

Health and Social Care

OCR GCSE 1493 Unit 4869 Health, Social Care and Early Years Provision
Portfolio Summary Form

Please read the instructions printed at the end of this form before completing.

Specification Code	1493	Unit Code	4869	Session	Jan / June	Year	2	0	0
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Centre Name		Centre Number				
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Candidate Number	Candidate Name	Teaching Group/Set	Marks for individual Strands					Total /50	For Moderator's use
			a/7	b/9	c/8	d/11	e/15		

Guidance on Completion of this Form

Marking and Internal Standardisation

- 1 Teachers must be thoroughly familiar with the appropriate sections of the specification and with the general portfolio regulations.
- 2 This form should only be used for recording portfolio marks for Unit 4869 of 1493. A print out from a suitable software package is an acceptable alternative to this form if the same information is given.
- 3 Complete the information at the head of the form.
- 4 The candidate number and the teaching group/set should be shown.
- 5 Carry out internal standardisation to ensure that the total marks awarded to the candidates reflect a single valid and reliable order of merit for the unit.
- 6 Enter the marks for each of the strands in the appropriate spaces, together with the total mark out of 50.
- 7 Ensure that all mark transcriptions and additions are independently checked.
- 8 You are advised to keep a copy of this form for reference.