



Please write clearly in block capitals.

Centre number

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Candidate number

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Surname

Forename(s)

Candidate signature

Functional Skills Certificate

FUNCTIONAL ENGLISH

Component 2 Writing Level 2

Thursday 12 November 2015

Afternoon

Time allowed: 1 hour

Materials

- You will need no other materials.

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer **both** questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.
- You may use a dictionary.

Advice

- You are advised to spend about 30 minutes on each question.



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IB/M/Nov15/E2

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QAN/500/9126/8

Answer **both** questions.

You are advised to spend about 30 minutes on each question.

1



**Council to introduce
free cycle scheme for
over 45s?**

The council is intending to introduce a free cycle scheme for all residents aged over 45. The council claims that this is in the interests of health and well-being and will benefit the whole area. The funds for the costly project will come

from the youth and nursery budget. Some land belonging to nurseries will also be sold to help with funding. We know that this is a proposal that will cause a lot of strong feeling in our community and we are therefore seeking to get the views of our readers about this controversial plan.

We would like to know whether you have any views on this matter and are inviting you to submit letters for or against the council's plans to:

Jan Pierce,
Editor,
Evening News,
High Street.

You have read the above article and wish to respond. Write a persuasive letter to the editor informing her of your views for or against the council's proposals.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[15 marks]

Plan your answer here:



Turn over for the next question

**DO NOT WRITE ON THIS PAGE
ANSWER IN THE SPACES PROVIDED**



Turn over ►

2

Community Swimming Pool and Leisure Centre

Why not swim with a group of your friends?
Book a group session with us and we can arrange:

- Exclusive use of the smaller pool
- Swimming or diving classes
- Food and drink to follow
- Entertainment.

And if you really want to dive in at the deep end... we can organise that special party for you!! We offer customised services (disco, decoration, lights, limo) at reasonable prices.

Special discounts may apply, so why not get in touch with Emily at emily@pool.email.com

You have received this advertisement through your door. You have discussed this with your friends and wish to arrange a group event for your friend's birthday at the swimming pool. Write an email to Emily informing her of your plans.

Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[15 marks]

Plan your answer here:



Write your email here:

•
○
○

New Message

To:

Cc:

Subject:

▲
▼



A large rectangular area with horizontal dotted lines for writing. On the right side, there is a vertical grey bar with a rounded top and a small section at the bottom containing a triangle pointing up and a triangle pointing down.

END OF QUESTIONS

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