



Please write clearly in block capitals.

Centre number

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Candidate number

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Surname

Forename(s)

Candidate signature

Functional Skills Certificate

FUNCTIONAL ENGLISH

Component 2 Writing Level 1

Friday 20 May 2016

Afternoon

Time allowed: 45 minutes

Materials

- You will need no other materials.

Instructions

- Use black ink or black ball-point pen.
- Fill in all the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 20.
- You are reminded of the need for good English and clear presentation in your answers.
- You may use a dictionary.

Advice

- You are advised to spend about half your time on each question.



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IB/M/Jun16/E2

47202
QAN 500/8701/0

Answer **both** questions.

You are advised to spend about half your time on each question.

1

The Park People The Park People

We're keeping the local parks clean and in good order. We tidy the lawns, clean the paths and repair damage. Because of the hard work we put in, park users and wildlife benefit while the park goes from strength to strength.

We're now looking for volunteers to help us with our work in your area. If you are interested in this kind of work, get in touch with Danny Niven by email.

danny.parkpeople@email.com

You have seen this advertisement in a shop window.

Write an email to Danny Niven applying to become a volunteer with The Park People.

You should write about:

- why you want to apply
- what skills and qualities you have
- why you would be a good choice.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[10 marks]

Plan your answer here:



A large rectangular box containing 25 horizontal dotted lines for writing. On the right side of the box, there is a vertical grey bar with a rounded rectangular cutout. At the bottom right corner of the box, there are two small triangles (one pointing up, one pointing down) and a small square with a diagonal line.

10



Turn over for the next question

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**



Turn over ►

2



Crow’s Nest Theme Park

At the top of the tree for excitement!

Thrills and spills and heights to fright!

Bring your friends for a great day out.

Reductions for under 16s.

(Height restrictions on some rides)

You visited the Crow’s Nest Theme Park with a group of friends and enjoyed the visit.

Write a review on your visit for a holiday website.

You should write about:

- what you did at the theme park
- what was enjoyable about it
- why you would recommend it to others.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[10 marks]

Plan your answer here:



