

## Pearson BTEC Level 3 Nationals Extended Certificate

**Window for supervised period:  
Monday 3 June - Friday 14 June 2019**

Supervised hours: 5 hours

Paper Reference **20177K**

### **Music Performance**

**Unit 2: Professional Practice in the Music Industry**

**Part S**

**You do not need any other materials.**

### **Instructions**

- This booklet contains material for the completion of the set task under supervised conditions.
- This booklet is specific to each series and this material must only be issued to learners who have been entered to undertake the task in the relevant series.
- This booklet must be kept securely until the start of the two-week assessment period timetabled by Pearson.

### **Information**

- The total mark for this task is 70.

*Turn over* ►

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## Instructions to Teachers/Tutors

Centres should refer to the BTEC Nationals *Instructions for Conducting External Assessment (ICEA)* document for full information on the conduct of monitored and formally supervised assessment. See the Pearson website for details.

The set task should be carried out with **three hours** monitored preparation followed by **five hours** to complete the assessment task under formal supervision. Centres must arrange these eight hours within the two-week period timetabled by Pearson.

Within the three hours of **monitored preparation**, learners should read the task and carry out independent research, for example into resources and costings. They may have access to: the internet, books, class notes and other published material.

Learners must work independently and must not be given guidance or feedback.

Learner notes are the outcome of their monitored preparation. Learners may prepare up to four sides of A4 notes to use during the supervised assessment task. These must be hard copies and can either be handwritten or word processed. If word processed, the font size must be 10 points minimum. Learners should not be given any support in writing or editing notes. Other content is not permitted.

Learner notes:

- should be written in bullet point form
- must not contain full sentences or extended writing
- must not contain pre-prepared wording for the presentation slides
- may contain mind maps of ideas and information on generic principles arising from the scenario and the unit content.

During the monitored preparation sessions, any materials being used by learners must be collected in at the end of each session, stored securely and handed back at the beginning of the next session. Learners' prepared notes should be retained by the centre between the monitored sessions and the supervised assessment.

The set task is completed in five hours under **formal supervision**.

Learners must have access to their notes from the monitored preparation period and a computer.

Teachers/tutors should note that during the monitored preparation period:

- learners should not be given any direct guidance or other prepared materials
- learners should not be given any support in writing or editing notes
- all work must be completed independently by the learner.

### **Maintaining security during the supervised assessment period**

- Learners are not permitted to have access to the internet or other resources.
- Learner notes must be checked to ensure that they comply with the requirements.
- User areas must only be accessible to the learners and to named members of staff.
- Learners can only access their work under supervision.
- Any materials being used by learners must be collected in at the end of each session, stored securely and handed back at the beginning of the next session.

Learner notes should be retained by the centre after the completion of the supervised assessment and may be requested by Pearson.

## **Outcomes for submission**

Each learner must submit, in hard copy:

- a project plan
- a budget
- a rationale
- a presentation of 6–10 slides, with accompanying presenter notes.

A fully completed authentication sheet must be submitted by each learner. Learner notes from the monitored preparation period do not need to be submitted with the final outcomes to Pearson.

All learner work must be completed independently and authenticated by the teacher/tutor and/or invigilator before being submitted to Pearson.

## Instructions for Learners

Read the set task information carefully.

You will be given **three hours** of monitored preparation ahead of the supervised assessment sessions to review the information provided in this booklet and carry out research activities. Your teacher/tutor will advise you of the scheduled sessions for this work.

During the three hours of monitored preparation you will have access to the internet to research requirements and costings. You are allowed to prepare up to four sides of A4 notes to use during the supervised assessment sessions. These will be collected in by your teacher/tutor at the end of each session, stored securely and handed back to you at the beginning of the next session. Only the notes that you produce in the monitored preparation sessions may be used in the supervised assessment task.

Your notes must be your own work and:

- should be written in bullet point form
- must not contain full sentences or extended writing
- must not contain pre-prepared wording for the presentation slides
- may contain mind maps of ideas and information on generic principles arising from the scenario and the unit content.

The set task is completed over **five hours** under formal supervision and your work will be kept securely during any breaks taken.

During the five hours of supervised assessment you will have access to your notes and a computer, but you will not have access to the internet.

You must plan your time and be prepared to submit all the required evidence by the date specified.

You must work independently throughout the monitored and supervised assessment periods and should not share your work with other learners.

### Outcomes for submission

You will need to submit in hard copy:

- a project plan
- a budget
- a rationale
- a presentation of 6–10 slides, with accompanying presenter notes.

You must also submit a fully completed authentication sheet. Your notes from the monitored preparation period do not need to be submitted with the final outcomes to Pearson, but they will be kept by your centre.

## Set Task Brief

### **Wanted: Wedding music coordinator**

We are looking for a music coordinator to organise the music for our wedding reception.

The wedding takes place on Saturday 14th September with the reception starting at 4pm after the ceremony. It is being held in the gardens of Welsey Hall, a large hotel eight miles out of town. A marquee will be provided.

We are looking for live music suitable for the different parts of the reception including music while guests arrive and also during dinner, one or more good quality covers bands to play after dinner and then a DJ for the later part of the evening.

We are interested in suggestions for other musical offerings that might be suitable.

We are expecting 250 guests. A stage with lighting will be provided in the marquee but the coordinator would need to source and provide all the equipment needed for the music.

We have a budget of £3500 to include the coordinator's fee.

The coordinator will have 15 weeks to complete the work before the wedding day.

To apply, please prepare a project plan, budget and rationale and send these to Sam and Sheldon at [sam&shel87@google.co.uk](mailto:sam&shel87@google.co.uk). Please also prepare a pitch/presentation to present to us at interview.

Sam Stone and Sheldon Sark

Sam and Sheldon are planning their wedding. One of the many things they need to organise is the music for the wedding reception. They have decided to hire someone to take care of the music for them so they can concentrate on other aspects of the wedding organisation.

Sam and Sheldon want live music to run throughout the late afternoon and evening, from 4pm until the early hours of the next morning. The music needs to be suitable for the various parts of the reception and so is likely to require several artists, bands or groups to cater for the different moods the music needs to create.

The reception will start with drinks, then there is a formal dinner. After dinner they would like one or more bands or artists whose performances must include a range of popular covers that would appeal to them and their friends and family.

Later on in the evening they would like a DJ to provide music to dance to until the early hours of the morning. Sam and Sheldon will consider suggestions for additional musical offerings that might enhance their event.

Sam and Sheldon are both 32 years old and most of their friends are around the same age. However, there will also be family members in attendance ranging in age from 8 to 80 years old.

The event will take place in the garden of a large hotel. A marquee will be provided, so the performers and equipment will be under cover in case of bad weather. A stage with

lighting will also be provided. The coordinator will need to organise all the equipment required for the musical performances.

There is a budget of £3500 for this project that includes your own fee as coordinator.

## Set Task

**You must complete ALL activities within the set task.**

You are preparing an application for work as a wedding music coordinator.

To do this you will need to complete the following four activities.

### Activity 1: Project plan

Produce a project plan for providing the music for Sam and Sheldon's wedding reception.

When creating the project plan, the following key areas need to be addressed:

- A summary of your plans for the music at the wedding reception, which must include:
  - music suitable for arrival of the guests
  - music suitable for dinner
  - one or more covers bands
  - a DJ.

This may also include:

- any other appropriate musical acts.
- The sourcing and booking of appropriate types and numbers of musical acts.
- Details of musical equipment and other resources required.
- Planned scheduling and timings for the 15-week preparation period.
- A draft schedule for the day including:
  - getting to the venue and setting up
  - music between 4pm and 2am
  - packing away afterwards.
- Consideration of relevant legal and health and safety requirements.

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**(Total for Activity 1 = 20 marks)**

### Activity 2: Budget

Give estimated costings for providing the music for the wedding reception.

You should justify these estimated costs relating to:

- payment of each of the musical acts
- relevant musical equipment hire
- other expenses
- your own fee.

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**(Total for Activity 2 = 15 marks)**

### **Activity 3: Rationale**

Explain the rationale behind your decisions for this project.

You should:

- discuss your reasons for the range of musical acts you plan to offer and why these would be suitable for this particular event
- explain your decisions regarding the scheduling of the various musical acts
- justify your decisions relating to required equipment and resources.

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**(Total for Activity 3 = 20 marks)**

### **Activity 4: Pitch/presentation**

Devise a pitch/presentation of 6–10 slides, with accompanying brief presenter notes/prompts.

Your presentation should be directed at Sam and Sheldon with the aim of winning the contract to provide the music for their wedding reception.

Your presentation should include:

- an overview of your proposed music for the reception
- an outline of how you would manage the day so that it runs smoothly
- reasons why Sam and Sheldon should give the contract to you.

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**(Total for Activity 4 = 15 marks)**

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**TOTAL FOR TASK = 70 MARKS**