

Please check the examination details below before entering your candidate information

Candidate surname	Other names
<b>Pearson BTEC</b> <b>Level 2</b> <b>Technical</b> <b>Diploma</b>	Centre Number <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
	Learner Registration Number <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
<b>Window for supervised period:</b> <b>Monday 10 June 2019 – Tuesday 11 June 2019</b>	
Supervised hours: 2 hours 30 minutes	Paper Reference <b>21177K</b>
<h2 style="margin: 0;">Animal Care</h2> <h3 style="margin: 0;">Unit 4: Animal Welfare</h3> <h3 style="margin: 0;">Set Task</h3>	
<b>You do not need any other materials.</b>	Total Marks <input style="width: 50px; height: 30px;" type="text"/>

### Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and learner registration number.
- Answer **all** questions.
- Answer the questions in the spaces provided – *there may be more space than you need.*
- This booklet contains material for the completion of the set task under supervised conditions.
- This booklet is specific to each timetabled period and this material must be issued only to learners who have been entered to take the task in the specified series/timetabled period.
- This booklet should be kept **securely** until the start of the 2.5-hour supervised assessment. This set task **must** be undertaken during the 2-day period timetabled by Pearson.

### Information

- The total mark for this set task is 50.
- The marks for **each** question are shown in brackets – *use this as a guide as to how much time to spend on each question.*

### Advice

- Read each question carefully before you start to answer it.
- Try to answer every question.
- Check your answers if you have time at the end.

*Turn over* ►

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### Instructions to Teachers/Tutors and/or Invigilators

The set task **must** be carried out under supervised conditions. The set task can be in more than one supervised session, however it must be completed within the two day window once commenced.

Learners must complete the set task using this task and answer booklet.

The set task is a formal external assessment and must be conducted with reference to the instructions in this booklet and the Instructions for Conducting External Assessments (ICEA) document, to ensure that the supervised period is conducted correctly and that learners have the opportunity to carry out the required activities independently. For further details please see the Pearson website.

Teachers/tutors and/or invigilators are responsible for maintaining security and for reporting issues to Pearson. In particular:

- only permitted materials for the set task can be brought into the supervised environment
- during any permitted break and at the end of the session, materials must be kept securely and no items removed from the supervised environment.

After the session the teacher/tutor and/or invigilator will confirm that all work was completed independently as part of the authentication submitted to Pearson.

#### Outcomes for submission

This task and answer booklet should be submitted to Pearson.  
Each learner must complete an authentication sheet.

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### Instructions for Learners

Read the set task information carefully.

You must plan your time and submit all the required evidence at the end of the supervised period. Your centre will advise you of the timing for the supervised period. You have a total of two and a half hours in this session to complete the task.

You will complete this set task under supervision and your work will be kept securely during any breaks taken.

You must work independently throughout the supervised assessment period and must not share your work with other learners.

#### Outcomes for submission

You should complete the task in this answer book.

You must complete an authentication sheet.

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## Set Task Information

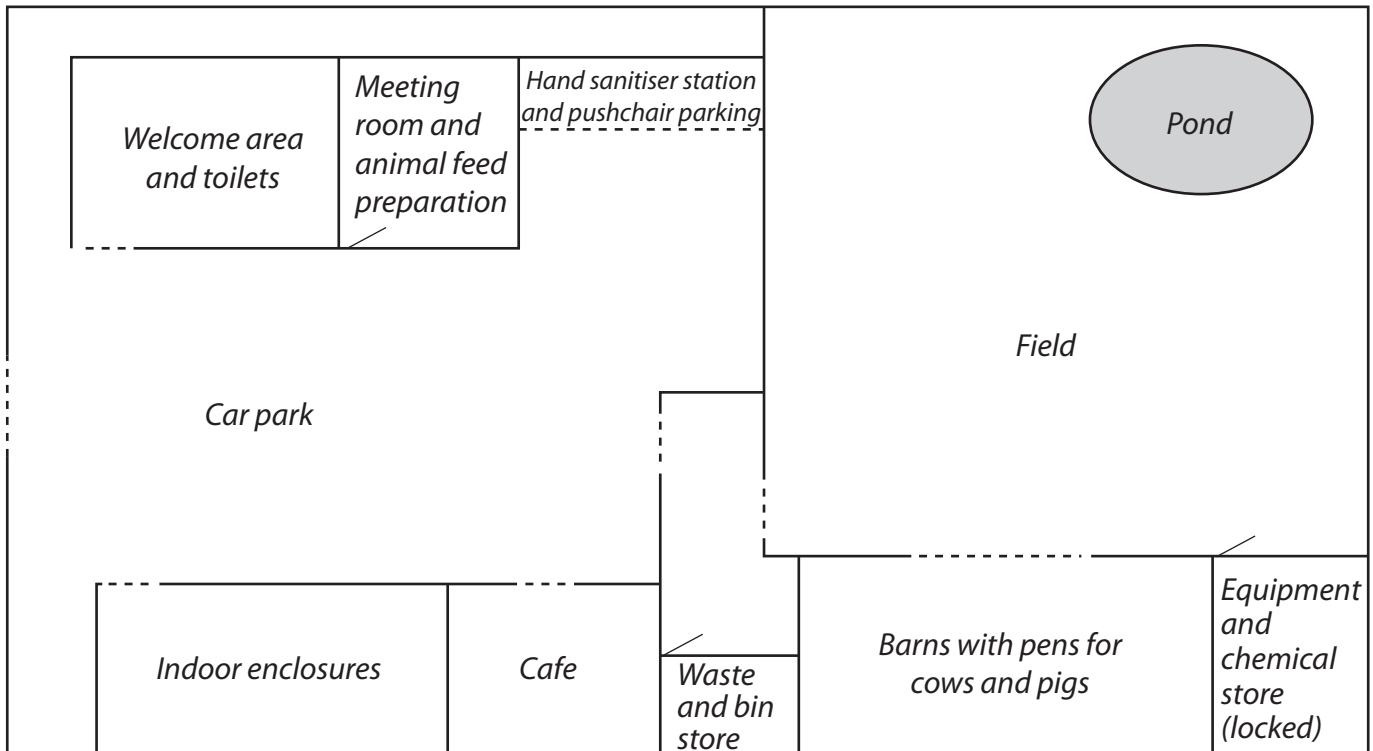
### Scenario

You are working at Duckwood Animal Shelter. The shelter is preparing for an inspection.

You have been asked by your supervisor to produce a review of Duckwood Animal Shelter's routines and procedures. These will be discussed at a morning meeting in preparation for the inspection.

In your review, you must focus on routines, tasks and procedures; safe working practices; and legal responsibilities.

### Layout of Duckwood Animal Shelter



Public entrances



Staff-only entrances

This diagram is not to scale.

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## Information about Duckwood Animal Shelter

Outdoor:

- deep litter system in pens
- animals have free access to the large field from the barn during the day.

Indoor animal enclosures:

- 12 cages in total
- each cage measures 1m x 1m x 1m.




(Source: © W\_NAMKETShutterstock)



**Information sheet for visitors to Duckwood Animal Shelter**

**All the animals have been brought here for us to look after them. Please do not chase them or make loud noises!**

<p>Millie and Maisie</p>  <p>(Source: © Paul Glendell Alamy Stock Photo)</p>	<p>Dexters are a small breed of native cow. Millie is only a metre high!</p> <p><i>BARN AND FIELD</i></p>	<p>Peppa and Poppy</p> 	<p>Could you give our rescue dogs, Peppa or Poppy, a loving home?</p> <p><i>INDOOR ENCLOSURES</i></p>
<p>Vera and Vic</p>  <p>(Source: © Reinhold LeitnerShutterstock)</p>	<p>These little pigs love to make a mud bath...</p> <p><i>BARN AND FIELD</i></p>	<p>Jerry</p> 	<p>Jerry the cat needs a home once he has recovered from his broken leg.</p> <p><i>INDOOR ENCLOSURES</i></p>
	<p>Three hedgehogs are getting ready to be released back into the wild.</p> <p><i>INDOOR ENCLOSURES</i></p>		<p>Seven mallard ducks</p> <p><i>TWO ARE IN THE INDOOR ENCLOSURES</i></p> <p><i>FIVE LIVE ON THE POND</i></p>

**Important: In case of fire, please assemble at the main entrance and follow instructions.**

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**Cleaning procedures for full clean at Duckwood Animal Shelter**

- Cleaning cupboard keys must be returned after use.
- Chemical safety data sheets are in the file with the risk assessments.
- Use appropriate Personal Protective Equipment (PPE).
- All waste must be disposed of carefully.
- Clean empty enclosures first.
- Move animals to clean, empty enclosures before cleaning.
- Remove all bedding then sweep.
- Wash floors then walls.
- Replace all bedding when dirty, top layer only when not dirty.
- Make sure all cages are dry before returning animals to them.
- Put all equipment away.

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**Staff noticeboard at Duckwood Animal Shelter**

Manager: Chris Days off: Sunday and Monday	Assistant manager: Nina Days off: Friday and Saturday
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Emergency contacts: Dial 999 for emergency services

**VOLUNTEER ROTA**

	Morning	Afternoon
Monday		Oliver
Tuesday	Irena	Irena and Edison
Wednesday	Elsa	Elsa
Thursday	Jay	
Friday	Oliver	Jay
Saturday	Liz	Edison
Sunday	Liz	

**Important notes this week:**

*Please check the field for poisonous plants, someone reported seeing ragwort.*

*Check the feeding file for changes to Peppa's diet.*

*Please sign up for the training session on body condition scoring of animals by the end of the week.*

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**Routines at Duckwood Animal Shelter**

Daily		Weekly		Monthly
Time	Task	Day	Task	
0800	Feed animals Visual health checks of all animals Dog walking	Wednesday	Vet visit	Delivery of feed and bedding materials
		Friday	Check feed supplies	
0900	Morning meeting Medication rounds	Sunday	Full clean of enclosures	Staff training
1200	Dog walking			
1300	Lunchtime and paperwork			
1500	Grooming			
1600	Clean enclosures			
1700	Check water and feed levels for all animals			
1715	Close all gates and lock doors			

Duckwood Animal Shelter is open to the public between 10 am and 4 pm except on Wednesdays when it is closed.



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**Checklist for improvements (some of these are legal requirements)**

1. All feed must be stored securely.
2. No animals must be able to escape.
3. Animals should be clearly identifiable.
4. Information about the animals must be available to all visitors.
5. All birds must be in cages big enough to fully stretch their wings.
6. Records of medication and animal deaths must be kept.
7. All animals should have access to suitable environmental enrichment.
8. Regular inspections of the safety and security of enclosures must be made and recorded.
9. Fire procedures must be provided for all visitors.
10. Risk assessments must be accessible to all volunteers.
11. All animal waste from indoor enclosures must be double-bagged for disposal.

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### Set Task

Use the information in this booklet to complete your review of Duckwood Animal Shelter's routines and procedures.

You must complete the following tasks.

Activity 1: Review how routines, tasks and procedures at Duckwood Animal Shelter meet the five needs of animals.

**(Total for Activity 1 = 20 marks)**

Activity 2: Review the health and safety requirements at Duckwood Animal Shelter.

**(Total for Activity 2 = 15 marks)**

Activity 3: Review the legal responsibilities at Duckwood Animal Shelter.

**(Total for Activity 3 = 15 marks)**

**TOTAL FOR TASK = 50 MARKS**



### Task and answer booklet

#### Activity 1: Review how routines, tasks and procedures at Duckwood Animal Shelter meet the five needs of animals.

In your review you need to consider how well the routines, tasks and procedures:

- meet animal welfare needs
- follow a logical order
- have an appropriate frequency
- can be completed in the time available.

How do you think routines, tasks and procedures should be improved and why?

**(Total for Activity 1 = 20 marks)**

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**Activity 2: Review the health and safety requirements at Duckwood Animal Shelter.**

In your review you will need to consider:

- how well health and safety requirements are being met
- any changes to the day-to-day running of the shelter you would recommend and why.

**(Total for Activity 2 = 15 marks)**

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**Activity 3: Review the legal responsibilities at Duckwood Animal Shelter.**

In your review you will need to consider:

- how well legal responsibilities are being met
- any changes to the day-to-day running of the shelter you would recommend and why.

**(Total for Activity 3 = 15 marks)**

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**TOTAL PAPER = 50 MARKS**





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