# UNIVERSITY OF CAMBRIDGE ESOL EXAMINATIONS English for Speakers of Other Languages

# Cambridge ESOL Level 1 Certificate in ESOL Skills for Life [Writing]

SAMPLE PAPER

1 hour 15 minutes

**TIME** 1 hour 15 minutes

Do not open this paper until your teacher tells you to.

You have **1 hour 15 minutes** to answer these questions.

Write clearly in **pen**, not pencil.

Write on the question paper.

You must complete Task 1, Task 2 and either Task 3a or Task 3b.

#### Each task tells you:

- how much to write
- how much time to spend
- how many marks you can get.

## Task 1

# (About 10 minutes)

You recently went shopping and lost your bag. You go to the police station to report this. You are asked to fill in an incident report.

Complete the report below.

	Incident Report: Lost Items						
Name:							
•	give details below of: the item which you have lost how you lost it any other information which you think is important.						
(Write a	(Write about 80 words.)						

(Total: 9 marks)

#### Task 2

## (About 25 minutes)

The central heating system in the flat where you live has stopped working. Last week you wrote to your landlord, Mr Fowler, to ask him to repair the system.

You receive this letter from Mr Fowler.

Thank you very much for your letter. I'm very sorry that there is a problem with your central heating system, but I'm afraid I will not be able to send someone to repair it until next month.			
If this is not acceptable, I suggest you contact a repair company yourself. However, if you choose to do this, you would have to pay for the repairs yourself.			
Thank you for your patience.			
Yours sincerely,			
Bob Fowler			

Now write a **letter** to Mr Fowler:

- giving details of the problems you are experiencing
- explaining why you don't want to pay for the repairs yourself
- asking him to organise the repairs immediately.

Write about 130 words. You do not need to write postal addresses.


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(Total: 12 marks)

#### Choose either Task 3a or Task 3b.

### Task 3a

## (About 40 minutes)

The local newspaper in the community where you live is planning to publish articles about celebrations in different countries. This might include religious festivals or family celebrations.

You decide to write an **article** for the newspaper about a celebration in a country you know.

In your article, you should describe what people do during the celebration and include any other information you think would be interesting for the readers of the article.

Write about 200 words.

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(Total: 15 marks)

#### Task 3b

## (About 40 minutes)

The Principal of your college, Mr Horvath, is worried that students are not using the college's computer facilities enough. He thinks that this may be because of problems with the computer facilities and has asked students for their views.

Write a **report** for Mr Horvath;

- saying what you think is good about the computer facilities
- describing the problems with the facilities
- giving your opinion about how the college can improve the facilities.

Write about 200 words.

(Total: 15 marks)

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