

**Pearson BTEC Level 3 Nationals Extended Certificate,  
Foundation Diploma, Diploma, Extended Diploma**

**Set task release date:  
2 November 2020**

Paper Reference **31598H**

**Children's Play, Learning and Development  
Unit 2: Development of Children's Communication,  
Literacy and Numeracy Skills**

**Part A**

**You do not need any other materials.**

**Instructions**

- **Part A** contains material for the completion of the preparatory work for the set task.
- **Part A** is given to learners 2 days before **Part B** is scheduled. Learners are advised to spend no more than 3 hours on **Part A**.
- **Part A** must be given to learners on the specified date so that learners can prepare in the way specified.
- **Part A** is specific to each series and this material must only be issued to learners who have been entered to undertake the task in that series.
- **Part B** materials must be issued to learners on the specified date.

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## Instructions to Teachers/Tutors

This set task has a preparatory period. **Part A** sets out how learners should prepare for the completion of the task under supervised conditions.

**Part A** must be issued to learners **2 days** prior to undertaking **Part B** of the assessment.

Learners should familiarise themselves with the case study given in this **Part A** booklet.

Learners are expected to spend up to **3 hours** of monitored preparation time in undertaking **Part A**.

Centres must issue this booklet at the appropriate time and advise learners of the timetabled sessions during which they can prepare. It is expected that scheduled lessons or other timetable slots will be used for some of the monitored preparation period.

Learners must prepare summary notes on the case study findings. Learners must take up to 3 A4 sides of notes of this type into the supervised assessment (**Part B** booklet). Other content is not permitted. The notes must be hard copies and can be handwritten or word processed. If word processed, the font size must be 12 points minimum.

The notes:

- can not include activity plans
- can not include paragraphs or extended sentences.

**Part B** must be completed under formal supervision. The supervised assessment uses the **Part B** booklet. This is a task book.

The formally supervised task will take place in a timetabled slot. A supervised rest break is permitted.

Centres should refer to the *BTEC Nationals Instructions for Conducting External Assessments (ICEA)* document for full information on the correct conduct of monitored assessment.

Teachers/tutors should note that:

- learners must not be given any direct guidance or prepared materials
- learners must not be given any support in writing or editing notes
- all work must be completed independently by the learner
- learner notes will be retained securely by the centre after **Part B** and may be requested by Pearson if there is suspected malpractice.

## Instructions for Learners

Read the set task information carefully.

In **Part B** you will be given a series of activities to complete. Use this **Part A** booklet to prepare by relating your learning to the specific information given.

In your preparation for **Part B** using this **Part A** you must prepare short notes to refer to when completing the set task. Your notes may be up to 3 A4 sides and may be handwritten or typed. If word processed, the font size must be 12 points minimum.

Your notes:

- can not include activity plans
- can not include paragraphs or extended sentences.

You will complete **Part B** under supervised conditions.

You must work independently and must not share your work with other learners.

Your teacher may give guidance on when you can complete the preparation.

Your teacher can not give you feedback during the preparation period.

## **Set Task Brief**

Read this case study carefully. Take notes on the theories and best practice that you think are relevant, and which could be used and adopted in this setting.

### **Set Task Information**

#### **Case Study**

Emmersdown Village School provides the Early Years Foundation Stage (EYFS) and Key Stage One curriculum. The school is small in size and has an intake of children from the local community whose parents mostly tend to work on farms. Some children attend for up to six months at a time and move frequently with their families due to work. The school makes every attempt to accommodate these children and ensure their short time at the school is worthwhile. The school is provided with funding for resources to support these children, including learning support and additional resources.

Mr Khan is the reception class teacher. He tries to ensure the children are well prepared in numeracy, literacy and communication to support the transition to year one, when they are five years old. Recently Mr Khan further developed the teaching of phonics to support the children in practising their literacy skills.

Mrs Rose is the year one class teacher. She is keen to ensure the school uses the funding it recently received to focus on literacy in year one. All the teachers in years one and two understand the value of developmental theories in relation to children's communication. All the children in year one look forward to numeracy as the teachers are skilful at developing practical activities which they enjoy. Parents are encouraged to become involved in numeracy development. Activities are very often developed with extensions for children to complete in the home.

Please check the examination details below before entering your candidate information

Candidate surname

Other names

Pearson BTEC Level 3  
Nationals Extended  
Certificate, Foundation  
Diploma, Diploma,  
Extended Diploma

Centre Number

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Learner Registration Number

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**Window for Supervised Period:**  
**4 November 2020**

Afternoon (Controlled hours: 3 hours)

Paper Reference **31598H**

**Children's Play, Learning and Development**  
**Unit 2: Development of Children's Communication,  
Literacy and Numeracy Skills**

**Part B**

**You must have:**

Up to three sides of A4 notes from **Part A**

Total Marks

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### Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and learner registration number.
- Answer **all** activities.
- Answer the activities in the spaces provided  
– *there may be more space than you need.*
- You will need your research notes from **Part A** (maximum three A4 sides). You may have a clean copy of **Part A**.
- **Part A** will need to have been used in preparation for completion of **Part B**.
- **Part B** booklet must be issued to learners as defined by Pearson and should be kept securely.
- **Part B** booklet must be issued to learners for the specified session.
- **Part B** is specific to each series and this material must only be issued to learners who have been entered to undertake the task in that series.
- **Part B** should be kept securely until the start of the supervised assessment period.

### Information

- The total mark for this task is 68.
- The marks for **each** activity are shown in brackets  
– *use this as a guide as to how much time to spend on each activity.*

### Advice

- Read each activity carefully before you start to answer it.
- Try to answer every activity.
- Check your answers if you have time at the end.

Turn over ►

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## Instructions to Teachers/Tutors

**Part B** set task is undertaken under supervision in a single session of **three hours** in the timetabled session. Centres may schedule a supervised rest break during the session.

**Part B** set task requires learners to apply understanding gained through familiarisation with the case study. Learners should bring in notes as defined in **Part A**. The teacher/tutor needs to ensure that notes comply with the requirements.

Learners must complete the set task using this task and answer booklet.

The set task is a formal external assessment and must be conducted with reference to the instructions in this task booklet and the *BTEC Nationals Instructions for Conducting External Assessments (ICEA)* document to ensure that the supervised assessment is conducted correctly and that learners submit evidence that is their own work.

Learners must not bring anything into the supervised environment or take anything out without your approval.

Centres are responsible for putting in place appropriate checks to ensure that only permitted material is introduced into the supervised environment.

### Maintaining security during the formal supervised assessment period

- The assessment areas must only be accessible to the individual learner and to named members of staff.
- Learners can only access their work under supervision.
- Any work learners produce under supervision must be kept securely.
- Only permitted materials for the set task can be brought into the supervised environment.
- During any permitted break and at the end of the session materials must be kept securely and no items removed from the supervised environment.
- Learners are not permitted to have access to the internet or other resources during the supervised assessment period.
- Learner notes related to **Part A** must be checked to ensure length and/or contents meet limitations.
- Learner notes will be retained securely by the centre after **Part B** and may be requested by Pearson if there is suspected malpractice.

After the session the teacher/tutor will confirm that all learner work has been completed independently as part of the authentication submitted to Pearson.

### Outcomes for submission

This task and answer booklet must be submitted to Pearson.

Each learner must submit the following:

- Activity 1: Ofsted report response
- Activity 2: Child case study
- Activity 3: Designing activities.

Each learner must complete an authentication sheet.

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### Instructions for Learners

Read the set task information carefully.

This session is **three hours** long. Your teacher/tutor will tell you if there is a supervised break. Plan your time carefully.

You have prepared for the set task given in this **Part B** booklet. Use your notes prepared during **Part A** if relevant. Attempt all of **Part B**.

Your notes must be your own work and will be retained by your centre until results are issued.

You will complete this set task under supervision and your work will be kept securely during any breaks taken.

You must work independently throughout the supervised assessment period and must not share your work with other learners.

#### Outcomes for submission

You should complete the task in this task and answer booklet:

- Activity 1: Ofsted report response
- Activity 2: Child case study
- Activity 3: Designing activities.

You must complete a declaration that the work you submit is your own.



## Set Task

**You must complete ALL activities within the set task.**

You will need to refer to the task information and the notes of any preparatory work completed in **Part A**.

### Activity 1: Ofsted report response

The head teacher has just received Emmersdown Village School's latest Ofsted report. The quality of provision in Key Stage One is good but some areas such as literacy and communication require improvement. The report states that to meet Key Stage One requirements the provider must:

- *ensure the teachers at Key Stage One can use theories to promote the development of communication*
- *provide the children at Key Stage One with an appropriate selection of resources to promote their reading*
- *build a language rich environment to support the children at Key Stage One.*

Produce a report responding to Emmersdown Village School's latest Ofsted report, making recommendations to address issues raised. Justify these with reference to early years theory.

**(Total for Activity 1 = 20 marks)**

### Activity 2: Child case study

Kes has recently joined the reception class and is **nearly five years old**. His family will move again in six months' time and it will be difficult for the school to implement any long-term support.

Kes is not meeting his expected targets in literacy and has only just begun to recognise letters. Mr Khan intends to work with him over the next few months to develop his literacy skills.

Produce a set of actions which Mr Khan can use to develop Kes' literacy and writing skills over the next six months. Justify the actions with reference to early years theory and best practice.

**(Total for Activity 2 = 20 marks)**

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**Activity 3: Designing activities**

Design **two** age appropriate activities for the children in year one aged between **five and six years old** to encourage the use of adding and subtracting. The activities should also provide extensions to encourage parents to build on their child’s learning at home.

The activities should use the setting’s resources and include the role of the adults. Justify your actions by linking best practice to early years theory.

**(Total for Activity 3 = 28 marks)**

**TOTAL FOR TASK = 68 MARKS**

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**(Total for Activity 1 = 20 marks)**





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**(Total for Activity 2 = 20 marks)**



**Activity 3: Designing activities**

Design **two** age appropriate activities for the children in year one aged between **five and six years old** to encourage the use of adding and subtracting. The activities should also provide extensions to encourage parents to build on their child’s learning at home.

The activities should use the setting’s resources and include the role of the adults. Justify your actions by linking best practice to early years theory.

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**(Total for Activity 3 = 28 marks)**

**TOTAL FOR TASK = 68 MARKS**



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