

Exemplar Coursework

PROBLEM TYPE: Desktop Publishing using standard range of skills		Total Marks Awarded: 24/40	
FEATURES of SOFTWARE USED: Text and image/graphic frames, Formatting issues, Import of pictures from scanner/Internet, Resizing of frames, Use of logos, Resize & positioning text/graphics on special size paper/card or other output.			
GENERAL COMMENTS: A straightforward project with well structured but sometimes brief documentation. A well completed identify section but followed by a weaker analysis due to lack of depth with regard to the coursework criteria. The design section was precise and given the maximum allowable mark of 6. Further detail with regard to the features of DTP software to be used, and how they were used to solve the problem, could have helped achieve marks toward the maximum of 30.			
PROCESS	RANGE	EVIDENCE	COMMENTS
Identify 4 marks	0 - 5	<p>The problem has been given and this has been expanded.</p> <p>A choice of software has been made and reasons for this have been stated.</p> <p>Possible solutions have been considered addressing both manual and software alternatives.</p> <p>Clear and quantifiable objectives stated.</p>	<p>The candidate should have identified the problem and chosen a real user.</p> <p>Candidate could have made their choice after exploring possible solutions.</p> <p>Further manageable objectives could enable the candidate to extend the project.</p>
Analyse 5 marks	0 – 6	<p>Hardware requirements are indicated although these should include those required by the user.</p> <p>Software choice established.</p> <p>Data inputs and sources identified.</p> <p>Methods of validation/verification have been stated but briefly.</p> <p>Some explanation of processing of the solution provided but again this is brief. Data flowchart is good.</p> <p>Outputs are discussed briefly.</p> <p>Security issued mentioned.</p>	<p>Use of specific hardware equipment (why and how) should be described further.</p> <p>The candidate could have explained how the other software was to be used. As the logo may have been new the user would have supplied this data. These are not necessarily related to the problem.</p> <p>Discussion regarding the input, processing and output of the data (graphics and text) should have been expanded.</p> <p>An idea of the amount of data to be backed up should have been stated.</p>
Design	0 – 6	<p>Initial ideas/designs accurately described. User comments made on initial designs.</p> <p>Good details of final designs provided.</p>	<p>Further discussion could have been included that clarified user comments.</p>

5 marks		Outline of a test plan provided which relate to original objectives.	Test plan could indicate data to be tested.
Implement 6 marks	0 – 8	Clear annotations of the hard copy are included. Testing has been carried out and evidence is provided through a testing summary and good annotations. Errors are highlighted and a process of error correction is pursued.	Some detail of the features of the software used should have been stated to show how objectives were implemented. A final finished DTP document with sample details filled in should have been provided as evidence of implementation.
Evaluate 4 marks	0 – 5	The candidate has reviewed the objectives of the solution. Some user comments are included. Further enhancements and improvements have been suggested.	A letter from user could have been included to demonstrate a more formal response and the candidate could have made further comments on the outcome. Some further critical comments by the candidate could have also been included.
TOTAL 24			
Comments on the Quality of Written Communication: Level 2			