

NOTICE TO CENTRES

FAO: Head of Geography

Date: 10/12/10

Subject: GCSE Geography A (J380)

UNIT A674 - PRE RELEASE RESOURCE BOOKLET

Pre-release Resource Booklets will be despatched to centres at the end of March each year. For the June 2011 session teachers are allowed to open the Resource Booklets from 01/04/11. For future sessions the date will be equivalent to this (taking into account weekends and holidays) and will be clearly indicated on the top of the Resource Booklet. This enables enough time for teachers to cover the recommended 6 hours of teaching time in class with candidates, taking into consideration study leave and holidays.

All original copies must be handed in at the end of each lesson. However, centres may allow candidates to take home photocopies of the Resource Booklet during the preparation time. These photocopies can include all, or parts of, the booklet.

The original booklet **must not** be allowed home, but retained in the centre and **must** be kept clean and unannotated ready to be taken into the examination room.

OCR will **not** be providing a second copy of the booklet per candidate. Centres are responsible for ensuring the booklets used in the examination are clean and have no markings on them to ensure all candidates are treated fairly.

If you have any queries about this notice, please call our Customer Contact Centre on 01223 553998.