

Write your name here					
Surname			Other names		
<b>Edexcel</b>		Centre Number		Candidate Number	
<b>Functional Skills</b>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
<h1>English</h1> <h2>Level 2</h2> <h3>Component 3: Writing</h3>					
15-19 November 2010 <b>Time: 45 minutes</b>				Paper Reference <b>E203/01</b>	
You may use a dictionary.					Total Marks

### Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Answer **both** tasks.
- Answer the tasks in the spaces provided  
– *there may be more space than you need.*
- Dictionaries may be used.

### Information

- The total mark for this paper is 25.
- The marks for **each** task are shown in brackets  
– *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

### Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

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There are **two** tasks which assess your writing skills.

Remember that spelling, punctuation and grammar will be assessed in **both** tasks.

### Task 1

#### Information



#### County Council Notice

##### Annual Entertainments Programme

Calling all members of the Community!

We want to give our Annual Entertainments Programme a new look for 2011.

At the moment, we have:

- June – Midsummer Fair
- November – Fireworks Display
- December – Switching on the Lights.

We want you to:

- tell us what you think of our current events
- give us your ideas for new events.

Send your suggestions to Eileen Kaill, Head of Community Planning, Council Offices, Estrick.

#### Writing Task

Write a letter to the council outlining your suggestions for new and/or improved events for its annual entertainment programme. You should address your letter to Eileen Kaill, Head of Community Planning.

In your letter you may include:

- your thoughts about the current programme
- details of the events you would improve or introduce
- which groups in the community they would attract and why.

*Remember to set out your letter correctly.*

(15)

**Begin your letter on the next page**



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Blank lined writing area for Task 1.

**(Total for Task 1 = 15 marks)**



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**Task 2****Information**

*VisitUK.com* is a website which gives tourist information about the UK. It is used by people to plan their holidays.

The website welcomes reviews from people about the places that they have visited.

**Writing Task**

Write a review for *VisitUK.com* about the place or places that you have visited.

In your review you may want to include:

- details of the place, such as cost, location, facilities etc
- why you liked it
- who else might enjoy it.

(10)

**Begin your answer on the next page**



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(Total for Task 2 = 10 marks)

TOTAL FOR PAPER = 25 MARKS

