

Surname	Centre Number	Candidate Number
Other Names		0



GCSE

4921/01

**PREPARATION FOR WORKING LIFE
(SHORT COURSE)**

Unit 1

P.M. MONDAY, 21 May 2012

1¼ hours

For Examiner's use only	
Number	Mark
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
Total	

INSTRUCTIONS TO CANDIDATES

Use black ink or black ball-point pen.

Write your name, centre number and candidate number in the spaces at the top of this page.

Answer **all** the questions in Section A, **both** questions in Section B and **one** question in Section C.

Write your answers in the spaces provided.

Where the space is not sufficient for your answer, continue the answer at the back of this booklet, taking care to number the continuation correctly.

INFORMATION FOR CANDIDATES

The maximum mark for this paper is 60.

The number of marks is given in brackets at the end of each question or part-question.

You are reminded that assessment will take into account the quality of written communication used in answers that involve extended writing (Questions 7b or 8b).

SECTION A

Answer all questions.

1. (a) Describe **two** ways that a fire may be caused. [2]

(i)

(ii)

(b) Identify **two** hazards that affect people during a fire. [2]

(i)

(ii)

(c) Explain, using an example, why there are different types of fire extinguishers. [2]

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(d) Explain why it is important not to lock or block emergency exit doors. [2]

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2. Using your knowledge of hazards and control measures in the workplace, complete the following chart. [8]

Hazard	Cause of accidents	Control Measure
Chemicals	Being splashed by a chemical	Wear personal protective equipment
Machinery		
Slips and trips	Slippery surface due to spillage	
Working at height	Falling off a ladder	
Manual handling		
Electricity		

3. (a) Give **three** examples of occasions when you should always wash your hands. [3]

(i)

(ii)

(iii)

(b) Explain why it is important to wash your hands thoroughly in the workplace and at home. [2]

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(c) In food preparation areas, cuts, abrasions and sores on your hands must be covered with blue waterproof dressings. Explain why this is necessary. [2]

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4. (a) Explain why it is important to have first aid facilities in the workplace. [2]

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(b) State the colour of first aid signs and first aid kits. [1]

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(c) Name **two** items you would expect to see included in a firm's first aid kit. [2]

(i)

(ii)

(d) Explain what is meant by a *First Aider*. [2]

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SECTION B

Answer both question 5 and question 6.

5. A study by the University of Arizona found that the average office worker's desk has 400 times the bacteria of an average toilet seat.

(a) Explain why there might be so many bacteria on the average desk. [2]

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(b) State **two** illnesses or injuries that could affect an office worker. [2]

(i)

(ii)

(c) Describe **three** ways to reduce the possibility of an office worker developing an illness or injury due to their work. [6]

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6. A large newly-built theme park is advertising a number of full and part-time seasonal jobs in all of its departments.

(a) What is meant by the following terms? Give an example of each one.

(i) A seasonal job [2]

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Example

(ii) A fixed-term (temporary) contract. [2]

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Example

(b) Explain why the opening of a large theme park would be so important in a rural area. [6]

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SECTION C

Answer either question 7 or question 8.

Either,

7. Gwynedd County Council has set up a loan fund of £3 million to support the county's entrepreneurs. The fund will provide loans of between £25,000 and £100,000 to help small and medium-sized businesses.

(a) In all companies there are employees who make the major decisions.
Explain the role and responsibility of a Finance Director. [2]

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(b) Discuss whether having the money to start a business is more important than a good business idea. [8]

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Or,

8. Bryn Williams is a 63 year old ex-postman. He recently applied for one of two jobs in a new car dealership. The firm was seeking enthusiastic, motivated and experienced people to sell used cars. He did not get a job, and has now found out that both the successful applicants were young men in their early twenties.

(a) Explain what is meant by the term *age discrimination*. [2]

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(b) Discuss whether Bryn has a case to complain to an Employment Tribunal that he has been discriminated against because of his age. [8]

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