



1 Thato opened a wholesale shoe business on 1 August 2018. He buys and sells on credit terms.

**REQUIRED**

(a) (i) State the purpose of a debit note received by Thato from Abebe, a credit customer.

.....  
..... [1]

(ii) Complete the following table by placing a tick (✓) to indicate how Thato would record this debit note in the account of Abebe.

credit Abebe account	debit Abebe account	no entry

[1]

(b) (i) State the purpose of a statement of account issued by Thato to Abebe.

.....  
..... [1]

(ii) State why Thato did **not** record this in his ledger.

.....  
..... [1]

Thato received the following invoice from Nyack, a credit supplier.

Thato Lot 14 Industrial Estate Somecity		Invoice Nyack Low Road Anytown	4 August 2018	
100 pairs	Men's shoes assorted sizes and styles	\$ per unit	\$	
50 pairs	Ladies' shoes assorted sizes and styles	40	4000	
		45	<u>2250</u>	
	Less 20% trade discount		6250	
			<u>1250</u>	
			<u>5000</u>	
Terms: 2½% discount for payment in 30 days				

**REQUIRED**

(c) (i) State **one** reason why Nyack allowed Thato trade discount.

..... [1]

(ii) State **one** reason why Nyack offered Thato cash discount.

..... [1]

(iii) Calculate the amount of the cheque Thato gave to Nyack on 31 August 2018 to settle the account.

.....  
 .....  
 ..... [1]

(iv) Name the ledger in which Thato would maintain Nyack's account.

..... [1]



Purchases returns journal

Date	Details	\$	\$
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

[5]

(e) Prepare the following accounts in Thato's ledger for the month of August 2018. It is **not** necessary to balance any of the accounts.

Thato  
Purchases account

Date	Details	\$	Date	Details	\$
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

Purchases returns account

Date	Details	\$	Date	Details	\$
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

Gaby account

Date	Details	\$	Date	Details	\$
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

[6]

(f) Name the accounting principle which Thato did **not** apply in **each** of the following.

	Principle
Thato debited the wages account with \$400 withdrawn from the bank for personal use.	
Thato revalued his premises by \$20 000 when the premises next door were offered for sale for \$20 000 more than Thato paid for his.	
Thato credited the sales account with \$1000 after a customer promised to purchase shoes, selling price, \$1000, next month.	

[3]

[Total: 22]

- 2 Sara maintains a petty cash book. The monthly imprest of \$120 is restored on the first day of each month.

The entries in Sara’s petty cash book for July 2018 were as follows.

Sara  
Petty Cash Book

Total received	Date	Details	Total paid	Cleaning	Postages	Sundries	Ledger accounts
\$			\$	\$	\$	\$	\$
42	July 1	Balance b/d					
78		Cash					
	4	Stamps	4		4		
	13	Parcel post	25		25		
	19	Cleaning materials	55	55			
	23	Sabeena (credit supplier)	19				19
	29	Sundry expenses	6			6	
5	30	Refund for faulty cleaning materials					

**REQUIRED**

- (a) State **one** advantage to Sara of maintaining a petty cash book.

.....  
 ..... [1]

- (b) Show the entries which would be made in the cleaning account in July 2018. It is **not** necessary to close or balance the account.

Sara  
Cleaning account

Date	Details	\$	Date	Details	\$
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

[2]

- (c) State how the double entry is completed for the item recorded in the ledger accounts column of the petty cash book.

.....  
 ..... [2]

(d) State the double entry for restoring the imprest on 1 August 2018.

debit		credit	
	\$		\$
.....	.....	.....	.....

[3]

Sara’s financial year ends on 31 July.

Hannah pays Sara a commission on goods purchased from her by Sara’s customers. The commission is paid six monthly in arrears.

Sara provided the following information.

2017		\$
Aug 1	Commission outstanding	190
3	Cheque received for commission outstanding	190
2018		
Feb 1	Cheque received for commission	200
July 31	Commission outstanding	220

**REQUIRED**

(e) Complete the commission receivable account for the year ended 31 July 2018. Balance the account and bring down the balance on 1 August 2018.

Sara  
Commission receivable account

Date	Details	\$	Date	Details	\$
<i>2017</i>					
<i>Aug 1</i>	<i>Balance b/d</i>	<i>190</i>	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

[4]





Sara understands that certain objectives must be considered when selecting accounting policies.

**REQUIRED**

(g) State what is meant by the objective of 'reliability'.

.....  
.....  
.....  
..... [2]

(h) Name **three other** objectives which should be considered when selecting accounting policies.

1 .....  
2 .....  
3 ..... [3]

[Total: 25]

**PLEASE TURN OVER**

3 Sadia runs a secretarial agency. Her financial year ends on 30 September.

She provided the following information.

	\$
At 1 October 2017	
Office equipment at cost	26 000
Provision for depreciation of office equipment	9 360
Office furniture at valuation	11 100
Rent prepaid to 30 November 2017	190
Fees owing from clients	2 880
Provision for doubtful debts	144

During the year ended 30 September 2018

Receipts	
Fees from clients	42 100
Payments	
Wages	29 800
Advertising for 15 months to 31 December 2018	3 150
Rent for 12 months to 30 November 2018	1 200
General expenses	1 775
Office furniture	1 450

Additional information

- 1 At 30 September 2018 fees owing by clients amounted to \$3120.
- 2 Office equipment is depreciated at 20% per annum using the reducing (diminishing) balance method.
- 3 Office furniture is depreciated using the revaluation method. The office furniture was valued at \$11 400 on 30 September 2018.
- 4 The provision for doubtful debts is to be maintained at the same rate as the previous year.
- 5 Cash, \$3500, taken by Sadia during the year for personal use, was debited to the wages account.



(b) Name **three** items which may appear in the income statement of a trading business but which would **not** appear in Sadia's income statement.

1 .....

2 .....

3 ..... [3]

(c) Suggest **two** reasons why Sadia's bank manager would be interested in her financial statements.

1 .....

.....

2 .....

..... [2]

(d) Name **two other** interested parties who may wish to see Sadia's financial statements.

1 .....

2 ..... [2]

[Total: 20]

4 Rizwan is a motor trader. His financial year ends on 30 September. On 30 September 2018 Rizwan opened a suspense account.

**REQUIRED**

(a) Suggest **two** reasons why it was necessary for Rizwan to open a suspense account.

1 .....

.....

2 .....

..... [2]

Rizwan later discovered the following errors in his accounting records.

- 1 Rent received, \$560, had been debited to the rent payable account.
- 2 The purchase of office equipment, \$890, had been entered in the purchases account.
- 3 The balance of the petty cash book, \$21, had been omitted from the trial balance.

**REQUIRED**

(b) Prepare journal entries to correct these errors. Narratives **are** required.

Rizwan  
Journal

		Debit \$	Credit \$
1	..... ..... ..... .....	..... ..... ..... .....	..... ..... ..... .....
2	..... ..... ..... .....	..... ..... ..... .....	..... ..... ..... .....
3	..... ..... ..... .....	..... ..... ..... .....	..... ..... ..... .....

After correcting the errors, Rizwan prepared financial statements for the year ended 30 September 2018.

He provided the following information.

	30 September	
	2017	2018
Percentage of gross profit to revenue (gross profit margin)	30.88%	33.45%
Percentage of profit to revenue (net profit margin)	15.55%	14.35%
Return on capital employed	6.13%	8.27%

**REQUIRED**

(c) Suggest **two** reasons for the change in the percentage of gross profit to revenue.

1 .....

.....

2 .....

..... [2]

(d) State the year in which Rizwan had a better control of his expenses. Give a reason for your answer.

Year ended 30 September .....

Reason .....

..... [2]

(e) Suggest **two** ways in which the percentage of profit to revenue could be improved.

1 .....

.....

2 .....

..... [2]

(f) Suggest **two** reasons for the change in the return on capital employed.

1 .....

.....

2 .....

..... [2]

[Total: 20]



**PLEASE TURN OVER**

- 5 Mark and Ella are in partnership. Their financial year ends on 31 August.

The partnership agreement provides for interest on capital, interest on drawings and an annual salary for Ella. Profits and losses are shared equally.

A separate capital and current account is maintained for each partner.

The following is an extract from the profit and loss appropriation account of Mark and Ella for the year ended 31 August 2018.

Mark and Ella  
Extract from Profit and Loss Appropriation Account for the year ended 31 August 2018

		\$	\$
Profit for the year			38 600
Interest on drawings	Mark	960	
	Ella	<u>1 280</u>	<u>2 240</u>
			40 840
Interest on capital	Mark	6 000	
	Ella	<u>4 000</u>	
		10 000	
Salary	Ella	<u>15 000</u>	<u>25 000</u>

The following additional information was available at 31 August 2018.

			\$
Capital accounts 1 September 2017	Mark		120 000
	Ella		80 000
Current accounts 1 September 2017	Mark		1 800 debit
	Ella		2 000 credit
Drawings	Mark		12 000
	Ella		16 000
Premises at cost			165 000
Fixtures and equipment at book value			24 400
Motor vehicles at book value			14 750
Trade receivables			16 800
Trade payables			19 240
Inventory			14 950
Bank			5 590 credit
Petty cash			150
Provision for doubtful debts			420





Ella has proposed that the partnership agreement should be amended so that interest will no longer be charged on drawings.

**REQUIRED**

(d) Explain why Mark is **not** in agreement with this proposal.

.....  
.....  
.....  
.....  
..... [2]

Mark and Ella are considering inviting their manager, Paul, to join the partnership.

**REQUIRED**

(e) Suggest **two** factors Paul should consider before accepting the invitation.

1.....  
.....  
2.....  
..... [2]

[Total: 19]

- 6 Josef manufactures computer accessories. His financial year ends on 31 August.  
 Josef does not have any work in progress.  
 His mark-up is 20%.  
 Josef provided the following information for the year ended 31 August 2018.

	\$	
Prime cost	30 000	
Factory overheads	<u>6 500</u>	
Cost of production	<u>36 500</u>	
Output		1 000 units

**REQUIRED**

(a) State the meaning of the term 'prime cost'.  
 .....  
 ..... [1]

(b) Suggest **two** items which may be included in the factory overheads.  
 1 .....  
 2 ..... [2]

(c) Calculate the gross profit for the year ended 31 August 2018.  
 .....  
 ..... [1]

Josef is considering purchasing a new machine costing \$15 000. He can invest additional capital of \$5 000.

**REQUIRED**

(d) Suggest **two** ways in which Josef could obtain the additional finance required to purchase the machine.  
 1 .....  
 2 ..... [2]

Josef estimated that the purchase of the machine would result in the following:

- 1 Output would increase by 20%.
- 2 Prime cost would increase in direct proportion to output.
- 3 Factory overheads would increase by \$1500.
- 4 Mark-up would have to be reduced to 18% in order to sell all the output.

**REQUIRED**

(e) Calculate the estimated gross profit for the year if the new machine is purchased.

.....

.....

.....

.....

.....

.....

.....

.....

.....

..... [4]

(f) State **four** disadvantages to Josef of purchasing the new machine.

1 .....

.....

2 .....

.....

3 .....

.....

4.....

.....

.....

..... [4]

[Total: 14]

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