

Centre Number	Candidate Number

Candidate Name _____

UNIVERSITY OF CAMBRIDGE ESOL EXAMINATIONS

English for Speakers of Other Languages

Cambridge ESOL Entry 3 Certificate in ESOL Skills for Life

[Writing]

0788

Test 052

Candidates answer on the question paper.
No additional materials are required.

TIME 1 hour

Do not open this paper until your teacher tells you to.

Write your name, Centre number and candidate number in the spaces at the top of this page.

You have **1 hour** to answer these questions.

Write clearly in **pen**, not pencil.

Write on the question paper.

Each task tells you:

- how much to write
- how much time to spend
- how many marks you can get.

This question paper consists of 4 printed pages.

100/3932/6 K/102/4836

Task 1

(About 25 minutes)

You have seen an advertisement in a newspaper for a job working in your local community centre. You decide to apply for the job.

Write a letter of application for the job, explaining why you are interested in it and why you are suitable for the job.

Write 120-150 words.

(Total: 15 marks)

Task 2

(About 20 minutes)

The Community Centre has invited you for an interview next Wednesday. You are busy that day.

Write a letter to Mr Spicer, the manager of the Community Centre. In your letter:

- apologise to Mr Spicer
- explain why you can't go to the interview
- suggest another day for the interview.

Write 50-60 words.

(Total: 12 marks)

