

Business and Communication Systems

**A266/01 and 02 Controlled Assessment
Controlled Assessment Cover Sheet**

<i>Centre number</i>					
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<i>Series and year</i>	June 20__
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<i>Centre name</i>	
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<i>Candidate name</i>		<i>Candidate number</i>			
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Please fill out the mark awarded for each activity under the correct *Band* and then transfer to the *Task total* column.

Task 1	Band 1	Band 2	Band 3	Task total
Activity a	(1, 2 marks)	(3, 4 marks)	(5, 6 marks)	(6 marks)
Activity b	(1, 2)	(3, 4)	(5, 6)	(6)
Activity c	(1, 2)	(3, 4)	(5, 6)	(6)
Activity d	(1, 2)	(3, 4)	(5, 6)	(6)
Activity e	(1, 2)	(3, 4)	(5, 6)	(6)
Activity f	(1, 2, 3)	(4, 5, 6)	(7, 8, 9)	(9)
Report *	(1, 2)	(3, 4)	(5, 6)	(6)
Task 2	Band 1	Band 2	Band 3	Task total
Content	(1, 2, 3)	(4, 5, 6)	(7, 8, 9)	(9)
Document *	(1, 2)	(3, 4)	(5, 6)	(6)
			Overall total (Transfer to MS1)	/60

(Figures in brackets are maximum available marks.) (* indicates QWC is assessed)