

Mark Scheme (Results)

January 2018

Pearson Edexcel Functional Skills
ICT Level 1 (FST01)

Edexcel and BTEC Qualifications

Edexcel and BTEC qualifications are awarded by Pearson, the UK's largest awarding body. We provide a wide range of qualifications including academic, vocational, occupational and specific programmes for employers. For further information visit our qualifications websites at www.edexcel.com or www.btec.co.uk. Alternatively, you can get in touch with us using the details on our contact us page at www.edexcel.com/contactus.

Pearson: helping people progress, everywhere

Pearson aspires to be the world's leading learning company. Our aim is to help everyone progress in their lives through education. We believe in every kind of learning, for all kinds of people, wherever they are in the world. We've been involved in education for over 150 years, and by working across 70 countries, in 100 languages, we have built an international reputation for our commitment to high standards and raising achievement through innovation in education. Find out more about how we can help you and your students at: www.pearson.com/uk

January 2018

Publications Code FST01_01_1801_MS

All the material in this publication is copyright

© Pearson Education Ltd 2018

General Marking Guidance

- This mark scheme gives you:
 1. An idea of the type of response expected / acceptable / not acceptable
 2. How individual marks are to be awarded
 3. Specific codes styles used in this marks scheme
 4. Information on how to apply this mark scheme
- All candidates must receive the same treatment. Examiners must mark the first candidate in exactly the same way as they mark the last.
- Mark schemes should be applied positively. Candidates must be rewarded for what they have shown they can do rather than penalised for omissions.
- Examiners should mark according to the mark scheme not according to their perception of where the grade boundaries may lie.
- There is no ceiling on achievement. All marks on the mark scheme should be used appropriately.
- All the marks on the mark scheme are designed to be awarded. Examiners should always award full marks if deserved, i.e. if the answer matches the mark scheme. Examiners should also be prepared to award zero marks if the candidate's response is not worthy of credit according to the mark scheme.
- Where some judgement is required, mark schemes will provide the principles by which marks will be awarded and exemplification may be limited.
- When examiners are in doubt regarding the application of the mark scheme to a candidate's response, the team leader must be consulted.

Marking

- Only answers that make sense can be credited. Where candidates are required to describe or explain etc, words/phrases which are put together in a meaningless way cannot be credited.
- Do not award marks for a repeat of the stem of the question.
- The answers given in the mark scheme are exemplars and have been written in adult terminology. Credit must be given for answers which convey the same meaning as those detailed here as well as correct answers that are not shown.

Section A

Question Number		Answer	Additional Guidance	Mark	Standards reference
1	1	Screen shot of search engine used to find results	Allow any valid search engine	1	5.1
	2	Key words must include 'West Side Story'	Ignore spelling and/or capitalisation	1	5.1
	3	Arthur Laurents or Ernest Lehman in ResponsesJan18L1	Ignore spelling and/or capitalisation	1	6.1
	4	Website address in full in ResponsesJan18L1	Do not accept Google, Bing or derivatives	1	6.1
Total for Task 1				4	

Section B

Question Number		Answer	Additional Guidance	Mark	Standards reference
2 (a)	1	Theatre L1 opened and used		1	3.1
	2	4 entered in E8		1	8.4
Total for Task 2 (a)				2	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(b)(i)	1	Total adult cost =B5*C5 in D5	Accept for any family Ignore use of =SUM Accept =PRODUCT(B5,C5) Accept 124.5 in D5	1	8.1
Total for Task 2(b)(i)				1	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(b)(ii)	1	Total junior cost =E5*F5 in G5	Accept for any family Ignore use of =SUM Accept =PRODUCT(E5,F5) Accept 172.5 in G5	1	8.1
Total for Task 2(b)(ii)				1	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(b)(iii)	1	Total cost per family =D5+G5 in H5	Accept for any family Do not accept use of =SUM	1	8.1
	2	Correct replication of formulae in rows 5 to 11 of columns D, G and H	Allow FT for incorrect formula	1	8.1
Total for Task 2(b)(iii)				2	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(c)	1	Amount paid Award 2 marks for =SUM(B15:E15) in F15 Award 1 mark for =B15+C15+D15+E15	Accept for any family	2	8.1
	2				
Total for Task 2(c)				2	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(d)(i)	1	March payment =H5-F15 in G15	Do not accept =SUM	1	8.1
2(d)(ii)	1	Formulae replicated from F15 to G21	Allow FT for incorrect formula	1	8.1
Total for Task 2(d)				2	

Question Number		Answer	Additional Guidance	Mark	Standards reference
2(e)(i)	1	Award 2 marks for all data except B5:B11 and E5:E11 formatted to £2dp Award 1 mark for all data formatted to £2dp		2	8.3
	2				
2(e)(ii)	1	Additional formatting used consistently to improve clarity eg Headings enhanced Shading and/or borders Merged/centred titles	Ignore formatting in rows 4 and 14	1	7.1
Total for Task 2(e)				3	

Question Number	Answer	Additional Guidance	Mark	Standards reference	
2(f)	1	Column or bar chart produced	1	8.3	
	2	Correct data selected A15:A21 (Family) and G15:G21 (March payment)	Award for pie chart with 7 segments and data labels	1	8.3
	3	Chart title includes 'March payment' and 'family'	Award for pie chart Ignore spelling/caps	1	7.1
	4	X axis labelled eg family, name	Ignore spelling/caps	1	8.2
	5	Y axis labelled eg amount, payment	Ignore spelling/caps	1	8.2
	6	Legend removed	Award for correct legend on pie chart – if legend matches chart Award for correct legend on multi-series bar chart	1	8.2
	7	Chart is fit for purpose	Must have MP1-6 and Correct spelling and consistent sensible capitalisation of title and axis labels No full stop at end of title/labels No unnecessary information Chart saved on a separate worksheet, no table of data	1	10.2
Total for Task 2(f)			7		

Question Number	Answer	Additional Guidance	Mark	Standards reference	
3(a)	1	WP/DTP used	1	1.1	
	2	Flyer is A4 portrait	One page only	1	2.1
	3	'AUDITIONS FOR WEST SIDE STORY' inserted as given	Must not include the word 'Title:'	1	7.1
	4	Title formatted to stand out and larger than other text	Must be legible font	1	7.1
	5	All text from FlyerTextL1 as given		1	7.1
	6	'Arthur Laurents' or 'Ernest Lehman' inserted in correct location, brackets removed	Allow follow through from Task 1 Ignore spelling/caps	1	10.1
	7	Logo inserted		1	6.1
	8	Two suitable images only selected from ImagesJan18L1	Do not accept chess or bike rider	1	6.1
	9	One logo, proportions maintained and suitable size, in appropriate location top (may be adjacent to title) or bottom	Must not obscure text or be truncated by margins Logo no bigger than images	1	2.2
	10	Images, proportions maintained and suitable sizes, in appropriate locations	Must not obscure text or be truncated by margins	1	2.2
	11	Appropriate font sizes and styles used	Fonts are suitable for a flyer and easy to read/legible No more than 3 different fonts	1	7.1
	12	Appropriate enhancement of key words/phrases Eg Ranley Youth Theatre presents ... Dates of open auditions		1	2.2
	13 14	Award 1 mark up to a maximum of 2 marks for formatting techniques used to good effect to enhance flyer eg border, autoshapes, bullets, alignment (not left)		2	7.1

	15	Flyer meets criteria and is fit for purpose	Must have mp 2-11 and balanced layout and good use of white space No hyphenation	1	11.1
	16	File name as given WSS Auditions	Evidenced in Task 4	1	3.1
Total for Task 3 (a)				16	

Question Number		Answer	Additional Guidance	Mark	Standards reference
3(b)(i)	1	Sensible example of a strong password suitable for the flyer	Example must include one of the first three features listed in 3(b) (ii) AND NOT either of the last two	1	4.1
3(b)(ii)	1	Award 1 mark for any one of: <ul style="list-style-type: none"> • includes a mix of upper and lower case characters/numbers • includes symbols/special characters • longer than 8 characters • does not include complete/recognisable word • does not include recognisable personal information 		1	4.1
Total for Task 3(b)				2	
Total for Task 3				18	

Question Number		Answer	Additional Guidance	Mark	Standards reference
4	1	Screen shot of suitable software application for sending an email		1	2.1
	2	To: sec@ranleyyouth.org.uk		1	9.1
	3	Subject line includes 'auditions' or 'West Side Story' or 'flyer'	Ignore spelling and caps	1	9.1
	4	Flyer attached		1	9.1
	5	Message asks Lloyd to send the flyer to all (local) schools and sixth form colleges		1	9.2
	6	Message uses appropriate business salutation and tone and is fit for purpose	Do not accept 'Hi', 'Hey' OR 'To' Lloyd Accept 'Hello/Dear Lloyd'	1	9.2

			<p>Correct capitalisation and spelling</p> <p>Do not accept text speak or i</p> <p>Ignore minor spelling errors that do not change meaning</p>		
			Total for Task 4	6	

Question Number		Answer	Additional Guidance	Mark	Standards reference
5	1 2	<p>1 mark each up to 2 marks for any valid check:</p> <ul style="list-style-type: none"> • Shortcut correctly created/flyer not moved • Desktop icons enabled in control panel • Speed of clicking mouse/mouse settings 		2	2.3
			Total for Task 5	2	
			TOTAL FOR SECTION B	46	
			TOTAL FOR TEST	50	

Ofqual



Llywodraeth Cynulliad Cymru
Welsh Assembly Government



Pearson Education Limited. Registered company number 872828
with its registered office at 80 Strand, London WC2R 0RL