



Key skills communication Adult literacy ESOL Skills for Life Reading Unit Level 1 Test Paper

YOU NEED

- This test paper
- An answer sheet

You may NOT use a dictionary

Do NOT open this paper until you are told to do so by the supervisor

THERE ARE 40 QUESTIONS IN THIS TEST

Total marks available: 40

Try to answer ALL the questions

YOU HAVE 1 HOUR TO FINISH THE TEST

INSTRUCTIONS

- Make sure your personal details are entered correctly on the answer sheet
 - Read each question carefully
 - Follow the instructions on how to complete the answer sheet
 - At the end of the test, hand the test paper, your answer sheet and all notes to the supervisor
-

REMEMBER: YOU HAVE 1 HOUR TO FINISH THE TEST

INSTRUCTIONS TO CENTRES

- This paper must not be photocopied

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Questions 1 to 5 are based on the following document.

Walton College Nursery

LITTLE MITES

RESOURCES WANTED

Please could we ask all our parents/guardians to save all their empty cereal boxes, kitchen rolls, plastic bottles and silver foil? The children will be using these to make Christmas decorations, which they will be able to take home.

RAFFLE

We are sending all the children home on Friday, 4th December, with a book containing 10 raffle tickets priced at 50p each. Please could you sell as many as possible and return the ticket stubs with the money on Monday, 14th December? All the money raised will be used to buy the children Christmas presents.

HELPERS WANTED

Could anyone willing to help with the children's Christmas party sign their name on the sheet of paper by the main doors in the foyer? The party will be held in the sports hall on Wednesday, 16th December, from 2.30 to 3.30 pm.

CHRISTMAS PLAY

Can we remind all parents/guardians that the children should be dressed in their costumes before they arrive at the nursery? Each child will be given 4 tickets to give to friends/relatives so they can attend on Friday, 18th December.

- 1 Which of the following statements is true?
- A The nursery wants any empty bottles
 - B Money raised from the raffle will be given to a charity
 - C The Christmas play will take place in the sports hall
 - D Children will be given 10 raffle tickets each
- 2 The sentence 'Please ensure the bottles are clean' should be added to the paragraph
- A RESOURCES WANTED
 - B RAFFLE
 - C HELPERS WANTED
 - D CHRISTMAS PLAY

- 3 The word 'foyer' in the third paragraph could best be replaced by
- A cloakroom
 - B changing room
 - C office
 - D entrance hall
- 4 The Christmas party is being held on
- A Friday 4th December
 - B Monday 14th December
 - C Wednesday 16th December
 - D Friday 18th December
- 5 The main purpose of the document is to
- A sell tickets for the Christmas play
 - B ask parents/guardians for support
 - C sell Christmas decorations to parents/guardians
 - D ask parents/guardians to come to the Christmas party

Please go on to the next page

- 6 There is a capital letter missing or used incorrectly on
- A line 2
 - B line 7
 - C line 12
 - D line 16
- 7 There is a gap on line 9. The missing words are
- A is been
 - B are been
 - C has been
 - D have been
- 8 The word 'to' has been used instead of 'too' on
- A line 8
 - B line 10
 - C line 13
 - D line 15
- 9 A full stop, followed by a capital letter, is needed between
- A 'you' and 'that' (line 8)
 - B 'closed' and 'for' (line 11)
 - C 'you' and 'and' (line 13)
 - D 'possible' and 'we' (line 14)
- 10 The word 'secretery' on line 12 has been spelt incorrectly. The correct spelling is
- A secretry
 - B secretary
 - C secratery
 - D secretary

Questions 11 to 15 are based on the following document

BODYPUMP



A complete balanced workout

BODYPUMP is a 45 to 60 minute training programme, which gets you using barbells and adjustable weights. It is a class-based group session which is led by highly skilled instructors.

What do you do in a BODYPUMP workout?

After an initial all-body warm-up, all the major muscle groups are worked in a series of exercises. The larger muscles of the legs, chest and back are worked first in that order, followed by the smaller muscles of the arms, namely the biceps, triceps and shoulders. The legs are worked a second time in the form of lunges and the class finally finishes with a well earned cool-down and stretch.

Who is it for?

The workout is for everybody over the age of 18. BODYPUMP uses simple moves so that it appeals to both men and women of all ages and fitness abilities. By adjusting your weights, you can control how hard you exercise. You do not need to be co-ordinated.

The benefits of BODYPUMP

BODYPUMP makes you stronger, gets you in shape and helps to keep the weight off. The more muscle you have, the more calories you will burn in everyday activities. It will increase your self-confidence as well as your general well-being. Because it promotes endurance, it can improve performance in a number of sports.

- 11 This document could be used to find out
- A what BODYPUMP classes are like
 - B how to join a BODYPUMP class
 - C the times of a BODYPUMP class
 - D the name of the BODYPUMP instructor
- 12 The sentence 'They receive on-going training to make sure that every class is safe, effective and fun' is to be added to the document. It would **best** fit at the end of the section
- A A complete balanced workout
 - B What do you do in a BODYPUMP workout?
 - C Who is it for?
 - D The benefits of BODYPUMP
- 13 The document explains how BODYPUMP
- A is only for fit people
 - B exercises all the main muscles
 - C helps people to gain weight
 - D makes people better at every other sport
- 14 According to the document a BODYPUMP class is for
- A children only
 - B adults only
 - C women only
 - D everyone
- 15 Which of the following statements about BODYPUMP is true?
- A The classes start with a cool down
 - B The classes last for less than 45 minutes
 - C The classes last for up to 60 minutes
 - D The classes involve difficult moves

Questions 16 to 20 are based on the following draft document.

MEMO	
TO: Tabitha Johnson, Facilities Manager FROM: Rebekah Hedley, Exhibitions Director RE: Green World Conference	
As no doubt you already are aware, it is now time to start planning for the next annual Green World Conference. I may have an intresting contact for you.	line 1 line 2 line 3
I am designing the exhibition stand for a company called Greenscape which plans and landscapes environmentally friendly areas. Of any size for offices, factories and housing projects.	line 4 line 5 line 6 line 7
When we met at the conference last year you _____ introducing outdoor picnic areas into each of our stores. If you are still keen to do this, Greenscape might be able to advice you.	line 8 line 9 line 10 line 11
If you get in touch with me, I will arrange a time for you to meet with the company's Managing Director at the exhibition. You will be able to discuss the project.	line 12 line 13 line 14
I will be in birmingham throughout the conference so hope to see you again then.	line 15 line 16

16 The word 'intresting' on line 3 is spelt incorrectly. The correct spelling is

- A intiresting
- B interesting
- C intristing
- D interisting

17 A capital letter is missing at the beginning of a word on

- A line 4
- B line 5
- C line 13
- D line 15

- 18 The space on line 8 should contain the words
- A are considering
 - B will be considering
 - C were considering
 - D would be considering
- 19 One of the following words is spelt incorrectly in the document. It is
- A planning (line 2)
 - B friendly (line 6)
 - C introducing (line 9)
 - D advice (line 11)
- 20 A full stop and capital letter have been used incorrectly on
- A line 2
 - B line 6
 - C line 9
 - D line 14

Please go on to the next page

Questions 21 to 25 are based on the following document.

Scheme to target town centre hooligans

A new scheme to help Warwick District licensees put an end to town centre troublemakers is being launched next month. Those responsible for causing serious problems will face a lifetime ban from pubs and clubs across the district.

The new Pubwatch scheme, to be launched on 1st April, is run by a committee of licensees from pubs and clubs in Warwick, Leamington and Kenilworth. The scheme uses town centre closed circuit television (CCTV) and a radio network to alert all licensees to signs of disorder and criminal activity involving individuals and groups.

Managers and door staff who have advance notice of potential troublemakers will be able to take action to prevent the development of more serious problems.

Licensees have so far shown enthusiastic support for the scheme with members signing up from bars in all three towns.

The bans will run for a minimum of 12 months with the possibility of a permanent ban – depending on the circumstances. Once banned, the individual will be barred from drinking in any of the Pubwatch member premises.

Chief Inspector Chris Jackson, Warwick District Commander, said he hoped Pubwatch would result in a further reduction in incidents of violence and disorder. "We rely on the support of licensees in our ongoing commitment to tackling binge drinking and the town centre crime and violence caused by those who drink heavily," he said.

- 21 The purpose of the document is to
- A explain how the Pubwatch scheme will work
 - B describe the behaviour of troublemakers
 - C persuade the reader to help the police
 - D identify the troublemakers
- 22 According to the document, the Pubwatch scheme will
- A stop drink driving
 - B recruit more police officers
 - C reduce pub opening hours
 - D keep troublemakers out of pubs

- 23 The words 'Electronic warning systems' would be the **best** heading for the paragraph beginning
- A 'A new scheme'
 - B 'The new Pubwatch scheme'
 - C 'Managers and door staff'
 - D 'The bans will run'
- 24 According to the document, which of the following statements is true?
- A The scheme already operates in Warwick.
 - B All troublemakers will be barred from pubs for life.
 - C Licensees are in favour of the scheme.
 - D Pubs will be fitted with CCTV cameras.
- 25 According to the police, trouble in town centres is caused by
- A loud radios
 - B criminal gangs
 - C too many pubs
 - D drinking too much

Please go on to the next page

Questions 26 to 30 are based on the following document.

Join the Professionals

Having a party?

Then hire all your plates, cutlery, glasses and furniture from **PLATO Catering Hire,**

Unit 2, Southend Business Park, Allington.

We deliver, collect and wash up.

Reasonable prices. Discounts available for large orders (more than 100 guests).

To discuss your requirements with Carole phone 016391 467831 (evenings and weekends) or (mobile) 07899 677666 (office hours only).

For more information visit our website at www.plato4u.com

A&A

Fitters of kitchens and bathrooms

For quality and a professional service with many years' experience in kitchen and bathroom design at the most competitive prices.

For service that is second to none, call Allan Clark or Colin James on 016391 477565 (9am-5.30pm).

To see our huge range of bathroom suites, showers, kitchens and appliances, call in at our showroom at

Units 5-7, Smallbrook Park, Dunstan.

*Open 6 days a week.
Closed Mondays.*



LIVING GARDENS

Whatever the size, we can turn your garden into an outdoor room, a living space for all the family to enjoy.

From design to construction to planting and furnishing, leave it all to the experts.

Landscaping, patio laying, water features, lighting, timber structures, planting schemes and maintenance. References supplied from satisfied customers. All work guaranteed. Competitive prices.

**For our brochure write to
LIVING GARDENS, Sunnyside
Cottage, Cheriley, OX59 8WW.**

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Specialist in small jobs around your home. Gutter cleaning, painting and decorating, garden clearance and grass cutting.

NO JOB TOO SMALL!

Reasonable prices and prompt service. Own tools supplied.

Call me now for a quote!

**TOM EDKINS,
(MOBILE 07763 365880)
16, OAK STREET, LIMINGSFORD.**

- 26 To find out more about 'Living Gardens', the reader could
- A visit the website
 - B go to the showroom
 - C phone up the company
 - D send off for more information
- 27 According to the document, all of these businesses
- A charge fair prices
 - B offer price reductions
 - C have existed for a long time
 - D supply guarantees
- 28 The purpose of this document is to
- A sell goods
 - B advertise services
 - C report local news
 - D give Do It Yourself instructions
- 29 According to the document, which of the following statements is true?
- A Tom Edkins is a builder
 - B Living Gardens will give quotations
 - C The A&A showroom is open at weekends
 - D Plates must be clean when returned to PLATO
- 30 According to the document, Colin James can be contacted about kitchen designs on
- A 016391 477565
 - B 016391 467831
 - C 07763 355880
 - D 07899 677666

Questions 31 to 35 are based on the following draft document.

ATTENTION ALL SUFFOLK COUNTY COUNCIL EMPLOYEES	line 1
Are you trying to save for a new car, your first home or a luxurious holiday?	line 2 line 3
We can make your dream happen – NOW.	line 4
Why don't you join the council's Credit Union scheme which is open to all full-time employees and their families.	line 5 line 6
<u>What is a Credit Union?</u>	line 7
The Credit Union movement is being growing strongly and there are about 700 Credit Unions in the UK with over 300,000 members and over £200m in assets.	line 8 line 9 line 10
Credit Unions aim to develop a habit of saving. Members can borrow amounts of money to pay for holidays, furniture, cars or even towards the deposit on their new home.	line 11 line 12 line 13
In return, members agree to save regularly, by having an agreed amount _____ from their pay each month.	line 14 line 15
There are no hidden fees with our loans. Our interest rates are no more than 1% per month.	line 16 line 17
<u>Who do I contact?</u>	line 18
If you want to join the Credit Union then you can come into the office on the ground floor of St Giles House or write to PO Box 2, St Giles House, County Lodge, Ipswich, Suffolk, IP2 7HB. You can also telephone 02473 787866 or email us at: scccu@ptl.org .	line 19 line 20 line 21 line 22 line 23

- 31** There should be a question mark instead of a full stop on
- A** line 4
 - B** line 6
 - C** line 10
 - D** line 15
- 32** There is gap on line 15. The word which would best fill the gap is
- A** took
 - B** take
 - C** taken
 - D** taked
- 33** The words 'is being growing' (line 8) have been used wrongly. These should be replaced by
- A** has been growing
 - B** has being growing
 - C** have been growing
 - D** have being growing
- 34** A capital letter is missing on
- A** line 2
 - B** line 12
 - C** line 20
 - D** line 21
- 35** One of the following words is spelt incorrectly. It is
- A** luxurious (line 3)
 - B** movement (line 8)
 - C** develope (line 11)
 - D** regularly (line 14)

Questions 36 to 40 are based on the following document.

MOTORWAYS: OUR SAFEST ROADS

Mile for mile, motorways are our safest roads. Everyone is driving in the same direction and there are no traffic lights, no roundabouts and no pedestrians. However, they are also our fastest roads. Because of that, the accidents that do happen can be serious and, sometimes, fatal.

GOOD MOTORWAY DRIVERS SHOULD:

- ♦ join the motorway with caution at the speed of the nearest lane, giving traffic in that lane priority and after carefully checking for a suitable gap;
- ♦ keep at least two seconds between their car and the car in front and look much further ahead and behind than on other roads;
- ♦ signal in good time and only after using their mirror;
- ♦ keep to the left unless overtaking;
- ♦ only overtake on the right, unless traffic is moving more slowly in queues to the right;
- ♦ move to the left lane in good time to leave the motorway, slowing on the slip road;
- ♦ take a break every two hours, with exercise and refreshment.

36 The **main** purpose of the document is to

- A** give safety tips on motorway driving
- B** persuade people to drive on a motorway
- C** show motorists how to drive
- D** highlight the dangers of driving while tired

37 According to the document, motorway accidents are serious because

- A** everyone is going the same way
- B** vehicles are moving at high speed
- C** drivers are badly behaved
- D** there are no traffic lights

- 38 Which of the following statements is true about good motorway driving?
- A Drivers should signal after moving to the right
 - B Drivers should keep to the right unless passing another car
 - C Drivers should take 2-hour rest breaks
 - D Drivers should look further behind than on ordinary roads
- 39 Which of the following words would **best** replace 'caution' in the first bullet point under 'GOOD MOTORWAY DRIVERS SHOULD'?
- A care
 - B warning
 - C attention
 - D hesitation
- 40 According to the document, when leaving a motorway, a driver should
- A signal before using the mirror
 - B check for a suitable gap
 - C decrease speed on the slip road
 - D look much further ahead

End of test

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