



Centre Number

71	
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Candidate Number

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General Certificate of Secondary Education  
2014

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## Learning for Life and Work: Modular

Unit 5

Employability

[GLW61]

MV18

FRIDAY 9 MAY, AFTERNOON

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### TIME

45 minutes, plus your additional time allowance.

### INSTRUCTIONS TO CANDIDATES

Write your Centre Number and Candidate Number in the spaces provided at the top of this page.

Write your answers in the spaces provided in this question paper. Complete in blue or black ink only.

The insert (containing **Source A**) is to be used for Questions **4** and **5** in **Section B**.

Answer **all** questions in this paper.

### INFORMATION FOR CANDIDATES

The total mark for this paper is 40.

Quality of written communication will be assessed in Questions **4** and **5**.

Figures in brackets printed at the end of each question indicate the marks awarded to each question or part question.

## Section A

Answer **all** questions in this section.

**This question is about recruitment and selection practices for employment.**

- 1 (a) Name one source where a young person could get information about job vacancies. [1 mark]

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- (b) Identify and explain **one** reason why it may be necessary for an employee to gain more qualifications. [2 marks]

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- (c) Identify and explain **one** reason why it is important for a student to research the career that they would like to pursue. [2 marks]

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**This question is about the impact of globalisation on employment.**

**2 (a)** Complete the following sentence: [1 mark]

Pairing towns and cities across the world as a way of making links between nations is called

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**(b)** Explain **one** reason why transporting goods may present problems to businesses trading abroad. [2 marks]

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**(c)** Explain **one** way in which people emigrating from Northern Ireland will affect the Northern Ireland economy. [2 marks]

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**This question is about rights and responsibilities of employers and employees.**

**3 (a)** Name **two** environmental issues which businesses must be aware of.

1. [1 mark] \_\_\_\_\_

2. [1 mark] \_\_\_\_\_

**(b)** Identify **and** explain **two** health and safety procedures which an employer could put in place to safeguard his employees.

1. [2 marks] \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. [2 marks] \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(c)** Identify **and** explain **two** reasons why an employer owes a duty of care to their employees.

1. [2 marks] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. [2 marks] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Section B

Answer **all** questions in this section.

4 Read **Source A** and use it to help you answer this question.

(a) Explain what is meant by

(i) Post 16 courses [2 marks]

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(ii) re-train [2 marks]

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**THIS IS THE END OF THE QUESTION PAPER**

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For Examiner's use only	
Question Number	Marks
1	
2	
3	
4	
5	
<b>Total Marks</b>	

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**General Certificate of Secondary Education  
2014**

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**Learning for Life and Work: Modular**

**Unit 5**

**Employability**

**[GLW61]**

**FRIDAY 9 MAY, AFTERNOON**

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**SOURCE A**

## **Insert: Employability**

**For use with Questions 4 and 5.**

### **SOURCE A**

#### **Qualifications and Jobs**

Qualifications are important when applying for jobs. Employers place importance on the application form and so job applicants should complete this form to a satisfactory standard. They should return it before the deadline in order to be considered for an interview. Applicants will be placed on a shortlist and informed if they have been chosen for interview.

Some employees choose to join a trade union when they start work. Trade unions provide members with information on their rights and entitlements in the workplace and can sort out grievances and disputes for employees. However members may not agree with various decisions made by the trade union, especially if they have to go out on strike.

Source: Chief Examiner