

Pearson BTEC Level 3 Nationals Extended Diploma

Window for supervised assessment:

Monday 7 January 2019 – Friday 18 January 2019

Supervised Hours: 10 hours

Paper Reference **31561H**

Performing Arts

**Unit 7: Employment Opportunities in the
Performing Arts**

Part S

You do not need any other materials.

Instructions

- This booklet contains material for the completion of the set task under supervised conditions.
- This booklet is specific to each series and this material must only be issued to learners who have been entered to undertake the task in the relevant series.
- This booklet must be given to learners as soon as it is received, so that learners can start the research period in advance of the final supervised assessment period.
- This set task must be undertaken during the assessment period of 10 hours timetabled by Pearson.
- This booklet should not be returned to Pearson.

Information

- The total mark for this paper is 60.

Turn over ►

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Instructions to Teachers/Tutors

This booklet must be given to learners in its entirety as soon as it is received.

Learners should undertake independent research on the set task information.

Centres must advise learners of the timetabled sessions during which they can prepare. It is expected that scheduled lessons or other timetable slots will be used for some or all of the preparation.

The set task will be released 4 weeks before the supervised assessment period, during which time learners must work independently to complete their own research and preparatory work.

There are **two** activities for the set task and **two** outcomes for submission.

The 10-hour supervised assessment period should be arranged over a number of sessions within a 2-week period.

The preparatory activities can be completed under informal supervision.

- Work can be brought in and out of the informally supervised environment, but this must be monitored so the learner's final submission can be authenticated.
- Learners can take a copy of their notes into the formal supervision sessions.

The written response must be word processed, the digital promotional portfolio must be saved electronically and all learner evidence should be submitted in accordance with the Administrative Support Guide.

Activity 1: Written response

- The writing up of the response must be carried out under supervised conditions. This document must be word processed (up to 2000 words).
- Learners may bring their own notes and records into the supervised assessment period. The information can contain brief bullet points or mind maps of ideas to be covered but must not include fully-formed sentences or phrases that could be used directly in their response. These must be hard copies and can be either handwritten or word processed. Teachers/Tutors must ensure that all notes and records learners use are the learner's own work.
- At the end of the supervised period, a PDF of the written response must be made and stored securely until the time of the submission with no further editing permitted.

Activity 2: Digital promotional portfolio

- The digital promotional portfolio must be completed under supervised conditions.
- Teachers/Tutors must not guide the learner with the content of the portfolio.

Centres should schedule all learners at the same time or supervise cohorts to ensure there is no opportunity for collusion.

Teachers/Tutors should note that:

- Learners must not be given any direct guidance or prepared materials.
- Learners must not be given any support in writing or editing notes.
- All work must be completed independently by the learner.
- Learner notes must be retained securely by the centre after the supervised assessment period and may be requested by Pearson if there is suspected malpractice.

Learners may refer to their notes, records and recordings during this time; however, teachers/tutors must ensure that all materials learners refer to are the learner's own work.

Learners must not bring anything into the supervised environment or take anything out without teacher/tutor knowledge and approval.

Centres are responsible for putting in place appropriate checks to ensure that only permitted material is introduced into the supervised environment.

Maintaining security

- During the supervised assessment sessions, the assessment areas must only be accessible to the individual learners and to named members of staff.
- Learners may bring their own notes into the supervised assessment period. The information can contain brief bullet points or mind maps of ideas to be covered but must not include fully-formed sentences or phrases that could be used directly in their response. The notes must not exceed four sides of A4. These must be hard copies and can be either handwritten or word processed.
- Learners can only access their work under supervision.
- Any work learners produce under supervision must be kept securely.
- Learner notes and records related to the task must be checked to ensure the contents meet limitations.
- Learner notes must be retained securely by the centre after the supervised assessment period and may be requested by Pearson if there is suspected malpractice.
- Only permitted materials for the set task can be brought into the supervised environment.
- During any permitted break and at the end of the session materials must be kept securely and no items removed from the supervised environment.
- Learners are not permitted to have access to the internet or other resources, except their own notes, records and recordings, during the supervised assessment period.

After the session the teacher/tutor must confirm that all learner work has been completed independently as part of the authentication submitted to Pearson.

The set task is a formal external assessment and must be conducted with reference to the instructions in this booklet and the *BTEC Nationals Instructions for Conducting External Assessments (ICEA)* document to ensure that the preparatory period is conducted correctly so that learners have completed their preparation validly and independently.

Outcomes for submission

Each learner must submit the following:

1. Word processed written response saved as a PDF (up to 2000 words).
2. Digital promotional portfolio.

Each learner must complete an authentication sheet.

It is essential that learner evidence is correctly referenced and submitted: please refer to the Administrative Support Guide for this unit for instructions on how to do this.

Please see below for a summary of the evidence requirements for the written response and the digital promotional portfolio.

Activities	Evidence requirements
Written response	Up to 2000 words.
Digital promotional portfolio	There is a choice about the amount of evidence learners submit. Evidence limits are below. <ul style="list-style-type: none">• Any video and/or audio material must not exceed a total of 10 minutes.• Any photographic images included must not exceed 10 images.• Any supporting materials/text must not exceed 750 words.

The deadline for submission is 22/01/2019.

Instructions to Learners

Read the set task information carefully. This contains all the information you need to complete each activity within the set task.

In this booklet you will be asked to carry out specific activities using the information provided.

You will be given up to 4 weeks to carry out preparatory work, prior to the 10 hours of supervised assessment.

You will complete the activities within the set task under supervision and your work will be kept securely during any breaks taken.

You will have access to a computer.

You must work independently throughout the supervised assessment period and you must not share your work with the other learners.

Your teacher/tutor may clarify the wording that appears in this task but cannot provide any guidance on how to complete the task.

This task must be completed under supervision in timetabled sessions provided by your centre. It is likely that you will be given more than one timetabled session to complete each activity within this task.

Outcomes for submission

You will submit the following:

1. Word processed written response saved as a PDF (up to 2000 words).
2. Digital promotional portfolio.

You must complete an authentication sheet.

Set Task Brief

You must complete a written response and digital promotional portfolio in order to apply for a job with the 'Out There' Performance Company.

You will find information about the job, details about the organisation, the proposed performance project and the requirements of the workshop in the Set Task Information section of this booklet.

Set Task

You need to provide a written response and digital promotional portfolio to persuade the 'Out There' Performance Company that you are a suitable candidate to participate in the *Chinwag 4 Change* performance project.

In your written response and digital promotional portfolio, you must demonstrate your knowledge and understanding of the organisation, the performance project, the workshop activities and explain why you are a suitable candidate to join the organisation for this project.

You must complete ALL activities within the set task.

Activity 1: Written response

In your application you will need to demonstrate that you have a clear understanding of the organisation and that you have suitable skills and experience for this employment opportunity.

This will involve demonstrating your understanding of the organisation's profile, giving details of your skills and experience and explaining how these are relevant to the work of the 'Out There' Performance Company.

During this activity you must demonstrate your:

- understanding of the organisation
- understanding of the *Chinwag 4 Change* performance project
- understanding of the workshop requirements
- ability to use subject-specific terminology.

Your response must also include:

- details of your skills and experience
- evidence of your suitability to join the organisation and participate in the performance project
- your ideas for the workshop with reference to the requirements of the performance project.

You will be assessed on your ability to demonstrate clear, effective and persuasive promotional intent.

It is recommended that you spend two hours completing your written response. This activity will be completed under supervised conditions.

(Total for Activity 1 = 36 marks)

Activity 2: Digital promotional portfolio

Prepare a digital promotional portfolio that provides evidence of your skills and experience.

Your digital promotional portfolio should include extracts of practical work to support your application to work with the 'Out There' Performance Company on the *Chinwag 4 Change* performance project.

You should select for inclusion in your digital promotional portfolio examples of your work relevant to your skills and experience. You should consider the following:

- the requirements of the organisation and the performance project
- how your experience and skills match the requirements of the organisation and the performance project
- how your skills can be applied to the performance project and the workshops
- the most effective way to showcase your practical skills.

The evidence will be in the form of a digital promotional portfolio that can include:

- video clips
- sound clips
- photographs
- other supporting materials showing relevant skills and experience (e.g. certificates, promotional materials, testimonial letters, reviews).

You will be assessed on your ability to produce a digital promotional portfolio that shows your insightful understanding of the employment opportunity.

It is recommended that you spend eight hours completing your digital portfolio. This activity will be completed under supervised conditions.

Activities	Evidence requirements
Written response	Up to 2000 words.
Digital promotional portfolio	There is a choice about the amount of evidence learners submit. Evidence limits are below. <ul style="list-style-type: none">• Any video and/or audio material must not exceed a total of 10 minutes.• Any photographic images included must not exceed 10 images.• Any supporting materials/text must not exceed 750 words.

(Total for Activity 2 = 24 marks)

TOTAL FOR TASK = 60 MARKS

Set Task Information

Below is the information on the employment opportunity being offered and details of the organisational profile, performance project and workshop for you to use when completing your written response and digital promotional portfolio.

Employment Opportunity: 'Out There' Performance Company

The 'Out There' Performance Company is currently seeking applications from motivated and talented individuals to join us as performers and workshop leaders for our latest project.

You are required to demonstrate your understanding of our organisation and how you can contribute to our work with relevant performance skills and your ideas for the workshops.

You should use relevant examples to justify your skills and ideas and show an appreciation for the aims and intentions of the work we do and the community we serve.

Organisational Profile

'Out There' Performance Company is an established and well-respected regional performance company working in your area.

As a not-for-profit social enterprise, we receive funding through a range of grants from both public and third sector funders.

Our mission is to create original and engaging performance work that, in turn, leads to better life chances for the communities where we work. A current focus is interconnection within our communities.

The work we produce is both challenging and has creative merit. It meets the needs of local people and community stakeholders.

We are driven by the value the arts can play in developing an equal and just society.

Project Outline

Our new performing arts project, *Chinwag 4 Change*, aims to discover, communicate and raise awareness of community issues across and between different generations.

An original and thought-provoking multidisciplinary performance piece, inspired and created from 'community conversations', which will explore the themes and ideas around the complex interconnections between people's lives in modern society.

The work is suitable for a range of age groups and will tour both traditional and community venues.

This thought-provoking project aims to spark debate, develop a sense of community and build empathy across communities and between generations.

The project requires performing arts practitioners from a range of performance disciplines, who feel they have what it takes and can demonstrate relevant skills and attributes, to be a part of this exciting and worthwhile opportunity.

Workshop Requirement

To enhance the *Chinwag 4 Change* performing arts project, we will offer performance workshops to groups in the local community.

The aim will be to extend the understanding of the themes, ideas and concepts within the project and to engage the participants.

We would like you to propose ideas for leading a workshop as part of your application.

The workshop must be inclusive, supportive and have clear aims and objectives.