

Write your name here

Surname

Other names

Edexcel
Functional Skills

Centre Number

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Candidate Number

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English

Level 2

Component 3: Writing

14–18 November 2011

Time: 45 minutes

Paper Reference

E203/01

You may use a dictionary.

Total Marks

My signature confirms that I will not discuss the content of the test with anyone until the end of the 5 day test window.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Answer **both** tasks.
- Answer the tasks in the spaces provided
– *there may be more space than you need.*

Information

- The total mark for this paper is 25.
- The marks for **each** task are shown in brackets
– *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

Turn over ►

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5/2/2



P 3 7 6 5 8 A 0 1 0 8

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There are **two** tasks which assess your writing skills.

Remember that spelling, punctuation and grammar will be assessed in **both** tasks.

Task 1

Information

You are applying on behalf of your community centre for a grant of £1,000 from your local Council. The money is needed to improve the community centre.

There may be many other groups applying for the money, so you need to make a persuasive case for your application.

Writing Task

Write a letter to Lynn Burton, Chief Executive, persuading her why your community centre needs the grant. Her address is Council Offices, High Street, Estrick EK1 5DN.

In your letter you should explain:

- why you are writing
- why your group should receive the grant
- how the money will be spent.

Remember to set out your letter correctly.

(15)

Begin your letter on the next page.



Handwriting practice area with 25 horizontal dotted lines.



Handwriting practice area with 25 horizontal dotted lines.

(Total for Task 1 = 15 marks)



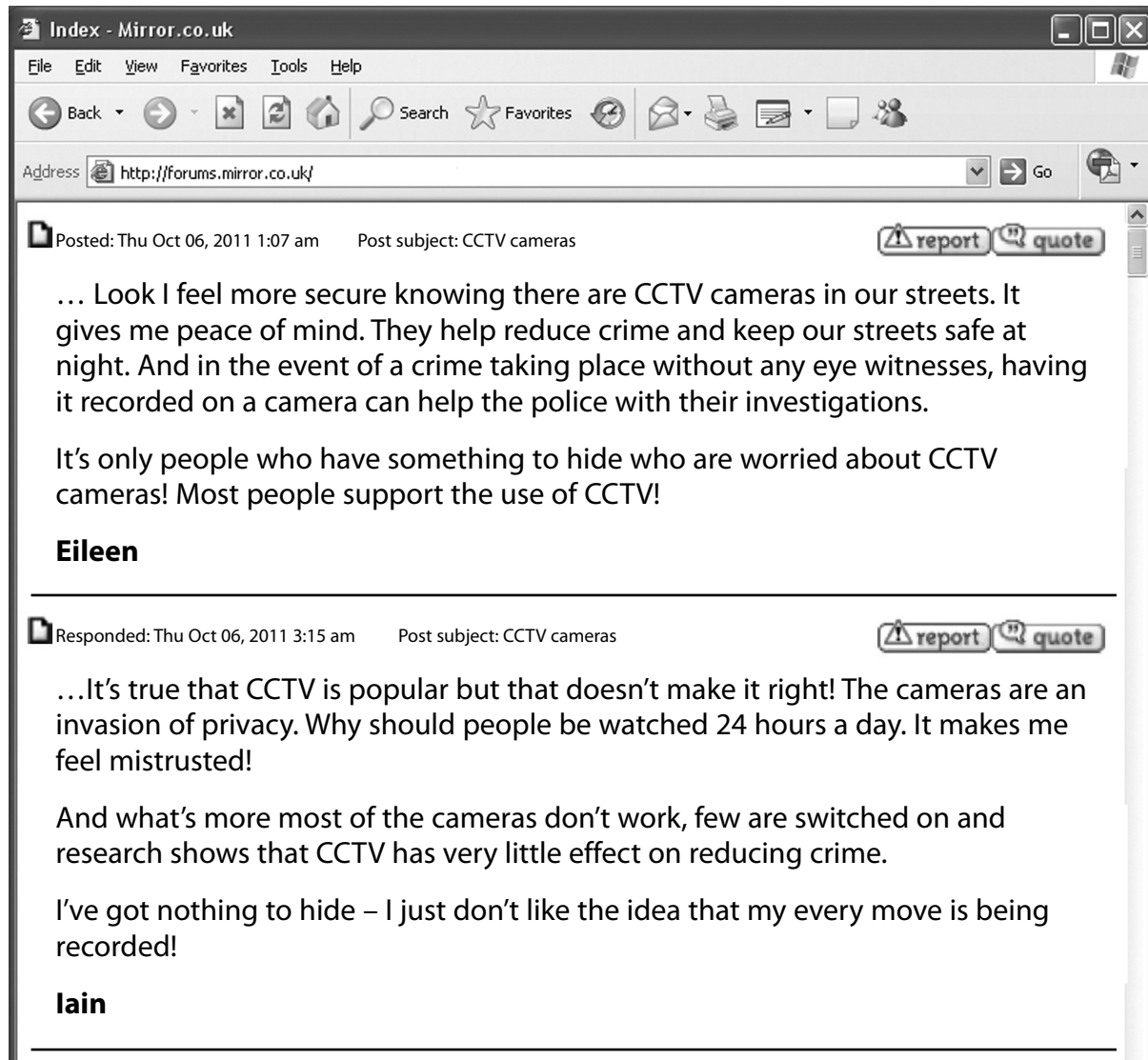
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Task 2

Information

Read the following contributions to an internet discussion on the arguments for and against CCTV cameras.



The screenshot shows a web browser window with the address bar displaying 'http://forums.mirror.co.uk/'. The page content includes two forum posts. The first post, by Eileen, is dated 'Thu Oct 06, 2011 1:07 am' and has the subject 'CCTV cameras'. The text of the post reads: '... Look I feel more secure knowing there are CCTV cameras in our streets. It gives me peace of mind. They help reduce crime and keep our streets safe at night. And in the event of a crime taking place without any eye witnesses, having it recorded on a camera can help the police with their investigations. It's only people who have something to hide who are worried about CCTV cameras! Most people support the use of CCTV!'. The second post, by Iain, is dated 'Thu Oct 06, 2011 3:15 am' and also has the subject 'CCTV cameras'. The text of the post reads: '...It's true that CCTV is popular but that doesn't make it right! The cameras are an invasion of privacy. Why should people be watched 24 hours a day. It makes me feel mistrusted! And what's more most of the cameras don't work, few are switched on and research shows that CCTV has very little effect on reducing crime. I've got nothing to hide - I just don't like the idea that my every move is being recorded!'. Both posts have 'report' and 'quote' buttons next to them.

Posted: Thu Oct 06, 2011 1:07 am Post subject: CCTV cameras

... Look I feel more secure knowing there are CCTV cameras in our streets. It gives me peace of mind. They help reduce crime and keep our streets safe at night. And in the event of a crime taking place without any eye witnesses, having it recorded on a camera can help the police with their investigations.

It's only people who have something to hide who are worried about CCTV cameras! Most people support the use of CCTV!

Eileen

Responded: Thu Oct 06, 2011 3:15 am Post subject: CCTV cameras

...It's true that CCTV is popular but that doesn't make it right! The cameras are an invasion of privacy. Why should people be watched 24 hours a day. It makes me feel mistrusted!

And what's more most of the cameras don't work, few are switched on and research shows that CCTV has very little effect on reducing crime.

I've got nothing to hide - I just don't like the idea that my every move is being recorded!

Iain

Writing Task

Write your own message on the internet discussion forum giving your **detailed** views on arguments for and against CCTV.

Use sentences and write in standard English.

(10)

Begin your answer on the next page.



Handwriting practice area with 25 horizontal dotted lines.



Handwriting practice area with 25 horizontal dotted lines.

(Total for Task 2 = 10 marks)

TOTAL FOR PAPER = 25 MARKS

