



RECOGNISING ACHIEVEMENT

NOTICE TO CENTRES

FAO: All GCSE Applied Business teachers

Date: January 2010

Subject: GCSE Applied Business (J213/J226)

CONTROLLED ASSESSMENT TASKS

There have been some minor amendments to the wording of the live controlled assessment tasks for unit A242: Making Your Mark in Business, from the GCSE Applied Business specification (J213/J226) for first teaching from September 2009. These can be summarised as follows:

Page 10

- Task 5, bullet point 2, now reads 'You must assess how well you think you worked on your own as well as with other members of the group, reflecting on your own individual performance (AO3)*'.

MARKING CRITERIA GRIDS

There have been some amendments to the marking criteria grids for unit A244: Business and You, from the GCSE Applied Business specification (J213/J226) for first teaching from September 2009. These can be summarised as follows:

Page 3

- AO3* Level 2 box now contains the following text:
'Sound analysis with some attempt to make valid judgements on how legislation will impact on recruitment/selection process for chosen job role. These judgements are for the most part realistic. Quality of written communication demonstrates clarity and coherence with appropriate use of correct terminology. There may be occasional errors of grammar, punctuation and spelling but these are not intrusive.'

Please ensure that when internally assessing coursework for these units you use the correct controlled assessment tasks and marking criteria.

The latest accredited version of the GCSE specification for first teaching from September 2009, and the unit recording sheets, can be downloaded from www.ocr.org.uk (navigate to Qualifications/By Type/GCSE (for first teaching in 2009)/Applied Business: Single/Double Award).

Any enquiry about this notice should be referred to the OCR Customer Contact Centre, (01223 553998), OCR, 1 Hills Road, Cambridge, CB1 2EU.