended that Learners should have achieved a basic level of education prior to commencing the ITEC Level 1 Certificate in Hair and Beauty Salon Services

### **Opportunities for Progression**

Once Learners have achieved the ITEC Level 1 Certificate for Hair and Beauty Salon Services they may progress on to other ITEC or equivalent awards, certificates and diplomas at Level 2, for example:

- Level 2 Diploma for Beauty Specialists
- Level 2 Diploma in Nail Art
- Level 2 Certificate in Manicure
- Level 2 Certificate in Make-up
- Level 2 Certificate in Waxing
- Level 2 Certificate in Skin Care
- Level 2 Certificate in Eyelash and Eyebrow Treatments

ITEC strongly recommends that Learners progress to the ITEC Level 2 Diploma for Beauty Specialists or a Level 2 hairdressing qualification after successfully achieving the ITEC Level 1 Certificate in Hair and Beauty Salon Services as this is valuable for employment within the Hair and/or Beauty Sector, particularly in Salons, the Health Farm/Spa Industry and in Gym and Fitness Centres

### **Opportunities for Employment**

This certificate qualifies Graduates to operate under supervision in a Beauty Salon, Clinic, Health Club, or Spa at Level 1

### **Relationship to National Occupational Standards (NOS)**

ITEC has mapped to National Occupational Standards where they exist. ITEC has ensured that best practice in the workplace has been reflected in the syllabus. ITEC has linked the qualification to the relative job roles as well as ensuring that the syllabus reflects the required level of knowledge and ability for the Therapist/Hairdresser at Level 1

### **Professional Body Membership and Insurance**

Professional Indemnity and Public Liability Insurance can be obtained at Levels 2/3 via The Complementary Therapists Association ([www.CThA.com](http://www.CThA.com)) and other Industry Associations who recognise the ITEC Diploma