

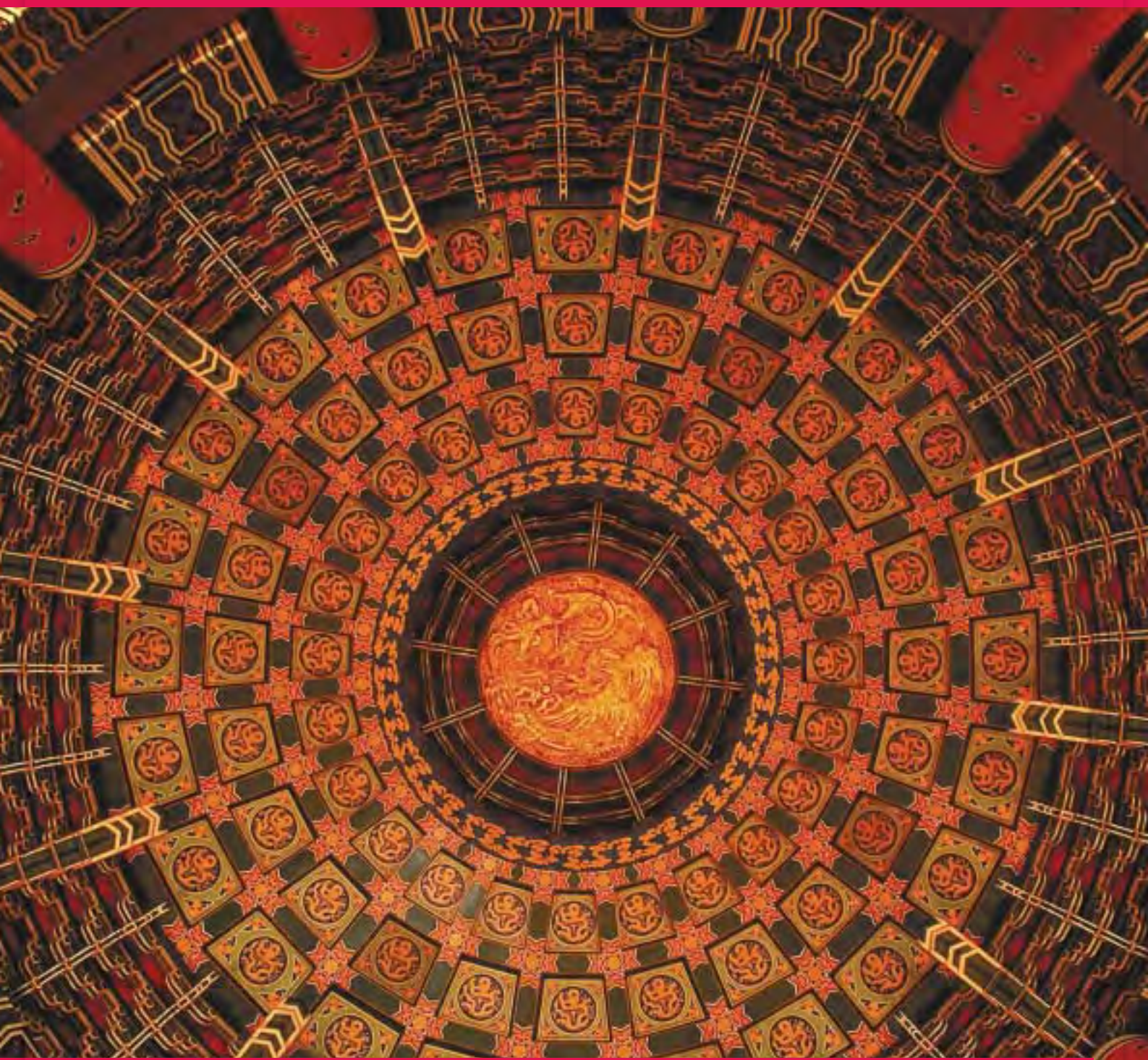
Cambridge Pre-U Syllabus

Cambridge International Level 3
Pre-U Certificate in

**MANDARIN CHINESE
PRINCIPAL COURSE AND SHORT COURSE**

For examination in 2013, 2014 and 2015

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International Examinations

Mandarin Chinese

(9778 and 1341)

**Cambridge International Level 3
Pre-U Certificate in Mandarin Chinese (Principal Course
and Short Course)**

For examination in 2013, 2014 and 2015

**Principal Course: QN 500/4738/3
Short Course: QN 500/5038/2**

Support

CIE provides comprehensive support for all its qualifications, including the Cambridge Pre-U. There are resources for teachers and candidates written by experts. CIE also endorses a range of materials from other publishers to give a choice of approach. More information on what is available for this particular syllabus can be found at **www.cie.org.uk**.

Syllabus updates

This syllabus is valid for examination in 2013, 2014 and 2015.

If there are any changes to this syllabus, CIE will write to Centres to inform them. This syllabus will also be published annually on the CIE website (**www.cie.org.uk/cambridgepreu**). The version of the syllabus on the website should always be considered as the definitive version.

Further copies of this, or any other Cambridge Pre-U syllabus, can be obtained by either downloading from our website **www.cie.org.uk/cambridgepreu**

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Cambridge International Level 3 Pre-U Certificate

Mandarin Chinese

9778 1341

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Introduction

Cambridge Pre-U syllabuses aim to equip candidates with the skills required to make a success of their subsequent studies at university, involving not only a solid grounding in each specialist subject at an appropriate level, but also the ability to undertake independent and self-directed learning and to think laterally, critically and creatively. The Cambridge Pre-U curriculum is underpinned by a core set of educational principles:

- A programme of study which supports the development of well-informed, open and independent-minded individuals capable of applying their skills to meet the demands of the world as they will find it and over which they may have influence.
- A curriculum which retains the integrity of subject specialisms and which can be efficiently, effectively and reliably assessed, graded and reported to meet the needs of universities.
- A curriculum which is designed to recognise a wide range of individual talents, interests and abilities and which provides the depth and rigour required for a university degree course.
- A curriculum which encourages the acquisition of specific skills and abilities, in particular the skills of problem solving, creativity, critical thinking, team working and effective communication.
- The encouragement of 'deep understanding' in learning – where that deep understanding is likely to involve higher order cognitive activities.
- The development of a perspective which equips young people to understand a range of different cultures and ideas and to respond successfully to the opportunity for international mobility.

All Cambridge Pre-U Principal Subject syllabuses are linear. A candidate taking a Principal Subject must take all the components together at the end of the course in one examination session. A Short Course is provided for those who do not wish to take the subject through to Principal Level, for those who desire a 'progress check', or for those opting out of a Principal Course but wishing to gain certification. A Cambridge Pre-U Short Course in Mandarin Chinese is separate from, and cannot contribute towards, a Principal result.

This syllabus aims to equip candidates learning Mandarin Chinese as a foreign language with the skills to survive in a Chinese environment. The syllabus also provides a stepping stone for university courses in Chinese and Chinese Studies, allowing universities to offer successful Pre-U candidates alternative courses to the prevailing *ab initio* classes.

As the majority of Chinese communities speak and understand Mandarin (普通话 putonghua), the official language of the People's Republic of China, the syllabus only requires knowledge of this language. Similarly, for romanisation the standard pinyin system is used, and in writing the simplified characters (简体字 jiantizi), again as prescribed in the PRC, are used. The Listening, Reading and Writing papers (Principal Course) concentrate on contemporary vernacular style. Even for the advanced non-background speaker, particularly of a linguistic background alien to the Sino-Tibetan, the free association possible within for example Indo-European languages does not work: each topic and the vocabulary associated with each topic has to be learned individually. For this reason a core vocabulary and set of topic areas will underpin the syllabus.

The skills of speaking, listening, reading and writing are supplemented by Chinese-specific skills: accurate identification of roman transliteration (拼音 pinyin), including tones, and the use of a radical-indexed Chinese dictionary.

As well as allowing candidates to develop their language skills, the syllabus will foster an awareness of Chinese culture and history.

In addition to providing a secure foundation for study in higher education, the syllabus equips candidates with a range of skills for careers in business, education and the arts.

The syllabus builds on the knowledge, understanding and skills typically gained by candidates taking Level 2 qualifications.

Aims – Principal

- To develop the ability to understand Mandarin Chinese.
- To enable the candidate to communicate confidently and clearly in Mandarin Chinese.
- To form a sound base of skills, language and attitudes required for further study, work and leisure.
- To develop insights into the culture and civilisation of countries where Chinese is spoken.
- To encourage positive attitudes to language learning and a sympathetic approach to other cultures and civilisations.
- To further intellectual and personal development by promoting learning and social skills.

Scheme of assessment – Principal

For the Principal Pre-U qualification in Mandarin Chinese, candidates take all four components together at the end of the course in the same examination session.

Component	Component name	Duration	Weighting (%)	Type of assessment
Paper 1	Speaking	c. 15 mins	20	Externally assessed oral
Paper 2	Listening, Reading and Translation	2 hours 30 minutes	30	Externally set and marked written paper
Paper 3	Writing and Usage	2 hours	25	Externally set and marked written paper
Paper 4	Chinese Culture	2 hours 30 minutes	25	Externally set and marked written paper

Assessment Objectives – Principal

AO1	Understand and respond to texts written in the target language and to spoken material.
AO2	Manipulate the target language accurately in spoken and written forms to demonstrate a capacity to choose appropriate examples of lexis and structures.
AO3	Select information and present it in Mandarin Chinese and in English, organising arguments and ideas logically.
AO4	Demonstrate knowledge and understanding of aspects of Chinese society.

Relationship between scheme of assessment and assessment objectives – Principal

Component	AO1	AO2	AO3	AO4
1	✓	✓	✓	✓
2	✓			
3		✓	✓	
4			✓	✓

Component	Marks available for each assessment objective			
	AO1	AO2	AO3	AO4
1	10	40	5	5
2				
Listening	20			
Reading	18			
Chinese sayings	6			
Translation	16			
3				
Radical/stroke order		6		
Cloze test		4		
Letter		15	5	
Opinion essay		20	10	
4			10	50
Total	70 = 29%	85 = 35%	30 = 13%	55 = 23%

Core vocabulary

A list of core vocabulary is available from CIE. Candidates may expect to encounter unfamiliar vocabulary in the examination, but only items in the list will be tested.

Topic areas – Principal

All textual material used in Papers 2 and 3 will be drawn from the topic areas set out below. The main purpose of this list is to provide a manageable content which offers flexibility to teachers in the planning of their courses but places restrictions on the topic areas from which Examiners may make their choice of material. These topic areas are intended to help candidates and not limit them and where the subject matter is the personal choice of candidates, for example the Prepared Topic in the Speaking Test, they may choose topics of personal interest even if they lie outside the following list.

- 1 Family**
- 2 Young people**
- 3 Education**

- 4 Tourism***
- 5 Urban and rural life****
- 6 The environment**

Please note: Topics 1, 2 and 3 will remain constant from year to year.
Topics 4, 5 and 6 will change on a rolling basis. No topic area will appear on the syllabus for fewer than three years.

* Topic area 4 will be replaced in 2014. Details of the replacement topic area will be available from the CIE website from September 2012.

** Topic area 5 will be replaced in 2015. Details of the replacement topic area will be available from the CIE website from September 2012.

Prescribed dictionary – Principal

Each candidate will be expected to have a Chinese/English dictionary, details as follows, for use during the examination (Papers 2 and 3):

- Pocket Oxford Chinese Dictionary (English-Chinese Chinese-English), ISBN number 0195964586.

This is to be provided by the Centre and should not contain any candidate annotation or underlining.

Description of components – Principal

Paper 1: Speaking (60 marks)

The Principal Course oral examination lasts for 12–15 minutes and is conducted and assessed by a visiting Oral Examiner, appointed by CIE.

In order to make the necessary arrangements for the appointment of visiting Oral Examiners, CIE requires Centres to make estimated entries in the October preceding the year of the examination. All oral examinations will be held on a date during the official oral examining period of 15 March to 15 May.

Forms and instructions relating to Paper 1 Speaking will be provided in a separate document to be downloaded by navigating to the Cambridge Pre-U area of the CIE website (cie.org.uk).

Section 1: Prepared topic and topic conversation

- Prepared topic and topic conversation (5–7 minutes). Candidates will research a topic related to the history, current affairs or culture (including art, cinema, literature and traditions) of the Chinese world. They will identify the area of their Prepared Topic and submit this to CIE two weeks before the oral examination on the form provided. In the examination the candidate will be allowed to speak in Mandarin Chinese on this topic for about 2 minutes. The Examiner will follow up this initial presentation with questions in Mandarin Chinese on the chosen topic. Candidates will be assessed on the content of their presentation (ability to present relevant facts, express opinions and put forward points for discussion) as well as their linguistic competence (comprehension and responsiveness, fluency, accuracy of tones, pronunciation, range of vocabulary, variety of sentence structures). Candidates may prepare a 'cue card' (not more than postcard size; maximum number of characters/pinyin syllables = 50) in the language to remind them of the main points they wish to make, to bring into the examination room. A script of their presentation is not allowed.

Section 2: General conversation

- General conversation (6–8 minutes). This section will begin with straightforward questions about the candidate's background and interests and move quickly on to a more mature conversation covering the topic areas listed on page 7. It is expected that the General Conversation section will cover 2/3 of the topic areas, but it may cover more if the Examiner has difficulty finding something the candidate is interested in or can talk about. At least one topic covered will be taken from topics 4, 5, and 6. The subject matter covered in the Prepared Topic will not be covered in the General Conversation. Candidates will be assessed on linguistic competence (comprehension and responsiveness, fluency, accuracy of tones, pronunciation, range of vocabulary, variety of sentence structures).

15 marks will be available for the Prepared Topic, 15 marks for the Topic Conversation, 15 marks for the General Conversation and 15 marks to be awarded globally for pronunciation/intonation and feel for the language.

Dictionaries are not allowed.

Paper 2: Listening, Reading and Translation

Section 1: Listening (20 marks)

- Listening (30 minutes). Candidates will have control of their own individual listening equipment.
 - Identification of tones and Pinyin: candidates will listen to three pre-recorded words, which they will have to write down using the correct pinyin romanisation and tones. 3 marks
 - Two short pieces in Mandarin Chinese: questions will be objective using a mixture of English and visuals. 3 marks
 - Two longer pieces (275–300 characters in total): one piece will be tested through comprehension questions in English, which candidates will answer in English; for the other piece, candidates will be expected to provide a gist summary in English using bullet points for guidance. 14 marks

Section 2: Reading (18 marks)

- Reading (45 minutes). Two passages in Chinese will be set, of around 450 characters in total. These will be tested by questions in English. There will be a mixture of objective questions and questions requiring written answers in English. Both passages will be in contemporary vernacular style, using grammatical structures as used in all popular textbooks.

Section 3: Chinese sayings (Chengyu) (6 marks)

- Chinese sayings (成语 Chengyu) (15 minutes). Candidates will be given three chengyu (from a prescribed list of 25) to identify. A literal translation and an explanation of the saying in English have to be provided by the candidate.

Section 4: Translation (16 marks)

- Translation (60 minutes). Candidates will translate a short passage of vernacular Chinese (not more than 200 characters) into English. The assessment will focus on the transfer of meaning rather than literal correctness.

Each candidate will be expected to have a Chinese/English dictionary, as prescribed by CIE, for use during the examination. This will be provided by the Centre and should not contain any candidate annotation or underlining.

Paper 3: Writing and Usage

Section 1: (10 marks)

- Radical and stroke order skills (5 minutes). Candidates will be asked to identify three characters by their radical. They will be asked to provide the number of strokes in the given characters. They will then be asked to provide the stroke order for the three characters in question.
- Use of grammar markers, aspect markers and measure words (10 minutes). Candidates will be expected to complete a cloze test testing the above.

Section 2: Letter writing (20 marks)

- Letter writing (30 minutes). Candidates will write a letter of 80–100 characters. The task will be in English but may require candidates to respond to a stimulus in Chinese. The assessment will focus on communication of the required elements, the accuracy of characters, accuracy of grammar and structures and appropriateness of language. Candidates will be expected to use a formal register to open and close the letter.

Section 3: Opinion essay (30 marks)

- Opinion essay (1 hour 15 minutes). There will be a choice of six titles, one on each of the six topic areas (see page 7). Titles will be provided in English and Chinese. Candidates will have to write one essay in Chinese with a recommended length of 175–225 characters. This part of the examination will be assessed for accuracy and linguistic range as well as development and organisation of ideas. Candidates should be encouraged to use conjunctions and more complex sentence structure. A colloquial style will be sufficient for top marks.

Each candidate will be expected to have a Chinese/English dictionary, as prescribed by CIE, for use during the examination. This will be provided by the Centre and should not contain any candidate annotation or underlining.

Paper 4: Chinese Culture

Candidates must choose and prepare ONE option from Section 1 and ONE option from Section 2. In the examination, candidates will be required to answer TWO questions in English, ONE on each of their chosen options. The recommended length for each answer is 600–750 words. There will be a choice of two questions per option. This part of the examination will assess candidates' knowledge and understanding of their chosen cultural options and ability to use this knowledge to answer a question in a clear and focused manner.

Section 1: Topics in Chinese culture (30 marks)

- Topics in Chinese culture (1 hour 15 minutes). There will be three options for this section:
 - The founding of the People's Republic of China***
 - Chinese economic trends since 1978***
 - The city of Beijing*

Section 2: Chinese literature and film (30 marks)

- Chinese literature and film (1 hour 15 minutes). There will be three options for this section:
 - Fiction – The Picador Book of Contemporary Chinese Fiction*
 - Fiction – Red Dust, Ma Jian**
 - Film – Yellow Earth, Chen Kaige**

Texts in Section 2 are to be read and studied in English.

- * Options marked with ONE asterisk will be set for 2013.
- ** Options marked with TWO asterisks will be set for 2013 and 2014.
- *** Options marked with THREE asterisks will be set for 2013, 2014 and 2015.

Details of the options on which questions will be set in June 2014 and 2015 will be available from the CIE website from September 2012.

There is no objection to any of these options being used for the Prepared Topic in the Speaking Test.

Aims – Short Course

- To develop the ability to understand Mandarin Chinese.
- To enable the candidate to communicate confidently and clearly in Mandarin Chinese.
- To form a sound base of skills, language and attitudes required for further study, work and leisure.
- To develop insights into the culture and civilisation of countries where Chinese is spoken.
- To encourage positive attitudes to language learning and a sympathetic approach to other cultures and civilisations.
- To further intellectual and personal development by promoting learning and social skills.

Scheme of assessment – Short Course

Component	Name	Duration	Weighting (%)	Type of assessment
Paper 1	Speaking	c. 15 mins	40	Internally assessed oral – externally moderated
Paper 2	Chinese Culture	1 hour 15 minutes	60	Externally set and marked written paper

Candidates take both components together at the end of the course in the same examination session.

Assessment objectives – Short Course

AO1	Understand and respond to spoken material.
AO2	Manipulate the target language accurately in the spoken form to demonstrate a capacity to choose appropriate examples of lexis and structures.
AO3	Select information and present it in Mandarin Chinese and in English, organising arguments and ideas logically.
AO4	Demonstrate knowledge and understanding of aspects of Chinese society.

Relationship between scheme of assessment and assessment objectives – Short Course

Component	AO1	AO2	AO3	AO4
1	✓	✓	✓	✓
2			✓	✓

Component	Marks available for each assessment objective			
	AO1	AO2	AO3	AO4
1	10	40	5	5
2			5	25
Total	10 = 7%	40 = 27%	10 = 13%	30 = 53%

Core vocabulary

There is no core vocabulary for the Short Course. Candidates will be expected to have the vocabulary to discuss the topic areas below in some depth and in a way that reflects progression from GCSE.

Topic areas – Short Course

The main purpose of this list of topic areas is to provide a manageable content which offers flexibility to teachers in the planning of their courses but places restrictions on the topic areas from which Examiners may make their choice of material. These topic areas are intended to help candidates and not limit them and where the subject matter is the personal choice of candidates, for example the Prepared Topic in the Speaking Test, they may choose topics of personal interest even if they lie outside the following list.

- 1 **Family**
- 2 **Young people**
- 3 **Education**

These topic areas will remain constant from year to year.

Description of components – Short Course

Paper 1: Speaking (60 marks)

The Short Course oral examination lasts for 12–15 minutes and is internally assessed and externally moderated. All oral examinations must be held during the official examining period of 15 March to 15 May. An Examiner appointed by the Centre, normally the candidates' teacher, will conduct and assess the oral examination for candidates in that Centre. The oral examinations of all candidates must be recorded.

After the examinations have taken place, all recordings, working mark sheets (completed according to the instructions) and moderator copies of the MS1 Internal Assessment Mark Sheet must be sent, to arrive at CIE by no later than 22 May. Labels will be supplied for this purpose.

Forms and full instructions relating to Paper 1 Speaking will be provided in a separate document, which can be downloaded by navigating to the Cambridge Pre-U area of the CIE website (cie.org.uk). Centres that make estimated entries for the Mandarin Chinese Short Course, as required by CIE, will automatically receive a copy of this document in the February of the year of examination.

Section 1: Prepared topic and topic conversation

- Prepared topic and topic conversation (5–7 minutes). Candidates will research a topic related to the history, current affairs or culture (including art, cinema, literature and traditions) of the Chinese world. They will identify the area of their Prepared Topic and submit this to their teacher/examiner no fewer than 4 working days before the oral examination on a form provided. In the examination the candidate will be allowed to speak in Mandarin Chinese on this topic for about 2 minutes. The Examiner will follow up this initial presentation with questions in Mandarin Chinese on the chosen topic. Candidates will be assessed on the content of their presentation (ability to present relevant facts, express opinions and put forward points for discussion) as well as their linguistic competence (comprehension and responsiveness, fluency, accuracy of tones, pronunciation, range of vocabulary, variety of sentence structures). Candidates may prepare a 'cue card' (not more than postcard size; maximum number of characters/pinyin syllables = 50) in the language to remind them of the main points they wish to make, to bring into the examination room. A script of their presentation is not allowed.

Section 2: General conversation

- General conversation (6–8 minutes). This section will begin with straightforward questions about the candidate's background and interests and move quickly on to a more mature conversation covering the topic areas listed on page 13. It is expected that the General Conversation section will cover 2 or 3 of the topic areas. The subject matter covered in the Prepared Topic will not be covered in the General Conversation. Candidates will be assessed on linguistic competence (comprehension and responsiveness, fluency, accuracy of tones, pronunciation, range of vocabulary, variety of sentence structures).

15 marks will be available for the Prepared Topic, 15 marks for the Topic Conversation, 15 marks for the General Conversation and 15 marks to be awarded globally for pronunciation/intonation and feel for the language.

Dictionaries are not allowed.

Paper 2: Chinese Culture (30 marks)

Candidates must choose and prepare ONE option from either Section 1 or Section 2. The examination will last 1 hour 15 minutes and candidates will be required to answer ONE question in English on their chosen option. The recommended length is 600–750 words. There will be a choice of two questions per option. This part of the examination will assess candidates' knowledge and understanding of their chosen cultural options and ability to use this knowledge to answer a question in a clear and focused manner.

Section 1: Topics in Chinese culture

- Topics in Chinese culture. There will be three options for this section:
 - The founding of the People's Republic of China***
 - Chinese economic trends since 1978***
 - The city of Beijing*

Section 2: Chinese literature and film

- Chinese literature and film. There will be three options for this section:
 - Fiction – The Picador Book of Contemporary Chinese Fiction*
 - Fiction – Red Dust, Ma Jian**
 - Film – Yellow Earth, Chen Kaige**

Texts in Section 2 are to be read and studied in English.

* Options marked with ONE asterisk will be set for 2013.

** Options marked with TWO asterisks will be set for 2013 and 2014.

*** Options marked with THREE asterisks will be set for 2013, 2014 and 2015.

Details of the options on which questions will be set in June 2014 and 2015 will be available from the CIE website from September 2012.

There is no objection to any of these options being used for the Prepared Topic in the Speaking Test.

Appendix 1: List of 成语 (Chengyu) – Principal

画蛇添足, huà shé tiān zú

狐假虎威, hú jiǎ hǔ wēi

盲人摸象, máng rén mō xiàng

夜郎自大, yè láng zì dà

画龙点睛, huà lóng diǎn jīng

坐井观天, zuò jǐng guān tiān

老马识途, lǎo mǎ shí tú

拔苗助长, bá miáo zhū zhǎng

对牛弹琴, duì niú tán qín

守株待兔, shǒu zhū dài tù

入木三分, rù mù sān fēn

孺子可教, rú zǐ kě jiào

抛砖引玉, pāo zhuān yǐn yù

纸上谈兵, zhǐ shàng tán bīng

指鹿为马, zhǐ lù wéi mǎ

祸不单行, huò bù dān xíng

自相矛盾, zì xiāng máo dùn

以毒攻毒, yǐ dú gōng dú

三人成虎, sān rén chéng hǔ

入乡随俗, rù xiāng suí sú

骄兵必败, jiāo bīng bì bài

一箭双雕, yī jiàn shuāng diāo

覆水难收, fù shuǐ nán shōu

唇亡齿寒, chún wáng chǐ hán

虎父虎子, hǔ fù hǔ zǐ

Appendix 2: Grade descriptors

The following grade descriptors indicate the level of attainment characteristic of the middle of the given grade in Mandarin Chinese at Pre-U. They give a general indication of the required standard at each specific grade. The descriptors should be interpreted in relation to the content outlined in the syllabus; they are not designed to define that content.

The grade awarded will depend in practice upon the extent to which the candidate has met the assessment objectives overall. Shortcomings in some aspects of the examination may be balanced by better performances in others.

Distinction (D2)

Very good level of understanding and/or knowledge, expressed in well argued responses with relevant illustration; high level of accuracy, wide range of vocabulary and complex sentence patterns; a sense of idiom; very good pronunciation and intonation.

Merit (M2)

Good level of understanding and/or knowledge; responses showing some ability to develop argument with appropriate illustration; generally accurate in simple structures but variable success in more complex language; adequate vocabulary and pronunciation.

Pass (P2)

Uneven and/or basic responses showing some level of understanding and/or knowledge expressed with limited argument and illustration; gaps in grammatical awareness; simple and repetitive sentence patterns and vocabulary; many sounds mispronounced.

Appendix 3: Additional information

Guided Learning Hours

It is intended that each Principal Subject should be delivered through 380 hours of guided learning. The Short Course requires 180 hours of guided learning. This is a notional measure of the substance of the qualification. It includes an estimate of the time that might be allocated to direct teaching or instruction, together with other structured learning time such as directed assignments or supported individual study and practice. It excludes learner-initiated private study.

Certification Title

These qualifications are shown on a certificate as:

- Cambridge International Level 3 Pre-U Certificate in **Mandarin Chinese (Principal)**
- Cambridge International Level 3 Pre-U Certificate in **Mandarin Chinese (Short Course)**

The qualifications are accredited at Level 3 of the UK National Qualifications Framework and provide a solid grounding for students to pursue a variety of progression pathways.

Entries

For entry information please refer to the *UK E3 Booklet*.

Grading and Reporting

The Cambridge International Level 3 Pre-U Certificates in the Short Course and Principal Subjects are qualifications in their own right. Principal Subjects are acceptable as an alternative to A Level and Short Course Subjects as an alternative to AS (or other Level 3 qualifications) for entry into higher education or employment. Each individual Principal or Short Course Subject is graded separately on a scale of nine grades: Distinction 1, Distinction 2, Distinction 3, Merit 1, Merit 2, Merit 3, Pass 1, Pass 2, Pass 3.

Principal Subjects can also be combined with two core components to meet the requirements for eligibility for the Cambridge International Level 3 Pre-U Diploma. More details about the Diploma requirements and the core components can be found in a separate Diploma syllabus. The results of the individual Principal Subjects are reported on a separate certificate to the Diploma result.

The Short Course does not form part of the overall Pre-U Diploma.

Classification Code for UK Centres

In the UK, every syllabus is assigned to a national classification code that indicates the subject area to which it belongs. UK Centres should be aware that candidates who enter for more than one qualification with the same classification code will have only one grade (the highest) counted for the purpose of the School and College Performance Tables.

The classification code for this syllabus is **5950**.

Language

This syllabus and the associated assessment materials are currently available in English only.

Procedures and Regulations

This syllabus complies with the CIE *Code of Practice* and *The Statutory Regulation of External Qualifications 2004*.

Further information about the administration of Cambridge Pre-U qualifications can be found in the *CIE Handbook for UK Centres* available from CIE Publications or by contacting international@cie.org.uk.

Spiritual, moral, ethical, social, legislative, economic and cultural issues

This syllabus contributes to an understanding of these issues through the study of topic areas and the study of culture for Paper 4 (Paper 2 – Short Course).

Sustainable development, environmental education, health and safety considerations, European dimension and international agreements

This syllabus contributes to an understanding of these issues through the study of topic areas. The opportunity to study culture in Paper 4 (Paper 2 – Short Course) allows candidates to gain specific insights into the societies where the language is spoken.

Avoidance of bias

CIE has taken great care in the preparation of this syllabus and assessment materials to avoid bias of any kind.

Key Skills

This syllabus provides opportunities for the development of evidence for the Key Skills of: *Communication, Application of Number, Information Technology, Working with Others, Improving Own Learning and Performance* and *Problem Solving* at Levels 2 and/or 3. However, the extent to which this evidence fulfils the Key Skills criteria at these levels will be totally dependent on the style of teaching and learning adopted for each section.

The Key Skills awarding bodies and the regulatory authorities have produced a suite of example portfolios that will help to give candidates and practitioners a clear understanding of the requirements for the Key Skills portfolio. These are available on the QCDA website (www.qcda.org.uk/keyskills). Full details of the requirements for certification can be obtained from the awarding bodies that are approved to offer Key Skills. For further information about Key Skills assessment, please see the document *The Key Skills Qualifications Standards and Guidance* published by the Qualifications and Curriculum Authority 2004 (ISBN 1 85838 548 2).

The following table indicates where opportunities may exist for at least some coverage of the various Key Skills criteria at Levels 2 and/or 3 for each section.

Principal Course

Paper	Communication	Application of Number	IT	Working with others	Learning and Performance	Problem Solving
1 section 1	✓		✓		✓	✓
1 section 2	✓		✓		✓	
2 section 1	✓		✓		✓	
2 section 2	✓		✓		✓	
2 section 3	✓		✓		✓	
2 section 4	✓				✓	
3 section 1	✓		✓		✓	✓
3 section 2	✓		✓		✓	✓
3 section 3	✓		✓		✓	✓
4 section 1	✓		✓		✓	✓
4 section 2	✓		✓		✓	✓

Short Course

Paper	Communication	Application of Number	IT	Working with others	Learning and Performance	Problem Solving
1 section 1	✓		✓		✓	✓
1 section 2	✓		✓		✓	
2 section 1	✓		✓		✓	✓
2 section 2	✓		✓		✓	✓

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