

Working towards ECDL Practice Test 5

Concepts of Information Technology (IT)

- 1 The Data Protection Acts is designed to ...
 - A Make personal data freely available
 - B Create a permanent store for personal data
 - C Regulate the use of personal data
 - D Enforce deletion of personal data

- 2 What is most likely to be affected by a computer virus?
 - A Your monitor
 - C Your data
 - C The speed of your computer
 - D Read only memory

- 3 What is controlled by software copyright regulation?
 - A Making back ups of the software
 - B Number of copies sold
 - C Type of computer used for the software
 - D Illegal distribution of software

- 4 Which type of software would you use to maintain information about account holders at a Bank or Building Society?
 - A Spreadsheet
 - B Word processor
 - C Database
 - D Stock Control

- 5 What is a trackball?
 - A A monitoring system
 - B A type of speaker
 - C An alternative to the mouse
 - D A storage device

- 6 Which type of software can you use without having to pay a fee?
 - A Freeware
 - B Shareware
 - C Operating system
 - D Application software

- 7 Which of these is a hand held device that stores appointments?
 - A Notebook
 - B Desktop
 - C Mini computer
 - D Personal Digital Assistant (PDA)

- 8 Which is the BEST way of preventing loss of your data if there is a power cut?
 - A Use a filtered plug
 - B Make frequent back ups of the data
 - C Ensure passwords are used
 - D Install virus checking software

- 9 Which of these is NOT a benefit of e-mail?
 - A Ability to send attachments
 - B Receiving junk mail
 - C Instant delivery of your message
 - D Sending to more than one person at once

- 10 What is the main advantage of a GUI?
A Reduces the cost of computing B Makes the computer easier to use
C Required a less powerful computer D Does not need updating
- 11 Which device would you use to digitise a photograph?
A Mark reader B Data logger
C Scanner D Plotter
- 12 What type of hardware detects marks on multiple choice examinations paper?
A OMR B MICR
C Bar Code reader D Scanner
- 13 Which of these is NOT an input device?
A Digital camera B Microphone
C Scanner D Speaker
- 14 Laws governing the use of software to prevent people from making illegal copies of software. Which of the following is the best way to prevent this from happening?
A Labelling the software B Using a code to unlock the software
C Sending offenders to prison D Requiring passwords for copying
- 15 Which of the following is a storage device?
A Keyboard B Monitor
C Speaker D Disk Drive
- 16 Which stage of the system life cycle ensure that the system operated correctly?
A Feasibility study B System analysis
C Testing D Programming
- 17 Which of the following statements is NOT TRUE in relation to the Data Protection Act?
The data user must ensure that the information...
A Is obtained fairly and accurately
B Is stored with proper security
C Is accurate and up to date
D Can be sent abroad at any time
- 18 For which of these tasks would you use a search engine?
A To find files on your computer
B To track new network
C To detect viruses on your computer
D To find information on the world Wide Web
- 19 Which of these is the major benefit of computer based training?
A Easier B Cheaper
C Reduced contact with other students D Available at any time

- 20 Which of these would be used to back up large quantities of data?
A Floppy disk B Data cartridge
C Laptop D PDA
- 21 What is an attachment?
A A peripheral device B A file sent with an email message
C A component of network software D A password system
- 22 Which of these is a characteristic of RAM
A Cannot be erased
B Lost when the power is switched off
C Stores data downloaded from the Internet
D Holds system commands
- 23 Which of the following is NOT an output device?
A Keyboard B Monitor
C Printer D Speaker
- 24 Purchasing goods on a web site is an example of ...
A Web site design B Net working
C Electronic commerce D Search engine
- 25 Which type of memory is used to store applications while they are running?
A ROM B RAM
C Cache D Auxiliary
- 26 Which of these is NOT a storage device?
A RAM B Zip drive
C Printer D Floppy Disk
- 27 Computers can damage your health in various ways. Which is the best way of preventing this?
A Taking frequent breaks B Having good lighting
C Using a screen protector D Raising the height of the monitor
- 28 You want all users to be able to view data in a computer system and selected users to be able to enter and change the data. How can you achieve this?
A Allow unrestricted access to the system
B Give unauthorised users a password
C Set access rights for different groups of users
D Allocated keys to authorised users
- 29 What type of software controls the file system on the computer?
A GUI B Network software
C Operating system software D Application software
- 30 Which type of computer stores the common files in a network?
A Main frame B Laptop
C Desktop D Server

- 31 Many supermarkets use computers. Which of these benefits do you think is most important to the customer?
- | | | | |
|---|----------------------------|---|--------------------------------|
| A | Faster service | B | Improved stock control |
| C | Better working environment | D | Increased customer information |
- 32 What does CPU stand for?
- | | | | |
|---|---------------------------|---|--------------------------|
| A | Central Power Unit | B | Computer Processing Unit |
| C | Computer Programming Unit | D | Central Processing Unit |
- 33 What is a computer virus?
- A A program that can damage your computers
 - B A hardware fault
 - C A program that you have downloaded from an Internet site
 - D A corrupted area of your disk
- 34 You can help to preserve the environment by
- | | | | |
|---|-----------------------|---|------------------------------|
| A | Using a screen saver | B | Recycling printer cartridges |
| C | Using a filtered plug | D | Using a smaller screen |
- 35 A file on a network drive is available to all users. How can the data be protected from being overwritten?
- | | | | |
|---|---------------------------------------|---|------------------------------------|
| A | Create a new folder to store the file | B | Keep a log of accesses to the file |
| C | Make the file read-only | D | Make a copy of the file |