

UNIVERSITY OF CAMBRIDGE ESOL EXAMINATIONS
English for Speakers of Other Languages

Cambridge ESOL Entry 2 Certificate in ESOL Skills for Life
[Reading]

SAMPLE PAPER

Do not open this paper until your teacher tells you to.

Write clearly in **pen**, not pencil.

Write on the question paper.

Each task tells you:

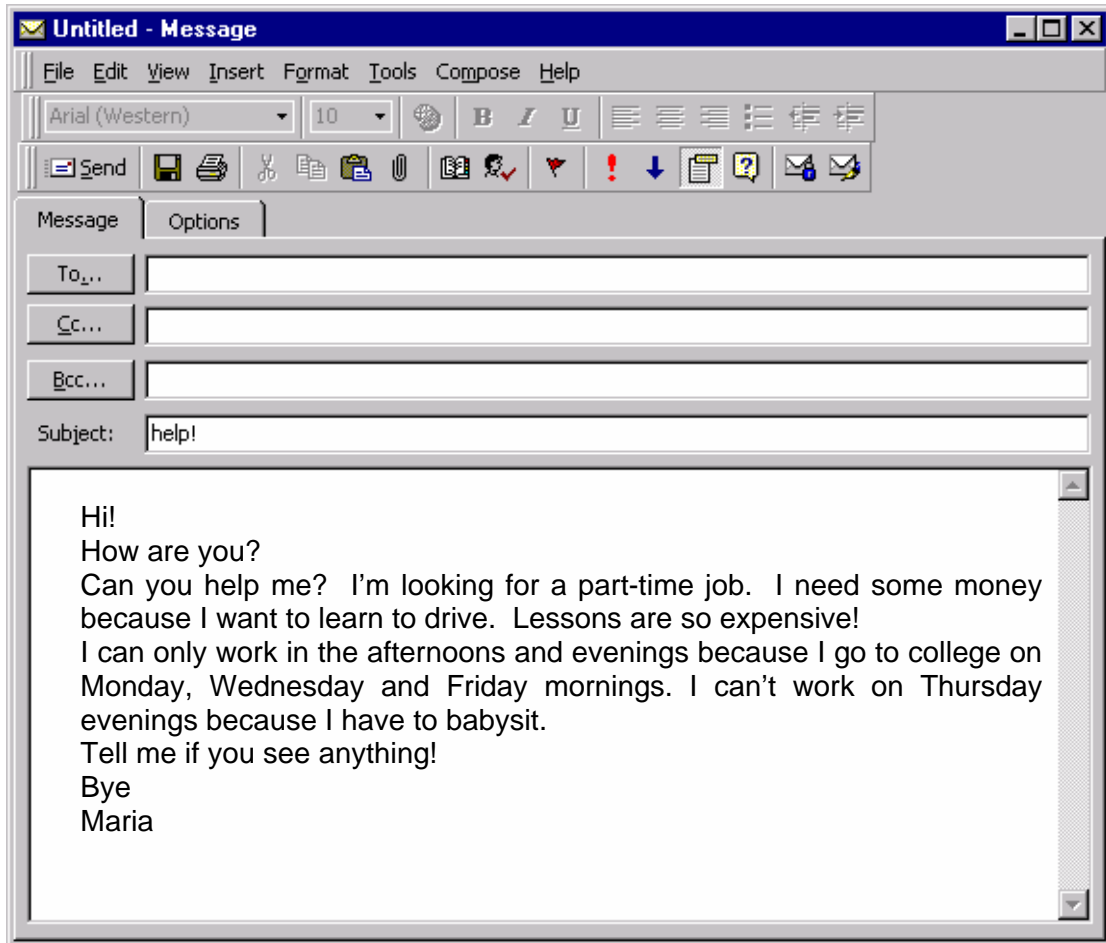
- how much to write
- how much time to spend
- how many marks you can get.

Part 1

(About 15 minutes)

Look at this message from your friend Maria (Text A)

Text A



Now look at Text B and Text C.

Text B

Text C

Cleaner needed to clean different offices in the City

Can you work weekday mornings and evenings?
Can you drive a small van?
Do you have experience of cleaning?

Very good rates of pay.
Interested?
Please telephone: 01929 280231 or 07897 337360

WEEKEND SHOP ASSISTANT

- *Busy city centre minimarket*
- *Work on Saturday and Sunday*

The Shop Assistant will:

- help customers
- take money
- fill shelves

Call 01535 775190

Question 1

(1 mark)

Where could you see texts B and C?

Tick () one box

in a telephone directory

in a local newspaper

in a dictionary

Question 2

Which job can Maria do?

Tick () one box **(2 marks)**

2a

The cleaning job

The shop assistant job

2b Why? Give two reasons.

1 **(2 marks)**

2 **(2 marks)**

Look at the leaflet below that Maria found.

A

Hello. My name is Dao Nguyen, I am the Careers Advisor in the college. I can help you when you are looking for a job. This leaflet is about job interviews.



B

An interview is an important part of getting a job. Do you know what to do at an interview? Here are some ideas to help you.

Before the interview

- What do you know about the job? Is it in a big company? Have you got some information about it? Why not have a look at their website?
- Did you fill in an application form? What did you write? At the interview, people will ask you questions about the information you put on the form. Don't forget what you said!
- Do some interview practice with a friend. Your friend can ask you questions and you can practise giving your answers.

C

On the day of the interview

- Don't be late! Make sure you have enough time to get there.
- Think about how you look. What are the right things to wear for an interview?
- What do you want to know about the job? Think of some things to ask the interviewers – show them that you're interested!

D

In the interview

- Try to relax. Sit still, look at the interviewers and keep smiling! There's no need to be afraid!
- Answer all the questions in a clear and honest way. If you don't understand a question, ask them to repeat **it**.
- Believe in yourself. Keep thinking "I'm going to get this job!"

Line 23

E

Need more help? Send me an email, or come and see me in Room 209 (on the second floor).

Dao Nguyen

Question 3

(1 mark)

Where did Maria get the leaflet?

- from a big company
- at an interview
- from her college

Tick () one box

Question 4

(1 mark)

What is a good title for the leaflet?

- How to do well in your job
- How to do well in an interview
- How to get an interview for a job

Tick () one box

Question 5

(1 mark)

Which paragraph is the introduction?

Tick () one box

A
B
E

Look at part **B** of the text and answer Questions 6 – 8.

Question 6

(1 mark)

Look at the leaflet. Where can you find information about a job?

.....

Question 7

(1 mark)

The interviewer already has information about you. Where is the information?

.....

Question 8

(1 mark)

How can a friend help you before the interview?

.....

Look at part **C** of the text.

Question 9

(5 x 1 mark)

What does the leaflet tell you to do? Put a tick () in the right box.

	Yes	No
Be on time	<input type="checkbox"/>	<input type="checkbox"/>
Eat something	<input type="checkbox"/>	<input type="checkbox"/>
Buy new clothes	<input type="checkbox"/>	<input type="checkbox"/>
Ask some questions	<input type="checkbox"/>	<input type="checkbox"/>
Take some notes	<input type="checkbox"/>	<input type="checkbox"/>

Look at part **D** of the text.

Question 10

(1 mark)

What does the word 'it' in line 23 mean?

Tick () one box

- the interview
- the job
- the question

Look at part **E** of the text.

Question 11

(1 mark)

In Room 209 you can

Tick () one box

- have a job interview.
- get more advice.
- send an email.

Look at this article. Maria found it in her college magazine.

Part-time Jobs

Three students tell us about their part-time jobs

Selena Bhattacharya

I work as a cleaner in a shop in the city centre. It's not near my house, but it is near the bus station, so I can get there on a number 19 quite easily. I don't earn a lot, but because I work in the food department, I can buy things to take home at 20% discount. So I save money by working there!

I had one problem, though, when I first started in my job. In a big shop, they pay you every month, not every week. So I had to work for four weeks before I got any money! Nobody told me that at the interview. So, before you start a new job, don't forget to ask about this.

Nina Milmo

My job is in a restaurant. It's good because I work at lunchtime when my daughter is at school. I work in the kitchen. It's hard work, but the people I work with are very nice. We don't earn much money, but we laugh a lot. Sometimes we go out together after work too. Some of them eat their lunch at work because it's free. But I don't do **that** because I prefer to eat at home with my daughter.

When you start a new job, people forget to tell you things, so you have to ask lots of questions. For example, in the kitchen we have to wear a hat and a white coat over our clothes. The restaurant gives us these, but it is our job to wash them. Nobody told me about this until my coat was really dirty. I was so embarrassed! Then my friends at work all said: 'Why didn't you ask us?'

Greg Bryniarski

I work in a cinema. Some days, I check people's tickets and show them to their seats. On other days, I sell them ice-creams and sweets. It's great because I see all the new films without paying! Last week, though, the fire alarm sounded during a film. I didn't know what to do! Luckily, it was only a practice. Afterwards, the manager told me to read the Fire Instructions carefully. It's always a good idea to do this when you start work in a new place.

Sometimes my friends come to the cinema, but I mustn't talk to them. I like my job, but it can be boring watching the same films over and over again.

Line11

Question 12

(3 x 2 marks)

What advice does each person give to people like Maria who are starting a new job?

Selena:.....

Nina:

Greg:

Question 13

(1 mark)

Which person can buy things cheaply at work?

Tick () one box

Selena

Nina

Greg

Question 14

(1 mark)

Which person sells food to people?

Tick () one box

Selena

Nina

Greg

Question 15

(1 mark)

Which person goes to work by public transport?

Tick () one box

Selena

Nina

Greg

Question 16

(1 mark)

Which person has made new friends at work?

Tick () one box

Selena

Nina

Greg

Question 17

(1 mark)

Which person does two different things as part of the job? Tick () one box

Selena

Nina

Greg

Question 18

(1 mark)

The word '*that*' in line 11 means

Tick () one box

eating

working

laughing