Centre Number			Candidate Number		
Surname					
Other Names					
Candidate Signature					



Functional Skills Certificate November 2014

For Exam	iner's Use
Examine	r's Initials
Question	Mark
1	
2	
TOTAL	

# **Functional English**

47252

Component 2 Writing

Level 2

Thursday 13 November 2014

1.30pm to 2.30pm

You will need no other materials.

#### Time allowed

• 1 hour

#### Instructions

- Use black ink or black ball-point pen.
- Fill in the boxes at the top of this page.
- Answer both questions.
- You must answer the questions in the spaces provided. Do not write outside the box around each page or on blank pages.
- Do all rough work in this book. Cross through any work that you do not want to be marked.

#### Information

- The marks for questions are shown in brackets.
- The maximum mark for this paper is 30.
- You are reminded of the need for good English and clear presentation in your answers.
- You may use a dictionary.

## **Advice**

• You are advised to spend about 30 minutes on each question.



#### Answer both questions.

You are advised to spend about 30 minutes on each question.

1 You have received the following leaflet through your letterbox.

# **Council Plans to Ban Smoking in Parks**

In the interests of the health of all local residents, the council is considering introducing a complete ban on smoking in local parks.

The council is planning to fine smokers £20 for a first offence and £50 for a second or further offence. Parents will be required to pay fines for under-16s.

We realise that this is an issue that will arouse strong feelings. We know that some people will support this idea and others will not. We therefore want to get the views of local residents before a final decision is made.

If you would like to share your views, write a letter to Jenny Radcliffe, Council Leisure Services, High St, Wickby.

You wish to respond to the council.

Write a persuasive letter to Jenny Radcliffe putting forward your views in support of, or opposed to, the council's plans.

#### Remember to:

- plan your answer
- write accurately in sentences and paragraphs.

[15 marks]

Plan your answer here:		
-		
-		



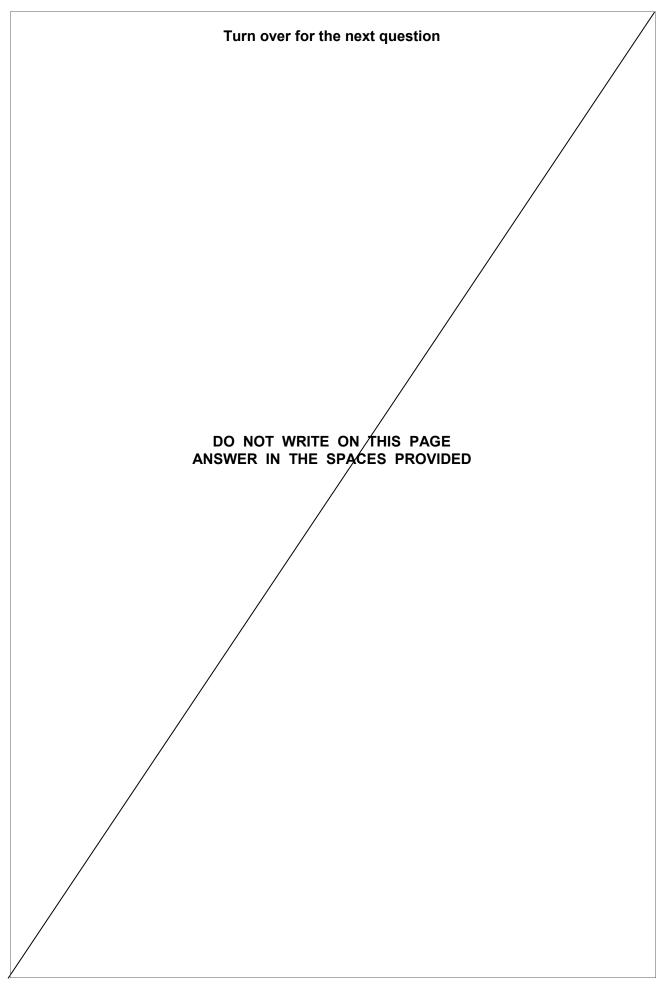
Write your letter here:	
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<del>15</del>





You have recently purchased an item from achildstorybook.com, an online shopping company specialising in books, toys and presents for young people.

### achildstorybook.com

You choose it – we send it 24 hour turnaround A huge variety of gifts and ideas Easy to use website Fast and efficient

email: achildstorybook@email.com



You are not happy with your experience and wish to complain.

Write an email to customer services informing them of all relevant details and expressing your views about your experience.

#### Remember to:

plan your answer

Plan your answer here:

write accurately in sentences and paragraphs.

[15 marks]



900	New Message	
То:	achildstorybook@email.com	
Cc:		
Subject:		
		(



**END OF QUESTIONS** 

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