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Functional Skills Certificate FUNCTIONAL ENGLISH

Component 1 Reading Level 1

Thursday 12 November 2015 Mor

Morning

Time allowed: 45 minutes

Materials

You will need no other materials.

Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer all questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work you do not want to be marked.

Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 18. There are 6 marks for Section A and 12 marks for Section B.
- You may use a dictionary.

Advice

You are advised to check your work carefully.



For this exam you are going to read two texts about books and reading.

Answer all questions.

Section A

Read **Source A**. You have been asked to find out how successful this factsheet is in getting information across by answering the questions which follow.

Source A

Librarian job description

If you're a bookworm and would enjoy working with people who like books too, then it's time you found out about a career as a librarian. The main role is helping people find anything they may be searching for, from books to general information online.



Your daily tasks may include:

- Looking after and updating electronic resources
- Managing staff
- Helping the public
- Keeping the library organised and tidy
- Organising events and activities (such as children's book readings)
- Collecting fines on overdue books
- Ensuring the library is quiet
- Ordering and displaying new stock.

You may also be given the job of spending money on new books. Working hours will depend on the library's opening hours, but will usually be 40 hours per week. Part-time hours are available too.

Money, money, money

A new librarian can expect to earn between £19,427 and £23,473, so you won't be rolling in money, but you won't be struggling either. As you work your way up to a senior position, you can expect to take home around £29,000. Top senior management can earn up to £49,000.

Is there study involved?

There is no official qualification required but it's useful to have a relevant degree. You can still have certain roles within the library as long as you have five GCSEs.

OK, I'm interested... But is it really the job for me?

If you can't stand books and would rather watch TV, this job might not be for you. This job requires someone with knowledge and a passion for reading. You're also going to have to keep up-to-date with the latest technology and have good IT skills. Many libraries have become digital, so be prepared to learn about some new software on your first day.



		For Questions 1 to 6 , write the letter for each answer in	n the box giver	١.		
1	Th	e main point of the factsheet is to				
	A B C D	persuade people to join a library. explain what is involved in being a librarian. give information about how libraries work. advise people to get a job working with books.	Answer	[1 mark]		
2	Th	e factsheet says that				
	A B C D	a new librarian can earn £49,000. you must have a degree to become a librarian. it is possible for librarians to work part-time. top senior managers earn £29,000.	Answer	[1 mark]		
3	Th	e factsheet explains that				
	A B C D	librarians need to enjoy helping people. people are fined for not being quiet in the library. librarians have to read books to children. working as a librarian is a real struggle.	Answer	[1 mark]		
4	Th	e main point being made about the job of a librarian is that it				
	A B C D	is very badly paid. does not use technology. is for people who love books. involves a lot of watching TV.	Answer	[1 mark]		
5	Th	e factsheet informs us that				
	A B C D	there is an instant official librarian qualification. to work in a library, you must have 5 GCSEs. librarians are not allowed to buy new books. libraries are open for 40 hours per week.	Answer	[1 mark]		
6	Aft	After reading the factsheet, someone interested in becoming a librarian should				
	A B	apply for a senior management job in their local library. give up watching television.				
	C D	start reading a lot more books. find out about job opportunities in their local library.	Answer	[1 mark]		



Section B

Read **Source B** then answer the questions that follow.

Source B

Reading With Your Child

This booklet was produced by Booktime, a free books programme for 4–5 year-old



children, that encourages reading together for fun and for pleasure.

Sharing a book with a child is fun. It's a time for closeness, laughing and talking together.

Books at Bedtime

There's something really special about sharing stories at bedtime.

The promise of one more story, or the end of last night's story, makes children look forward to bedtime. Bedtime stories create a feeling of security and love. Bedtime books make happy memories that we remember when we're older. It's great if the whole family joins in - this shows how much stories and reading matter.

A Few Things to Remember

Most children learn to read between the ages of four and seven, but children really do learn at different rates. What matters is that they know books are fun.

Listen to your child and find out what sort of books he or she enjoys. If your child picks a book that is too hard, you could read part of it and talk about the ideas and pictures. Children can enjoy more difficult books than they can read on their own. Variety is great. Encourage your child to read the things that interest them. This could include comics, magazines, joke books, poetry and books about pets or sport.

It's great for children to hear stories and rhymes in the language that is spoken at home. Children are much better than adults at dealing with two languages.

Getting together with a book for just ten to twenty minutes a day, or several times a week, is a great support.



The reading of picture books with your child is one of the most important and enjoyable ways of spending time together.

Anthony Browne Children's Laureate 2009-11



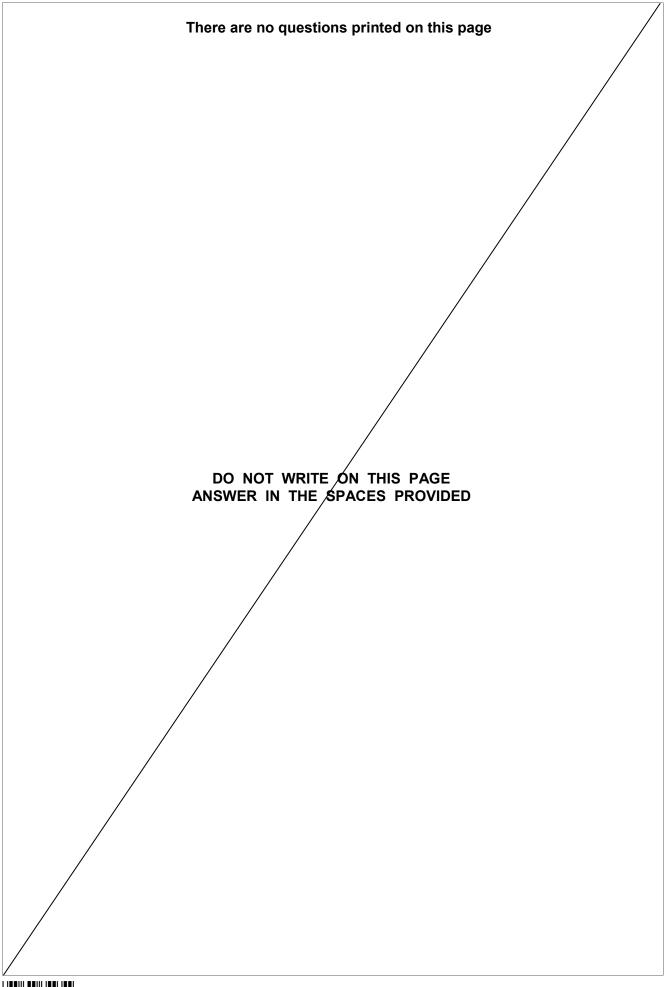
	Your school or college is involved in a community reading project. You have been asked to create a PowerPoint for parents or carers about reading with their child.	
	Use the information in Source B to help you choose what to put in your PowerPoint.	
	You should include:	
(a)	four good things about sharing a book with a child. [4 mai	rks]
	1	
	2	
	3	
	4	
(b)	4	
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(b)	four pieces of advice for parents or carers who want to read with their child.	
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END OF QUESTIONS

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