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Hair & Beauty

LEVEL 1 CERTIFICATE IN AN INTRODUCTION TO THE HAIR AND BEAUTY SECTOR



Candidate name:

Candidate number:



AN INTRODUCTION TO ITEC

ITEC is the premier International Awarding Organisation for qualifications in Beauty, Complementary and Sports Therapy and now our exciting new addition of Hairdressing. As a niche Awarding Organisation we offer a variety of exciting career pathways for example:

- Traditional Beauty Therapy or the specialisms of Nail Technology and Spa
- Personal Training or the specialism of Yoga and Pilates
- In Complementary Therapy you may choose to study massage or broaden your skills to offer Reflex and Aromatherapy
- The traditional Hairdressing route or you may prefer to specialise in Barbering or African Type Hair. Alternatively there is also advanced hairdressing training to up skill and develop your techniques further

If you wish to deliver the best quality qualifications for your learners, you are in the right place.



Hair & Beauty

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STRUCTURE OF THE LEVEL 1 CERTIFICATE IN AN INTRODUCTION TO THE HAIR AND BEAUTY SECTOR

The main aim of the ITEC Level 1 Certificate in An Introduction to the Hair and Beauty Sector is to enable learners to make use of skills, knowledge and understanding to carry out structured tasks and activities in familiar contexts with appropriate guidance where needed. The ITEC Level 1 Certificate in An Introduction to the Hair and Beauty Sector is comprised of two mandatory units and three optional units. Credit value 15, with a minimum of 9 credits at or above the level of the qualification.

QCF Unit Number	ITEC Unit Number	Mandatory Units	Page no.
R/502/3981	313	Introduction to the Hair and Beauty Sector	4
Y/502/3982	314	Present a Professional Image in a Salon	5
Learners must take this optional unit:			
QCF Unit Number	ITEC Unit Number	Optional Units	
Y/502/3464	302	Skin Care	6
K/502/3467	303	Hand Care	7
T/502/3469	304	Create an Image using Colour for the Hair and Beauty Sector	8
L/502/3753	305	Shampoo and Conditioning	9
R/502/3804	306	Hair Plaiting	10
OR			
Y/502/3805	307	Plaiting and Twisting Hair	11
K/502/3470	308	Nail Art Application	12
L/502/3803	309	Themed Face Painting	13
J/502/3795	310	Basic Make-up Application	14
F/502/3796	311	Styling Women's Hair	15
A/502/3795	312	Styling Men's Hair	16
Y/502/3979	315	The Art of Dressing Hair	17
L/502/3980	316	The Art of Photographic Make-up	18

RECORD OF ASSESSMENT

- The ITEC assessment booklet has been designed to record the practical performances, written questioning and completion of the assignments as identified for each unit of the qualification.
- The recordings must be made by the assessor in black or blue ink, pencil should not be used at any time.
- The assessor should sign and date the practical performance stage after observing the candidate complete the minimum number of services successfully and meeting the assessment criteria.
- When the candidate has completed the written questions or the assignment successfully then the assessor can sign and date the unit to confirm completion.
- Once a number of pieces of evidence and have been recorded in the assessment book it is recommended that the centre's internal verifier sample the evidence to ensure it is sufficient, valid and meets the appropriate standard for the level of qualification undertaken.
- This assessment booklet must be readily available for inspection by the ITEC visiting external verifier who will sample the candidate evidence to complete the quality assurance process.

Unit complete ☐ Date __/__/__ Lecturer's/Assessor's name _____ Signature _____

Quality assured by Name _____ Signature _____ Date sampled __/__/__

Unit complete ☐ Date __/__/__ Lecturer's/Assessor's name _____ Signature _____

Quality assured by Name _____ Signature _____ Date sampled __/__/__

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Unit complete ☐ Date __/__/__ Lecturer's/Assessor's name Signature

Quality assured by Name Signature Date sampled __/__/__

Learning outcome	Assessment Criteria
1. Be able to prepare for dressing hair	1.1 Prepare the client and work area for dressing service 1.2 State the procedure for client preparation 1.3 Consult with clients to confirm their requirements 1.4 Describe the effects of different styling techniques 1.5 Evaluate the potential of the hair to achieve the desired look by identifying the influencing factors 1.6 Describe the factors that need to be considered when styling and dressing hair 1.7 Describe the physical effects of styling on the hair structure 1.8 Describe the effects of humidity on the hair structure and resulting style 1.9 Explain how the incorrect use of heat can affect the hair and scalp
2. Be able to provide a dressing hair service	2.1 Select and use styling products, tools and equipment to achieve the desired look 2.2 Describe the correct use and routine maintenance of tools, equipment and accessories 2.3 Describe the use for the range of styling products 2.4 Position self and client appropriately throughout the service 2.5 Use working methods that meet salon and legal requirements 2.6 Use styling techniques and dressing effects that take into account the identified factors 2.7 Control and secure hair effectively during dressing 2.8 Describe how to secure and control the long hair looks 2.9 State the purpose of back combing and back brushing when dressing hair 2.10 Dress hair to the satisfaction of the client 2.11 Apply finishing products to maintain the style 2.12 Evaluate the results of the treatment with the client 2.13 Describe the uses for the range of finishing products 2.14 Provide suitable aftercare advice 2.15 Describe the aftercare advice that should be provided 2.16 Follow safe and hygienic working practices 2.17 Outline safe and hygienic working practices when styling and dressing hair 2.18 Communicate and behave in a professional manner 2.19 State how to communicate in a salon environment 2.20 State the behavioural expectations within a salon environment
Assessment method:	<p>A minimum of 3 practical performances</p> <p>Practical performances <input type="checkbox"/> 1) __/__/__ <input type="checkbox"/> 2) __/__/__ <input type="checkbox"/> 3) __/__/__</p> <p>Assignment: <input type="checkbox"/> __/__/__ MCQ: <input type="checkbox"/> __/__/__</p>

Unit complete ☐ Date __/__/__ Lecturer's/Assessor's name _____ Signature _____

Quality assured by Name _____ Signature _____ Date sampled __/__/__

Learning outcome	Assessment Criteria
1. Be able to prepare for Photographic Make-Up	1.1 Produce a mood board 1.2 Outline the purpose of a mood board 1.3 Outline how to develop a mood board 1.4 Describe ways of effectively presenting a mood board 1.5 State the importance of the preparation procedures for Photographic Make-Up 1.6 Explain how natural ageing, lifestyle and environmental factors affect the condition of the skin 1.7 Describe the structure and function of the skin 1.8 Describe the position of the major facial bones
2. Be able to provide Photographic Make-Up	2.1 Select and use products, tools and equipment for Photographic Make-Up application taking into account identified factors 2.2 State tools, equipment and products used when carrying out a Photographic Make-Up application 2.3 Describe the factors that need to be considered when carrying out a Photographic Make-Up application 2.4 Describe the sequence in which make-up products should be applied 2.5 Apply a Photographic Make-Up application 2.6 Evaluate effectiveness of the Photographic Make-Up application 2.7 State methods of evaluating the effectiveness of the application of the make-up 2.8 Provide suitable aftercare advice 2.9 Describe the aftercare that should be provided 2.10 Follow safe and hygienic working practices 2.11 Outline safe and hygienic working practices when carrying out Photographic Make-Up application 2.12 Communicate and behave in a professional manner 2.13 State how to communicate 2.14 State the behavioural expectations
	No practical performances
Assessment method:	Project: <input type="checkbox"/> __ / __ / __ Internal Task Assessment: <input type="checkbox"/> __ / __ / __

Unit complete ☐ Date __/__/__ Lecturer's/Assessor's name Signature

Quality assured by Name _____ Signature _____ Date sampled __/__/__

Notes

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ITEC

Qualifications for the World

*For more information regarding
our **NEW** Qualifications in **Hair,**
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