

INFORMATION FOR CANDIDATES

Task 4 (Formal)

Situation

You are on work experience with a large company and because of your knowledge of French you are asked to telephone to place an order with a French company for some ICT equipment and consumables.

Task

Read the memo from your boss and carry out the task.

Your teacher will play the part of the sales person and will start the conversation.

MEMO

Please could you telephone Ordinafrance to order the following:

- **200 PH compatible inkjet cartridges (Black)**
- **100 PH compatible inkjet cartridges (Colour)**
- **5 USB Hubs (4 port)**

(Find out if they have any 6 port ones, and if they do, order them instead)

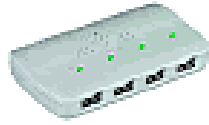
- **500 90 minute CD-Rs.**

(Can they offer a special price for 500?)

Please remind them that 3 weeks ago we ordered a Spycam and we have not received it yet. Find out when it is coming!

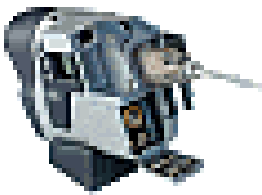
Don't forget to give our order No MB5609 and ask when delivery will be. Ask if they do a discount for this order.

Task 4



**USB Hub 4 PORTS
€50**

**USB Card PCI
Version 1
€35**



**Spycam Digital
camera
€199**



**CD-R 90 minutes €5 each
10 for only €10**

Cartridges: Special offers	Each	6 pack
Sonop Model 230587 Colour	€15	€65
Sonop Model 230586 Black	€9,99	€45
PH Model PH456 Colour	€23	€80
PH Model PH454Black	€12	
Compatible cartridges	PH Black €8	€60
	Colour €12	€90



**Discs Nyso 5,5"
High density 10 x €12**



**Storage case
for 10 CDs €20**

INFORMATION FOR TEACHERS

Task 4

Situation

The candidate is on work experience and is telephoning the order department of Ordinafrance to place an order for some ICT equipment and consumables. You play the role of the sales person in the order department.

Task

The candidate should place the order for the items on the memo. They should also mention a previous order they have placed which has not arrived and ask some questions about the order and the products.

The list below is to help you. It is not intended to be prescriptive or exhaustive. Interaction is expected (not just a succession of questions and answers) and it is hoped that candidates will 'take the lead' after your introduction. Ask any other questions of your own to enable the conversation to flow as naturally as possible. Remember that questions that require yes or no answers should be followed up with a why / where / how question to give the candidate the opportunity to provide more detail. 'H' indicates questions that are generally more suitable for those seeking grades C-A*.

Quelles cartouches voudriez-vous commander mademoiselle/monsieur?
Nous n'avons pas des cartouches PH compatibles en noir. Est-ce que vous voudriez commander d'autres cartouches? H
Oui. Nous avons deux hubs USB à 6 ports. Un hub de la marque Sonep et un autre de la marque PH. Qu'est-ce que vous préférez? H
Le hub Sonep coûte €60 et le hub PH €70.
Oui, certainement. Nous pouvons vous offrir une réduction de 5% pour 500 CD-R.
Quand avez-vous commandé la caméra ?
Vous avez donné un numéro de commande ?
Il y a un problème avec la livraison. Nous n'avons plus de caméras Spycam.
Nous pourrions vous offrir un autre modèle un peu plus cher. H
C'est un Spycam 2 qui est de qualité supérieure. Voudriez-vous une brochure ? H
Ça coûte €225 et le délai de livraison est une semaine.
Quel est votre numéro de commande ?
Notre offre spéciale cette semaine est un lot de 10 disquettes Nyso pour le prix de €10. Est-ce que cette offre vous intéresse ? H
Quel est votre numéro de téléphone ? Quel est votre nom ? Avez-vous un fax ?

INFORMATION FOR CANDIDATES

Task 5 (Informal)

Situation

You are working for a media company and have been involved in the organisation of one of the events on the sheet this year and last. You have invited a French friend over for the media festival.

Task

Use the publicity leaflet to explain what events will be taking place. You will also need to describe the event you organised last year.

Your teacher will play the part of the visitor and will start the conversation.

Task 5

Media Festival

Visit **'FILM FEST'** at The Drayton Centre 3rd –10th June (10am – 6pm daily). Truly a week to remember! Call (01256) 564356 or visit www.filmfestseatown.co.uk for more details.

Are you the next Sara Cox or Scott Mills? Do you long to “burn the tracks” live?

Then come to **'RADIO Buzz'** and experience being a real DJ, you can also win the chance to be live all week with Dave Moral from **RADIO Buzz!**

Why not come down to the Granbury centre from 10am – 5pm daily from 5th June – 12th June! Will be guaranteed to be a fun packed week!

Phone us on (01256) 562198 or go to our fantastic website for a virtual tour of the planned computer festival and the Granbury Centre at www.granburyconferences.com

INFORMATION FOR TEACHERS

Task 5

Situation

The candidate works for a media company and has invited you over for a media festival taking place this week in his/her town. The candidate has been involved in the organisation of one of the events for the last two years. The teacher plays the role of a French visitor.

Task

The candidate should give details about the events and explain his/her role in the organisation of one of them this year and last.

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Qu'est-ce que tu veux faire aujourd'hui?

Aimes-tu les films?

Quelle sorte de films aimes-tu?

Quel est ton acteur préféré/Quelle est ton actrice préférée? Pourquoi? (H)

Quel est le dernier film que tu as vu? C'était comment? (H)

Qu'est-ce que tu aimes faire pendant tes heures libres?

Ça commence à quelle heure?

Tu aimes écouter la radio?

Tu vas souvent à la disco?

Aimes-tu danser?

Quelle sorte de musique préfères-tu? Pourquoi? (H)

Je voudrais visiter la station radio et toi?

Tu as un ordinateur?

Quelle sorte d'ordinateur as-tu?

Quel événement as-tu organisé? (H)

Qu'est-ce que tu as fait exactement? (H)

C'était comment l'année dernière? (H)

INFORMATION FOR CANDIDATES

Task 6

Situation

You are working at “Mobile Communications” and have been asked to tell a visitor from France about the company and personnel within the company.

Task

Your teacher will play the part of the French visitor. Using the stimulus material tell the visitor about the following:

- The company and where the branches are situated
- The range of products
- The key personnel in this office and your opinion of them
- Your own role within the company

Task 6

Mobile Communications



Mobile Communications is the leading manufacturer of mobile telephones and pagers
We have factories in Devon, Kent and Wales

Our most popular range this year is our 3670 range with a basic model starting at £39

(Up to the multi-feature 3670IP at £155)

The company was formed in 1996 by Cliff Griffin. The first factory was in Wales.

Key Personnel

Gordon Oliver = Managing Director

Rachel Beckett – Sales Manager

Peter Williams – Export Manager

Shazia Khan – Advertising Manager

INFORMATION FOR TEACHERS

Task 6

Situation

The candidate is working at Mobile Communications and you play the role of a French visitor.

Task

You should ask about the company and the range of products. You should ask about the personnel employed in that branch and what the candidate's own job entails.

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Qu'est-ce que vous fabriquez?

Quelle est la clientèle?

Combien de succursales y-a-t-il?

Où sont les usines?

Quelle est l'histoire de la compagnie? (H)

Qui a établi la compagnie? Quand? (H)

Quelle est la gamme de produits la plus populaire? (H)

Quel produit est-ce que vous préférez? Pourquoi? (H)

Comment s'appelle le chef des ventes?

Comment est-il?

Qui est le PDG de la compagnie?

Qu'est-ce que faites dans la compagnie?

Depuis combien de temps travaillez-vous ici?

Comment trouvez-vous le travail?

INFORMATION FOR CANDIDATES

Task 7 (Formal)

Situation

You are working on the information desk at a media show. A French visitor comes to ask for information.

Task

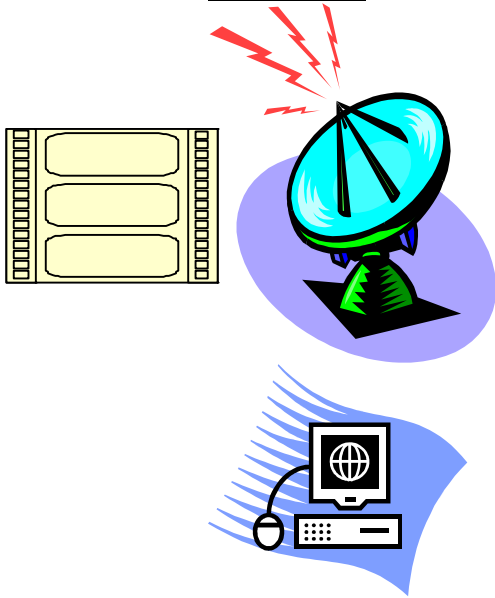
Your teacher will play the part of the French visitor. Using the stimulus material tell the visitor about the following:

- The companies represented at the show and their products
- Your opinions of products you have purchased
- Special events throughout the day

Task 7

Media and Communications Show

First Floor



Stand 1 Mobile Communications: Mobile phones and pagers

Stand 2
Computer Wonderland: Computers & accessories

Stand 3
DVD Land: For the latest DVD feature films

Stand 4
Video World: Digital cameras and digital video equipment

Ground Floor

Stand 5
TV & Radio Ltd: For the latest TV & radio equipment

Stand 6
Andy Brown Film Studios: Your local film producer

Stand 7
Mega Radio: Your local radio station

Stand 8
Megaplex Cinema: Check out our programme and cinema saver tickets

EVENTS include:

- 10.30 Visit Stand 7 to join in with an on-air quiz with big prizes! Win a holiday to Spain.
- 11.30 Demonstration of the latest computer equipment and software at Stand 2.
- 13.20 Meet Grant Harris and Lucy Willigan, stars of "Love Hurts" at Stand 6.
- 14.15 Free showing of "The Knife", a new DVD release at Stand 4 (run time 90 minutes)
- 15.30 The search is on for film extras! If you are aged 15-19 visit Stand 6.

INFORMATION FOR TEACHERS

Task 7

Situation

You are playing the role of a French visitor to the Media and Communication show. The candidate is working at the information desk.

Task

The candidate should give details about the different companies represented and the events which will be taking place throughout the day.

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Où est le stand de la compagnie "Video World"?

Qu'est-ce que la compagnie fabrique?

Où est le stand des portables s'il vous plaît?

Les billets pour le cinéma coûtent cher ?

Où sont les toilettes?

Il y a un café?

Qu'est-ce qu'on peut manger dans le café?

Comment s'appelle la station de radio?

Où se trouve la station de radio?

On peut acheter un ordinateur ici?

Avez-vous un ordinateur?

Quand l'avez vous acheté? (H)

Comment le trouvez-vous? (H)

Quel est le programme aujourd'hui?

Qu'est-ce que je peux faire ce matin?

Et cet après-midi?

Il y a des films aujourd'hui?

A quelle heure est le film?

Avez-vous vu le film? (H)

Qu'est-ce que vous en pensez? (H)

Quelles compétitions y a-t-il? (H)

INFORMATION FOR CANDIDATES

Task 8

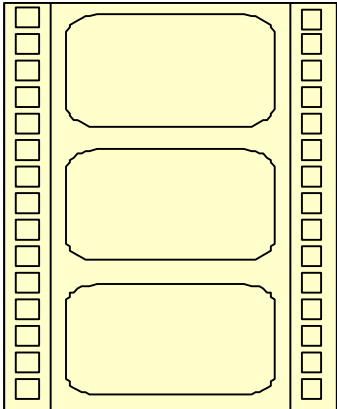
Situation

You have seen an advertisement and decided to apply for summer work experience in France. You telephone the company to enquire about the opportunities available. Your teacher plays the French speaking manager of the company and will ask questions about yourself.

Task

Using the sheet to help you, answer the questions you are asked. You do not have to mention everything on the sheet and you may add other details if you wish.

Task 8



EXCITING WORK EXPERIENCE OPPORTUNITIES THIS SUMMER WITH FRENCH MEDIA COMPANY

(6 WEEKS MINIMUM)

Opportunities exist to support:

- IT team
- Web designers
- Sound engineers
- Video production crew

Flexible working hours
Free accommodation
Basic French and good English required.



INFORMATION FOR TEACHERS

Task 8

Situation (Formal)

The candidate is applying for a work-experience placement in your company and is making enquiries. You play the manager of the company.

You ask the student questions such as

- Name, age, address, telephone number, education, hobbies, languages spoken
- Qualifications and work experience

You will be expected to:

- Give details about the placements
- Mention possible free time activities (weekends/evenings)

You will begin the conversation. You should ensure that the student has the opportunity to use **tenses other than the present**, to offer an **opinion** and to ask **at least one question**.

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Bonjour mademoiselle/monsieur.

Comment vous appelez-vous?

Quelle est votre adresse? Quel est votre numéro de téléphone?

Quel âge avez-vous?

Qu'est-ce que vous étudiez au collège?

Vous parlez d'autres langues?

Pourquoi voulez-vous travailler ici? (H)

Quelle sorte de travail vous intéresse?

Où préférez-vous travailler?

Avez-vous de l'expérience? (H)

Vous avez déjà fait un stage?

Qu'est-ce que vous avez fait? (H)

Qu'est-ce que vous aimez faire?

Avez-vous des questions?

Possible answers

Les heures de travail sont de 9h à 17 h de lundi à vendredi.

Nous avons une cantine. Les repas ne sont pas chers.

Le salaire est _____ Euros par semaine. Le logement est gratuit.

INFORMATION FOR CANDIDATES

Task 9

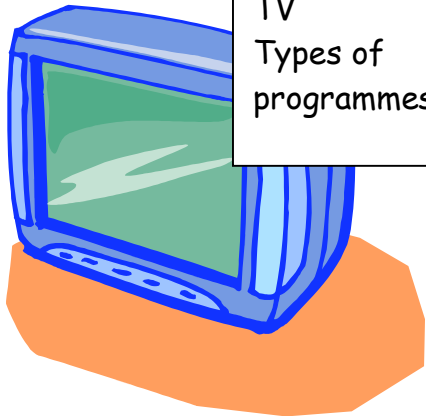
Situation

You have a French friend staying with you are you discuss with them the different forms of media. (TV, films, newspapers and magazines, radio, Internet)

Task

Using the sheet to help you, answer the questions you are asked. You do not have to mention everything on the sheet and you may add other details if you wish.

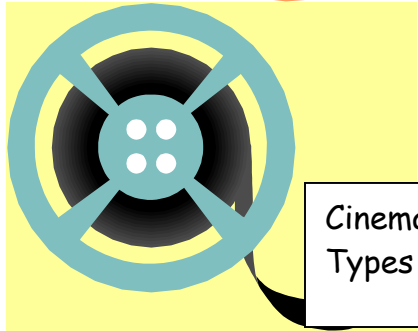
Task 9



TV
Types of programmes?



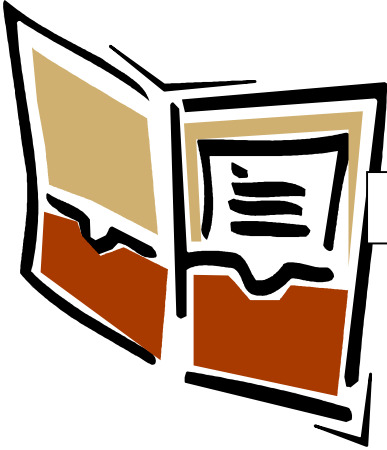
Radio
Types of music?



Cinema
Types of films?



Internet?



Magazines/newspapers?

INFORMATION FOR TEACHERS

Task 9

Situation (Informal)

The candidate is discussing his/her leisure interests with regard to the different types of media. You play the role of a French visitor.

You will begin the conversation. You should ensure that the student has the opportunity to use **tenses other than the present**, to offer **an opinion** and to ask **at least one question**.

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Quel est ton passe-temps favori?

Tu aimes la lecture?

Qu'est-ce que tu préfères – les revues ou les journaux?

Lis-tu des journaux?

Qu'est-ce que tu lis comme journal? Pourquoi? (H)

Est-ce que tu lis des revues?

Quels articles trouves-tu les plus intéressants? Pourquoi? (H)

Quels articles as-tu lu récemment? (H)

Tu aimes regarder les films?

Aimes-tu le cinéma?

Y vas-tu souvent?

Quel genre de films aimes-tu le mieux? Pourquoi? (H)

Quel film as-tu vu récemment? (H)

Comment l'as-tu trouvé? (H)

Quelles sont les stars les plus importantes?

Y a-t-il un film que tu voudrais voir? (H)

Qu'est-ce que tu as vu récemment à la télé? (H)

Tu aimes surfer sur l'Internet?

Quels sites aimes-tu? Pourquoi? (H)

Tu aimes écouter la radio?

Quel genre de musique préfères-tu?

Quel est ton groupe favori?

Quel CD as-tu acheté récemment?

Es-tu déjà allé(e) à un festival de musique ou à un grand concert? (H)