

NOTICE TO CENTRES

FAO: Exams Officer/Head of Art & Design Department

Date: September 2010

Subject: Entry Level Certificate R300–R3006, GCSE Art and Design J160–J166,
and GCE Art and Design H160–H166 and H560–H566

DON'T FORGET TO SUBMIT YOUR ART & DESIGN ESTIMATED ENTRIES

We would like to remind you that, if you are using the above specifications, you **must** provide us with estimated entries by the deadline of **10 October 2010** so that we can send you 'early release' question papers for the June 2011 series.

These early release papers are essential for candidates to prepare for the OCR-set work (ELC), OCR-set task (GCSE) and controlled assignments at GCE AS Level and A2 Level.

Once we have received your estimated entries, we will send question papers to your centre during November. (If you do not receive your question papers by the start of December 2010, please call our Customer Contact Centre on 01223 553998.)

Heads of Department and teachers will have restricted access to these papers before being able to release them to candidates from 1 January 2011 (ELC and GCSE) and 1 February 2011 (GCE).

For further guidance, please refer to the relevant *Information for Teachers* sheet which is sent out at the same time as the question papers.

If you have any queries about this notice, please call our Customer Contact Centre on 01223 553998.