

Write your name here

Surname					Other names			
Pearson Edexcel		Centre Number			Candidate Number			
Functional Skills		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
English								
Level 1								
Component 3: Writing								
9 – 13 October 2017					Paper Reference			
Time: 45 minutes					E103/01			
You may use a dictionary.							Total Marks	
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My signature confirms that I will not discuss the content of the test with anyone until the end of the 5 day test window.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Complete **both** tasks.
- Use the spaces provided to complete your tasks.
– *there may be more space than you need.*
- Dictionaries may be used.

Information

- The total mark for this paper is 25.
- The marks for each task are shown in brackets
– *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

Turn over ►

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Task 1

Information

You read the following in your local newspaper.

Council to sell off park

The council wants to sell off Jubilee Park to property developers to build houses.

The developers will build 160 new homes, which will help to solve the housing crisis in our area. This will bring in new young families, jobs and money for local businesses.

On the other hand, children need places to play and people need space to exercise. The development will also lead to more traffic and pressure on the local schools and health centre.

We would like to know what YOU think.

Writing Task

Write a letter to Jeff Rutherford, Editor, Dintone News, Water Lane, Dintone DO14 5SS, giving your views about the plan to sell off Jubilee Park.

In your letter, you should:

- explain why you are writing
- say what you think about the plan
- give detailed reasons for your views.

Use sentences and write in Standard English.

Remember to set out your letter correctly.

(15)

Begin your letter on the next page.

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(Total for Task 1 = 15 marks)



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Task 2

Information

You booked a table for a special occasion at a local restaurant, Kate's Kitchen.

Unfortunately, there were a number of problems with the food and service. You complained to the staff and manager but they were unhelpful.

This was supposed to be a happy occasion but ended up being a big disappointment.

When you got home you decided to write an email to the owner.

Writing Task

Write an email to Kate Alpen, the owner of Kate's Kitchen, to complain.

In your email, you should:

- say why you are writing
- describe the problems that you had
- explain what you want Kate to do about it.

(10)

Use sentences and write in Standard English.

Begin your email on the next page.

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To: kate@kateskitchen.web



From: you@youremail.web

Subject:

Customer complaint

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Handwriting practice area with 25 horizontal dotted lines. A toolbar at the bottom left includes icons for list, copy, paste, and undo. A status bar at the bottom right shows: Page, Sec, At, Ln, Col, REC, TRK, EXT, OVR, English (U.K).

(Total for Task 2 = 10 marks)

TOTAL FOR PAPER = 25 MARKS

