

GCSE BUSINESS STUDIES (3503) – RECORD SHEET

SUMMER 200_ EXAMINATION SERIES



Candidate Name:

Candidate No:

Centre Name:

Centre No:

1. DEMONSTRATE knowledge and understanding of the specified subject content (Each ticked box is equal to ONE mark)

1.1 Demonstrate basic knowledge or identify basic factors	<input type="checkbox"/>	1.4 Recognise constraints	<input type="checkbox"/>	1.7 Consider alternatives	<input type="checkbox"/>
1.2 Identify sources of knowledge – text, people, organisations, electronic – any 2	<input type="checkbox"/>	1.5 Recognise differences or check availability	<input type="checkbox"/>	1.8 Show sound knowledge or recognise relationships	<input type="checkbox"/>
1.3 Identify business aims or objectives	<input type="checkbox"/>	1.6 Consider influences	<input type="checkbox"/>	1.9 Show critical understanding or make comparisons	<input type="checkbox"/>

2. APPLY knowledge and understanding using appropriate terms, concepts, theories and methods effectively to address problems and issues (Each ticked box is equal to ONE mark)

2.1 State basic terms or concepts or theories	<input type="checkbox"/>	2.4 Consider issues or legislation	<input type="checkbox"/>	2.7 Recognise strengths and limitations of ideas used and make decisions	<input type="checkbox"/>
2.2 Apply basic methods	<input type="checkbox"/>	2.5 Apply methods relevant to topic	<input type="checkbox"/>	2.8 Effectively address topic	<input type="checkbox"/>
2.3 Prepare basic action plan or business plan	<input type="checkbox"/>	2.6 Develop action plan or business plan	<input type="checkbox"/>	2.9 Present action plan or business plan with supporting documentation	<input type="checkbox"/>

3. SELECT, organise, analyse and interpret information from various sources to analyse problems and issues (Each ticked box is equal to ONE mark)

3.1 Select a relevant source or gather basic information	<input type="checkbox"/>	3.4 Gather additional information from a minimum of 3 sources or show some ability to organise and use	<input type="checkbox"/>	3.7 Organise a systematic gathering of information from 4 sources	<input type="checkbox"/>
3.2 Record information	<input type="checkbox"/>	3.5 Review or interpret information	<input type="checkbox"/>	3.8 Apply information to task and use effectively	<input type="checkbox"/>
3.3 Collate information	<input type="checkbox"/>	3.6 Consider alternatives	<input type="checkbox"/>	3.9 Prepare a logical and comprehensive report or presentation	<input type="checkbox"/>

4. EVALUATE EVIDENCE, make reasoned judgements and present conclusions accurately and appropriately (Each ticked box is equal to ONE mark)

4.1 Make basic comments	<input type="checkbox"/>	4.4 Consider results or make limited attempt at analysis and conclusion	<input type="checkbox"/>	4.7 Evaluate outcomes and indicate possible improvements	<input type="checkbox"/>
4.2 Relate conclusions to task	<input type="checkbox"/>	4.5 Distinguish between facts and opinions and draw limited conclusions	<input type="checkbox"/>	4.8 Produce a detailed evaluation, suggest and justify relevant improvements	<input type="checkbox"/>
4.3 Make basic reference to financial or social or environmental effects	<input type="checkbox"/>	4.6 Consider financial or social or environmental effects	<input type="checkbox"/>	4.9 Link financial or social or environmental effects to suggestions	<input type="checkbox"/>

NB Candidates may score at any point but Teacher-Examiners and Moderators must be satisfied that the candidate is generally meeting the level indicated.

The piece of coursework MUST be annotated with the assessment criteria numbers from the Record Sheet. The piece of coursework must then be attached to the Record Sheet.

TOTAL (Max 36)

Declaration of Authentication: I declare that the work submitted for assessment has been carried out without assistance other than that which is acceptable under the scheme of assessment.

Mark out of 36

X 2

+ QWC (mark out of 4)

= Total Mark

Signed (candidate) Date

Signed (teacher) Name of teacher