



Please write clearly in block capitals.

Centre number

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Candidate number

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Surname

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Forename(s)

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Candidate signature

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# Functional Skills Certificate

## FUNCTIONAL ENGLISH

### Component 2 Writing Level 2

Tuesday 12 January 2016

Afternoon

Time allowed: 1 hour

#### Materials

- You will need no other materials.

#### Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work you do not want to be marked.

#### Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.
- You may use a dictionary.

#### Advice

- You are advised to spend about 30 minutes on each question.



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Answer **both** questions.

You are advised to spend about 30 minutes on each question.

1

## **The Grand Spring Festival**

The Grand Spring Festival has always been a highlight in our community and we're hoping this year's festival will be the biggest and best yet. However, we want it to develop and change to meet the needs of our community today.

We want people to write to us with their exciting and new ideas for the festival. We're particularly interested in encouraging people who have not been to the festival before. We want to get them involved and enjoy what we have to offer.

If you think you can give us those ideas that breathe new life into the festival, then put pen to paper...

Please write to  
Andy Pressman

Director, Spring Festival

[andypressman@springfest.email](mailto:andypressman@springfest.email)

You have seen the above notice in your local paper and wish to write to Andy Pressman. Send a persuasive email which includes your ideas for developing the festival.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

**[15 marks]**

Plan your answer here:

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A large rectangular box containing 25 horizontal dotted lines for writing. On the right side of the box, there is a vertical grey bar with a rounded top and bottom. At the bottom of this bar, there are two small triangles pointing up and down, and a small square with diagonal lines.



**Turn over for the next question**

**DO NOT WRITE ON THIS PAGE  
ANSWER IN THE SPACES PROVIDED**



**Turn over ►**

2

**The Trio – Food, Drink and Music**

The coolest place in town  
From jazz to pop to hiphop  
From noon till late (yes, late)

The only place in town to stop



You visited The Trio with some friends and were all very impressed by your evening. Write a review of The Trio for a website covering places to visit in your area.

Remember to

- plan your answer
- write accurately in sentences and paragraphs.

**[15 marks]**

Plan your answer here:

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### END OF QUESTIONS

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