

Write your name here

Surname

Other names

Edexcel
Functional Skills

Centre Number

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Candidate Number

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English

Level 1

Component 2: Reading

21–25 March 2011

Time: 45 minutes

Paper Reference

E102/01

You may use a dictionary.
You do not need to write in sentences.

Total Marks

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Answer **all** questions.
- Answer the questions in the spaces provided
– *there may be more space than you need.*
- Dictionaries may be used.

Information

- The total mark for this paper is 20.
- The marks for **each** question are shown in brackets
– *use this as a guide as to how much time to spend on each question.*

Advice

- Read each question carefully before you start to answer it.
- Keep an eye on the time.
- Try to answer every question.
- Check your answers if you have time at the end.

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5/5/3/2



Turn over ►

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SECTION A

Read Text A and answer questions 1–7.

Text A

A friend is looking for a flat to rent and shows you these details from the local estate agents.

Luckins & Miller Estate Agents

http://www.luckinsandmiller.com/lettingsandmanagement search...

File Edit View Favorites Tools Help

0193376521 Tinsley House TL4 6KM www.luckinsandmiller.com

LUCKINS & MILLER ESTATE AGENTS

Sales Lettings and Management Contact Us


3 Foxdale - Ground floor flat to let £475 PCM

This well presented, fully furnished ground floor flat is situated in an ideal location. It is within easy reach of the town centre and station and is close to a main bus route. It is also within walking distance of schools, shops and a leisure centre.

The property has recently been modernised and includes an entrance hall, good sized living room, a newly fitted bathroom with bath and overhead shower, refitted kitchen and two bedrooms. There is gas central heating and double glazing.

The kitchen contains fitted cupboards, a fridge/freezer, built in gas cooker and microwave oven. There is the use of a laundry room shared with the other tenants in the building.

The property has a small, shared garden at the back of the building. There is also space for parking.



This flat is very reasonably priced at only £475 per calendar month. It is in an excellent location and is available to rent now for six months or longer. To view the flat contact Vikki on 0193376521.

100%



Answer questions 1 to 3 with a cross in the box you think is correct. If you change your mind about an answer, put a line through the box and then mark your new answer with a cross .

1 The **main** purpose of Text A is to:

A	<input type="checkbox"/>	persuade you to buy the flat
B	<input type="checkbox"/>	explain how to rent a flat
C	<input type="checkbox"/>	inform you about the Estate Agents
D	<input type="checkbox"/>	describe the flat to rent

(Total for Question 1 = 1 mark)

2 The kitchen has a built in:

A	<input type="checkbox"/>	washing machine
B	<input type="checkbox"/>	gas cooker
C	<input type="checkbox"/>	dishwasher
D	<input type="checkbox"/>	electric cooker

(Total for Question 2 = 1 mark)

3 Which **one** of these statements about the flat is **true**?

A	<input type="checkbox"/>	The flat is unfurnished.
B	<input type="checkbox"/>	The flat has one bedroom.
C	<input type="checkbox"/>	The flat has central heating.
D	<input type="checkbox"/>	The flat will be ready next month.

(Total for Question 3 = 1 mark)



4 According to Text A what do the initials PCM stand for?

You do **not** need to write in sentences.

.....
.....

(Total for Question 4 = 1 mark)

5 List **two** features of Text A that show it is a webpage.

You do **not** need to write in sentences.

1

2

(Total for Question 5 = 2 marks)

6 List **two** points from Text A which show that the flat is in a good location.

You do **not** need to write in sentences.

1

2

(Total for Question 6 = 2 marks)



7 Your friend likes the area where the flat is located and needs a place to rent.
Other than the location, why else would you recommend this flat to your friend?

Give **two** reasons using the information from Text A.

You do **not** need to write in sentences.

1

2

(Total for Question 7 = 2 marks)

TOTAL FOR SECTION A = 10 MARKS



SECTION B

Read Text B and answer questions 8–13.

Text B

Your friend decides to rent the flat and reads this letter from the estate agent.

LUCKINS & MILLER ESTATE AGENTS

Tinsley House
TL4 6KM
0193376521
www.luckinsandmiller.com

Our ref: TA/3FDM

27th February 2011

Dear Client,

Thank you for deciding to rent the flat at 3 Foxdale. We hope you will find this information useful.

Garden

The garden is available to you and other tenants and is regularly maintained by a local gardener. The cost of this is included in your rent.

There is a shaded area where you can sit and relax. Also, there is a paved barbecue area beyond the lawn where you can safely barbecue. We ask all tenants to remember this is a shared area and to leave it clean and tidy after use.

Car Parking

Each flat has its own numbered parking space. These spaces are at the front and sides of the property. Your parking space is number 3. We ask tenants not to use other people's spaces and to keep the noise down late at night and early in the morning.

Laundry Room

The laundry room is found on the ground floor and can be used at any time between 7am and 9pm. Please try to keep to these times as the driers can be quite noisy. You need to use your own washing powder and not other people's.

Security

The entrance to the main building of the flats, the car parking area and the garden are protected by security gates. These gates are operated by numbered key pads. Additionally, security cameras operate 24 hours a day.

Finally, we are responsible for maintaining the property and if you have any problems, you can call our helpline on 027 362451

Yours sincerely,

Diane Miller



Answer question 8 with a cross you think is correct. If you change your mind about an answer, put a line through the box and then mark your new answer with a cross .

8 What is the **main** purpose of this letter?

A	<input type="checkbox"/>	To advise the client to use the garden.
B	<input type="checkbox"/>	To give the client more information about the flat.
C	<input type="checkbox"/>	To inform the client about the other tenants.
D	<input type="checkbox"/>	To persuade the client to be a good tenant.

(Total for Question 8 = 1 mark)

Answer question 9 with a cross in the two boxes you think are correct. If you change your mind about an answer, put a line through the box and then mark your new answer with a cross .

9 Identify **two** features to show Text B is a business letter.

A	<input type="checkbox"/>	Use of short headings
B	<input type="checkbox"/>	Use of Dear Client
C	<input type="checkbox"/>	Use of paragraphs
D	<input type="checkbox"/>	Use of bold
E	<input type="checkbox"/>	Use of letterheaded paper
F	<input type="checkbox"/>	Use of instructions

(Total for Question 9 = 2 marks)



10 Identify **two** things that help to keep the property safe.

You do **not** need to write in sentences.

1

.....

2

.....

(Total for Question 10 = 2 marks)

11 Your friend is going to tell her family about her new flat.

Using Text B give **two** things about the flat that she could use to impress her family.

You do **not** need to write in sentences.

1

.....

2

.....

(Total for Question 11 = 2 marks)

12 According to Text B name **one** thing that clients must provide for themselves.

You do **not** need to write in sentences.

.....

.....

(Total for Question 12 = 1 mark)



13 Your friend wants to be a good neighbour.

Using Text B give **two** ways in which your friend can show consideration to the other tenants.

You do **not** need to write in sentences.

1

2

(Total for Question 13 = 2 marks)

TOTAL FOR SECTION B = 10 MARKS
TOTAL FOR PAPER = 20 MARKS



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