

Edexcel Functional Skills

Information and Communication Technology Level 2

9–13 January 2012

Time: 2 hours

Paper Reference

FST02/01

You must have:

- ResponsesJan12L2
- AttractionsL2
- VisitorL2
- ImagesJan12L2
- Cover Sheet (enclosed)
- short treasury tag

Instructions

- Complete **all** tasks.
- **Enter** your name, candidate number and centre number on each page before printing.
- Attach all tasks securely to the cover sheet using the treasury tag provided.

Information

- The test is divided into **TWO** sections.
- Start with **Section A**. You are advised to spend **15 minutes** on **Section A** and **1 hour and 45 minutes** on **Section B**.
- You will need to use the internet in **Section A**. You must **not** use the internet in **Section B**.
- The total mark is **50**.
- The marks for **each** task are shown in brackets
– use this as a guide as to how much time to spend on each task.

Advice

- Read each task carefully before you start to complete it.
- Keep an eye on the time.
- Try to complete each task.
- Check your work.

Turn over ►

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Background

London Exchange Visits plans holidays for young people.

Your task is to help the organisation by:

- gathering information about tourist attractions
- calculating costs
- producing a leaflet about the places they will visit.

Getting started

The **Data Files** folder in your user area contains all the files you need for this test.

These are:

- ResponsesJan12L2
- VisitorL2
- AttractionsL2
- ImagesJan12L2

Mark allocation

The marks for the test will be allocated as follows.

| | | |
|------------------|---------------|-----------------|
| Section A | Task 1 | 6 marks |
| Section B | Task 2 | 18 marks |
| | Task 3 | 18 marks |
| | Task 4 | 4 marks |
| | Task 5 | 4 marks |
| Total | | 50 marks |

Complete ALL tasks.

Section B covers Tasks 2–5 in the test.

Section A

You may use the internet for this section only.

Task 1 – London Eye

London Exchange Visits needs to update their information about the London Eye.

Open the document **ResponsesJan12L2**.

Enter your name, candidate number and centre number.

Use an internet search engine to find information about the London Eye.

- (a) Find the cost of a standard adult ticket to the London Eye.

Take a screen shot showing the name of the search engine and the criteria you used in the search.

Paste the screen shot in to **ResponsesJan12L2**.

Complete the table in **ResponsesJan12L2** showing the price and the website address from which the price was obtained.

(3)

- (b) Find the height and an image of the London Eye.

Complete the table in **ResponsesJan12L2**.

(3)

Resave the file **ResponsesJan12L2**. You will need this file again in **Section B**.

Evidence

*A printout of the document **ResponsesJan12L2**.*

Make sure your name, candidate number and centre number are on the printout.

(Total for Task 1 = 6 marks)

TOTAL FOR SECTION A = 6 MARKS

You must not use the internet for the rest of the test.

Section B

You must not use the internet from this point onwards.

Task 2 – Costs

London Exchange Visits uses the most popular attractions.

The file **VisitorL2** contains two worksheets.

- (a) Open the worksheet **Full Group** in the file **VisitorL2**.

Enter your name, candidate number and centre number in the footer.

Format the data so that it is clear and easy to understand.

Sort the data into alphabetical order of **Attraction**.

(5)

Evidence

*A printout of the worksheet **Full Group** showing the **data**.*

Remember

Make sure your name, candidate number and centre number are on the printout.

Resave the file.

London Exchange Visits calculates their costs using a full group of 24.

- (b) Calculate the cost for a full group of 24 for each attraction.

(1)

They asked a group of young people to put the attractions in order of preference.

- (c) Highlight the **three** most popular visitor attractions.

(1)

Evidence

*A printout of the worksheet **Full Group** showing the **formulae** you used.*

Remember

Make sure your name, candidate number and centre number are on the printout.

Resave the file.

Discounts are given if the number of **Visitors** in the group is equal to or more than the **Discount Group Size**.

(d) Open the worksheet **Small Group**.

Enter your name, candidate number and centre number in the footer.

Calculate the cost for the group for each attraction.

(6)

Evidence

A printout of the worksheet **Small Group** showing the **formulae** you used.

Remember

Make sure your name, candidate number and centre number are on the printout.

Resave the file.

London Exchange Visits wants to know how much it will cost to visit each attraction.

(e) Create a suitable chart to show the **Group Cost** for each attraction using the information in the **Small Group** worksheet.

Format the chart so that it is clear and easy to read.

Save the chart as a separate sheet.

(5)

Evidence

A printout of your **chart**.

Remember

Insert your name, candidate number and centre number on the printout.

Save the chart.

(Total for Task 2 = 18 marks)

Task 3 – Leaflet

London Exchange Visits needs a leaflet about the attractions they visit.

The file **AttractionsL2** contains text to be used in the leaflet.

Create a leaflet.

Include:

| Item | Where found |
|--|-------------------------|
| The title and introduction about <i>London Exchange Visits</i> | AttractionsL2 |
| Information about the three attractions you highlighted in Section B, Task 2c | AttractionsL2 |
| Information about the London Eye | AttractionsL2 |
| The height of the London Eye | ResponsesJan12L2 |
| The <i>London Exchange Visits</i> logo | ImagesJan12L2 |
| Three other suitable images | ImagesJan12L2 |
| The image of the London Eye | ResponsesJan12L2 |

The leaflet must:

- fill two sides of A4
- be clear and easy to read
- be fit for purpose and audience.

Enter your name, candidate number and centre number in the footer.

Save the leaflet with a meaningful file name.

(18)

Evidence

A printout of your leaflet. Do not fold your leaflet.

Remember

Insert your name, candidate number and centre number on the printout.

(Total for Task 3 = 18 marks)

Task 4 – Email your leaflet

You must **not** use the internet for this task.

Pat Magnusson is the publicity manager of *London Exchange Visits*.

Prepare an email to Pat attaching a copy of your leaflet.

Ask Pat for comments about your leaflet design.

Pat's email address is pat.magnusson@lonexvis2012.org.uk

Produce a screen shot showing the email you have prepared.

(4)

Evidence

A printout of the screen shot showing your email.

Make sure it shows the email address, the subject, the message and the attachment.

Make sure the screen shot is clear and large enough to be read.

Remember

Insert your name, candidate number and centre number on the printout.

(Total for Task 4 = 4 marks)

Task 5 – Using ICT

(a) Answer this question in the space provided in the file **ResponsesJan12L2**.

Open the file **ResponsesJan12L2**.

The leaflet you have created uses an image from the internet.

What must Pat do before she prints the leaflet so that she does not break the law?

(2)

Evidence

*A printout of **ResponsesJan12L2**.*

Remember

Resave the file.

(b) Pat wants to work collaboratively with you to improve the leaflet.

Describe **one** way you could use the internet to do this.

Type your answer in the space provided in the file **ResponsesJan12L2**.

(2)

Evidence

*A printout of **ResponsesJan12L2**.*

Remember

Resave the file.

(Total for Task 5 = 4 marks)

TOTAL FOR SECTION B = 44 MARKS
TOTAL FOR TEST = 50 MARKS