

IGCSE Art & Design (0400) Frequently Asked Questions

Papers 1, 2 and 3

We never receive our question papers until March; can't you send them earlier?

Yes, all Centres are encouraged to submit provisional entries. Our question paper despatch department sends question papers out early to Centres who complete their provisional entries. If we do not receive your provisional entry, the question paper will be sent out at a later date – as soon as all final entries have been processed.

June Examination

If Centres provisional entries have been submitted and are loaded by January 10 then they will be despatched to Centres by March 10.

November Examination

If Centres provisional entries have been submitted and are loaded by July 10, then they will be despatched to Centres by August 18.

Can candidates use personal stereos/radio/mp3 players etc in the examination room?

No, standard invigilation requirements apply to all candidates entering a CIE examination.

Is it appropriate for my candidates to copy images from magazines and/or photographs?

No, candidates should not be encouraged to 'copy' images. Candidates are awarded marks for personal investigation, research and development of ideas and so on. They are not rewarded marks for their accuracy in copying secondary images. However, it is acceptable for them to use their own photographs in development of an idea. Paper 1 – interiors and exteriors they are advised that they may use their own photographs in the examination as it is often not possible to allow candidates to be invigilated out of the examination room. These photographs should be used creatively and not simply copied in the examination, they should also be the candidates own photographs.

Can a candidate submit work in monochrome?

Yes, but all candidates must submit some work in colour.

Does the work have to be mounted? Our Centre has limited resources and cannot afford to get the work mounted professionally.

Absolutely not, work can be mounted on ordinary paper if so desired, but it does not need to be mounted at all. Centres that do get their candidates' work mounted will not be at a more advantageous position than those who cannot. Centres should also bear in mind the added expense mounting work creates in terms of transit costs.

When should I hand out the question paper (paper 1, 2 and or 3)?

The question paper should be handed out to candidates as soon as the Centre receives it. Candidates must have at least three weeks to prepare for the examination. Centres determine when candidates will sit the examination within the given period.

When do I send the work to CIE for marking?

As soon as the candidates have sat the examination, the work should be packed separately from the other paper/s and sent to CIE. If the examination has been scheduled early within the period, do not wait until the end date before despatching the work. Work that requires drying (oil paint) must be thoroughly dried prior to despatch.

How do I send the work to CIE?

Please refer to the Appendix 1 – General Instructions in the syllabus.

Paper 5 – Coursework

Will we get the coursework sent back?

Yes, at present all coursework is returned automatically without charge.

Can the workbook be individual sheets of paper bound together?

Yes, the workbook can be a sketchbook or it can be sheets of paper bound together or sheets included in a folder. Centres must ensure that all the work is clearly labelled and that separate candidates' work is clearly labelled and is distinguishable from others.

Should we send all the work that the candidate has done during the course?

No, the work sent to CIE for moderation should be a selection. It is in the candidate's best interest to select their best work as all work should be assessed and weaker work will affect this assessment. Quality of work is far more important than quantity. Centres need to be aware of the transit costs involved. For further guidance – see Appendix 1 – General Instructions in the syllabus.

I have a candidate who has produced large/fragile work. Do I have to send it to CIE?

Not necessarily, as you are only required to send us a sample of work, do not include their work in the sample. If your entry is small and you are required to send all your candidates' work to CIE for moderation – please take photographs of the work and send us any 2D work that accompanies their large/fragile work. You should send an explanatory note with the work. As long as the photographs are good quality and provide an indication of the size/scale of the work, there should be no problem with the moderation.