

# **Association of Taxation Technicians**

# **Examination**

May 2005

**PAPER 2 – Business Taxation** 

**Suggested Solutions** 

Parts I and II

## PART I - SUGGESTED SOLUTIONS

Q1.

## 12 MONTHS TO 31 DECEMBER 2004

			<u>POOL</u>	<u>ALLOWANCES</u>
WDV B/FW WDA @ 2			15,000 (3,750) 11,250	3,750
28.02.04	Van FYA@ 40%	15,000 (6,000)	9,000	6,000
30.06.04	Computer FYA @50%	3,000 (1,500)	<u>1,500</u>	1,500
WDV C/FV	VD		<u>1,300</u> <u>21,750</u>	
ALLOWAN	CES			11,250

Q2.

An accounting period of a company is deemed to begin when:

- a) the company not previously being within the charge to Corporation Tax comes within it whether by the company becoming resident in the UK or acquiring a source of income or otherwise.
- b) a previous accounting period of the company ending without the company ceasing to be within the charge to Corporation Tax.

Q3.

Profits Chargeable Less: Marginal Relief	18,000 @ 19%	3,420
	* ( 18,000/20,000) * ( 19/400)	(1,282)
		<u>2,138</u>
Effective Rate = 11.87%		
Non- Corporate Distribution Balance @ effective rate	5,000 @ 19% 13,000 @ 11.87%	950 <u>1,543</u>
Corporation Tax Liability		£ <u>2,493</u>

Q4.

In order to be tax deductible the expenditure must be incurred in the seven years prior to the commencement of the trade and would have been tax deductible in computing taxable profits if it had been incurred after trading had commenced.

The qualifying expenditure is treated as incurred on the first day that trading commences and is deductible against trading income.

Assessment for 2004/05 will be for the 12 months ended 31 July 2004

1/1/04 to 31/7/04 = £14,000

1/8/03 to 31/12/03

£36,000 \* 5/12 = £15,000

£29,000

Overlap will be:

1/8/03 to 31/12/03 (as above) £15,000

01/02/02 to 31/3/02

£22,000 \* 2/11 = £4,000

01/01/03 to 31/1/03

£36,000 \*1/12 = £3,000

£22,000

Q6.

Penalty for late submission based on original return £100 The latest date by which an enquiry can be opened is 31 October 2005.

(The anniversary of the end of the quarter in which the amended return is submitted). The enquiry period can be extended if the Revenue 'discover' that income has not been assessed or has been under assessed for an earlier period and raise an assessment.

Q7.

Claim for ABA's:

Land No claim allowed

Cattle Shed 4% \* 10,000 = 400Farmhouse 4% \* 1/3 \* 12,000 = 160

Maximum Claim 560

Q8.

A group for these purposes is defined as a company (the principal company) and its 75% subsidiaries except that any 75% subsidiary which is not an effective 51% of the principal company is excluded.

A 75% subsidiary is where not less than 75% of the ordinary share capital is beneficially owned. A 51% subsidiary is one in which parent is entitled to more than 50% of the profits/assets on winding up.

Losses Group Relievable – Year Ended 30 September 2004 Common period 1 July 2004 to 30 September 2004

 Juliet Ltd Losses
 £10,000 \* 3/12 = £2,500

 Romeo Ltd Profits
 £20,000 \* 3/12 = £5,000

Maximum £2,500

Losses Group Relievable – Year Ended 30 September 2005 Common period 1 October 2004 to 31 March 2005

Juliet Ltd Losses £40,000 \* 6/12 = £20,000 Romeo Ltd Profits £20,000 \* 6/12 = £10,000

Maximum £10,000

Total Maximum Group Relief £12,500

Q10.

The company will be due to pay s419 tax to the company based on the loan outstanding nine months after the end of the accounting period

Total loan £30,000 Repaid pre 1/2/05 £10,000

O/S £20,000 @ 25% = £5000

Further repayment 1/3/05 (i.e. during 30/04/05 accounting period

Repayable 10,000 @ 25% = £2,500 on 01/02/06

Further repayment 10/5/05 (i.e. during 30/04/06 accounting period

Repayable 10,000 @ 25% = £2,500 on 01/02/07

Q11.

- 1. Interest on the loan to acquire the van will be treated as a trading expense and be deductible against trading income or to enhance a trading loss.
- 2. Interest on the property loan will be treated as a non-trade deficit and can be relieved as follows:
  - a. set against other non-trade credits
  - b. surplus can be set against total profits or c/fwd against future non-trade income or be c/back against previous period non-trade credits.

## Q12

A company is a consortium company if three-quarters or more of its ordinary share capital is beneficially owned by companies resident in the UK. Each company must own at least one twentieth and be entitled to one twentieth of any profits/assets on winding up.

The losses of a consortium company can be group relieved to members of the consortium.

Q13. Rent paid in period: 1 Aug £6000 1 Nov £6000 1 Feb £6000	
£18,000 Less: (2,000) being paid in advance	
£16,000	
No tax relief for legal fees	
Lease Premium 10,000 Less: ((10 – 1) /50) * 10,000 (1,800)	
8,200 over term of lease - 120 months	
£8,200 * 8/120 = £547 treated as additional rent.	
Q14	
2004/05 - 6 April 2004 to 30 June 2004 15,000 * 3/9 = Overlap relief	5,000 5,000
2003/04 – 1 July 2003 to 5 April 2004 1 October 2003 to 5 April 2004 1 July 2003 to 30 September 2003 (24,000)*3/12= (6,000)	10,000
	4,000
	14,000

- a) If trade not being carried on on a commercial basis with a view to realisation of a
- profit.b) Loss arising in a trade of farming or market gardening if loss (before capital allowances) also arose in each of previous five tax years.

Q15

#### Q16

Profits Less: group relief		280,000 (100,000)
Chargeable Gains Less: capital loss Less: notional trf to Orange/Banana	30,000 (20,000) (10,000)	180,000
PCTCT		nil  190,000 
Tax thereon: 180,000 * 30% less: Marginal Relief (500,000 – 180,000) * 11/400		54,000 (8,800)
		45,200 

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#### Q17

## For goods the conditions are:

- 1. The goods were supplied to the person now registered
- 2. The goods were supplied not more than three years before registration
- 3. The goods are still owned or used to make goods still owned

### For services the conditions are:

- 1. The services were provided to the person now registered
- 2. The services were received not more than six months before registration
- 3. The services were not related to goods disposed of before registration
- 4. The services related to the taxable activities of the business now registered

## Q18

Standard rated supplies 10,000 \* 117.5% = 11,750Exempt supplies  $1,000 \times 12,750$ Flat Rate @ 6% = £765

## Q19

#### The conditions to be satisfied are:

- 1. The debt must have remained unpaid for a period of six months after the later of the time payment was due and the date of the supply.
- 2. Must have already accounted for VAT on the supply and paid it to Customs
- 3. Must have written off debt in day to day VAT account
- 4. Debt must not have been paid, sold or factored under a valid legal assignment.

## APRIL, MAY, JUNE AND JULY

£395 @ 0% = 0 £2249@11% = 247.39 £356 @ 1% = <u>3.56</u> 250.95

<sup>\*</sup> FOUR MONTHS £1003.80 (£1004 TO NEAREST £)

## Question 1 - Rhodes Partnership

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		£
Profit before tax		335,851
Add:		
Depreciation on not (57,000-5,750)	n-finance leased assets	51,250
Client entertaining ( Hire of the box (not		2,510
purpose)		3,483
Legal fees for acqu	isition of new lease	1,250
Less:		(407.000)
Profit on disposal o		(125,000)
Decrease in genera Interest income	ai stock provision	(5,000) (13,471)
interest income		(13,471)
		250,873
Less: capital allowances (W1)		(33,742)
Total profits		217,131

# Working 1

	£	£	WDAS
Tax written Down Value		137,560	
WDAs at 25% *9/12		(25,792)	(25,792)
First Year Allowances			
Additions pre-April 2004 Capital allowances at 40%	8,000 (3,200)		(3,200)
Additions post March 2004 (7,000 + 2,500) Capital allowances at 50%	9,500 (4,750)		(4,750)
·		9,550	
		121,318	(33,742)
Part b)			
		£	
Schedule D Case I profit for the period		217,131	

Schedule D Case I profit for the previous 12 month

period (£175,680 * 3/12)		43,920	
Schedule D Case I profits	-	261,051	
Profits divided by 3		87,017	
Overlap relief			
Overlap relief b/fwd		34,200	
Overlap relief created (3 months of profits in the year ended 31 October 2003 taxed twice)		14,640	
Overlap relief carried forward.	-	48,840	
Part c)			
ranto)	Non-savings	Savings	Total
Individual profit (from part b) Net interest (W1)	87,017	8,114	
Less: personal allowances	(4,745)		
	82,272	8,114	90,386
Capital gain (W2)			1,350
£2,020 at 10%			202
£31,400-2,020 at 22% £82,272-£31,400 at 40%			6,464 20,349
£02,272-£31,400 at 40 %			20,349
£8,114 at 40% on interest			3,246
Capital Gains Tax at 40%			540
Total tax payable		=	30,800
Less:			
Tax deducted at source			(1,623)
Total income and capital gains tax		=	29,177
W1		Partnership	Individual

19,473

4,868

24,341

6,491

1,623

8,114

Net interest

Gross interest

Multiply by 20/80 to calculate gross interest

## W2

Proceeds Less:	Cost		(495,000)	620,000
	Indexation (162.6-159.3)/159.3	3 DP	(10,395)	(505,395)
			-	114,605
Less: tape	er relief at 75%			(85,954)
			-	28,651
Less: 3 an	nual exemptions			(24,600)
			_	4,051
Divided by	73		- -	1,350
Part d)				
Profits				87,017
Charge at	8%			2,158
At 1% in e	xcess of £31,720			553
Class 4 lia	bility		_	2,711
Part e)				
Income Ta	ax liability			30,260
Tax suffer	ed on interest			(1,623)
National in	nsurance			2,711
Total payn	nents on account required		-	31,348

Payment of £15,674 on 31 January 2006, and a further payment of 31 July 2006.

Advisers address

Ms J Pasher Address

Date

Dear Joanna

#### **NEW BUSINESS VENTURE**

Further to our recent discussions, I have set out my advice in relation to the questions you raised about the your planned new business venture.

#### 1. Incorporation or sole trader

The key tax implications of establishing you business as a company or a sole trader business are outlined below.

#### Incorporation

You could be the sole shareholder in a newly incorporated company or acquire an 'off the shelf' company. The company is regarded as a separate legal person and as such it is the company that will be required to pay corporation tax.

The company's taxable profits will be calculated for its accounting period ended 30 June 2006. The expenses of the business, such as the payments to the machinists, designer and any salary you are paid by the company will be deducted in arriving at the profits chargeable to corporation tax. The payment of any corporation tax will be due 9 months and 1 day after the accounting period end (i.e. 1 April 2007) as the company will not be regarded as a large company.

Also if you incorporate, you can extract your return from the business either through the company paying you a salary (which will be taxed under the PAYE scheme similar to your current basis of remuneration from your current employer) or you could take dividends from the company. By taking dividends you and the company will not be subject to NI.

## Sole trader

If you do not incorporate your business, you will be regarded as a sole trader. As such, the profits will be regarded as your profits to be taxed according to the assessment rules for sole traders. Similar to a company, you will need to prepare a set of business accounts for your chosen accounting period end.

Any drawings you take out of the business will not be deductible in arriving at the business profits, although the costs of the machinists, designer etc will be allowable as business expenses.

Your tax liability in relation to tax years will be calculated as follows;

1<sup>st</sup> Tax year of business:

2005/06: Basis Period is 8 months to 31 March 2006 [5 April 2006]

2<sup>nd</sup> tax vear:

2006/07: Basis period is first 12 months to 31 July 2006

3<sup>rd</sup> tax year:

2007/08: Basis Period is Accounting period ended 30 June 2007

As you will note from the above basis of assessment, the 8 months of the profits of the period end 30 June 2006 will effectively be taxed twice. These are called overlap profits and there are rules which will allow you to obtain relief for this 'double taxation' when the your sole tradership ultimately ceases or can be relieved if you subsequently change your accounting period.

Income tax will be payable based on your profits at the same rates that you are subject to as an employee of your existing employer.

#### 2. Self employment versus employed

The reason why it is important to consider whether the machinists you use will be regarded as self employed or your employees is because if they are employees this will place greater obligations on you as employer, from a tax perspective.

Basically, the key requirement is that if they are employees of your business, there will be a requirement to operate a PAYE payroll scheme and also pay employer NICs as well as withhold tax and the employee's NICs on payments to the employees.

The Inland Revenue have guidance to be followed and will apply these to your circumstances.

Self Employment

Self employment is usually indicated by the following;

#### Control Test

The individual has the final say in how the business is run, e.g. they can refuse work, set their own time limits for completion of work, decide on payment terms. You must therefore consider whether your sub-contractors set the terms under which they operate (i.e. indicating they are self employed) or whether they must accept your terms (i.e. employed), i.e. who is it who has control over their business

#### Risks

Your subcontractors risk their own money in their business (e.g. buy materials etc)

They are responsible for meeting losses as well as taking profits, for example, if they set a price for a job and it takes longer to complete they cannot pass the loss on to you.

They must correct unsatisfactory work in their own time at their own expense

#### Own Tools

They provide their own items of equipment they need to do their job (not just small tools which many employees provide themselves)

### Non-exclusive

They are free to hire other people on terms of their own choice to do the work you sub-contract to them, and they pay them out of their pockets

#### **Employment**

This is usually indicated by the following;

#### Exclusivity

They must do the work themselves, rather than hire someone else to do it for them

## Control/Integration

You tell them what you want them to do, when and how to do it You pay them on an hourly, weekly or monthly basis and may pay overtime or holiday pay They work an agreed number of set hours, or given number of hours per week/month They work at your premises or at a place you decide

The Inland Revenue will also consider whether the individual is registered with their local tax office as self-employed and pay class 2 NIC. They may also look to see if the sub-contractor has other customers apart from you.

With regard to the machinist that you propose to use which may end up working full time on your business requirements on balance they may well be viewed by the Revenue as an employee, although the other ones who will just be used from time to time are unlikely to be so.

To be certain, you can get a written decision on their employment status from the Inland Revenue and/or Contribution Agency. I would recommend this approach, otherwise you could be subject to penalties for not operating PAYE properly if ultimately they decide you should have.

## 3. VAT registration requirements

You will need to register the business for VAT. Registration is compulsory if, either;

- 1. At the end of any month, taxable supplies in the year then ended exceed £58,000, or
- 2. At any time there are reasonable grounds for assuming that the taxable supplies in the next thirty days will exceed £58,000.

Notification is required to C&E within thirty days after the end of the relevant month under the first test, with registration being effective from thirty days after the end of the relevant month, or earlier, if agreed.

If the second test applies then notification is required by the end of the thirty day period and registration will be effective from the beginning of the period.

Yours sincerely

A N Adviser

Question 3 - Henno

ABC Accountants 3 The Street Guildford GU1 3SY 14 May 2005

Mr Henno 14 London Rise Ashford Kent

Dear Mr Henno,

Further to our recent engagement, we have reviewed the two offers that you have received in respect of Garvie Limited and have evaluated these to determine which would yield the most proceeds in your own hands.

We have included our calculations in Appendices 1 to 3 for your perusal, and have commented on these herein.

#### **Disposal of shares**

The disposal of the shares in Garvie Limited will give rise to a chargeable gain in your own hands. Since your company is a trading company, your chargeable gain will be reduced by business asset taper relief at a rate of 75%.

As a higher rate taxpayer, you will pay tax at 40% on the gain after taper relief. On proceeds of £1.4 million, you will pay a total tax liability of £135,667. Consequently, after tax, you will have £1,264,433 in your own hands.

#### Sale of business

As the company will cease trading at the date that the business is sold, a corporation tax computation will need to be prepared for this nine month period.

Since the company is disposing of all of its assets, it will have a substantial taxable gain in the final period of trading, which will be added to the profits of the final nine months of trading to determine the taxable profits for the period.

Based on the information that we have obtained from our research, the corporation tax liability for this final period will be £401,243. This will leave funds of £1,423,757 to distribute to the company's shareholder.

#### **Extraction of funds**

The extraction of funds from the company will be treated as a capital distribution and accordingly will be taxed in the same way as if you were selling the shares to a third party.

Based on our calculations, extracting funds of £1,423,757 would give rise to a capital gains tax liability of £138,043, and would result in post tax funds in your own hands of £1,285,714.

Consequently, on the basis of our calculations, the sale of the business and winding up of the company would leave more funds in your own hands.

## VAT Treatment of the sale of the business & property

Assuming that you decide to sell the business and assets of the company, it should be possible to transfer the property without charging VAT by treating the transaction as a transfer of a going concern.

In order for this transaction to be treated as a transfer of going concern, the following conditions must be met.

The transfer must be of a whole business, not just the assets. The assets transferred must be intended for use by Dempsey Limited in a similar trade.

In addition to Garvie Limited being a VAT registered trader, Dempsey Limited must either already be VAT registered, or it must immediately become VAT registered.

Garvie Limited must have opted to tax in respect of the property during its period of ownership, and prior to the date of supply Dempsey Limited must opt to tax and notify HM Customs and Excise.

I trust that this will provide you with sufficient information to enable you to choose the appropriate route. Please contact me if you require any further assistance.

Yours sincerely

A N Adviser

## Appendix 1 - Disposal of shares

		£	£
Proceeds			1,400,000
Cost Indexation	((162.6-154.4)/154.4)	10,000 531	
			(10,531)
Indexed ga	in	•	1,389,469
Taper relief	f at 75%		(1,042,102)
Tapered ga	iin		347,367
Annual exe	mption		(8,200)
Taxable ga	in	•	339,167
Tax payable	e	İ	135,667
Appendix 2	2 - Disposal of business		
		£	£
Profit per a	ccounts	46,750	
	PAYE penalty PAYE interest	100 135	
	Depreciation	5,750	
Less: balan	ncing allowance (W1)	(25,750)	00.005
			26,985
Add: capita	l gain (W2)		1,310,490
		-	1,337,475
Corporation	1 + 1 = 10 tax limits (1,500,000 * 9/12 = £1,125,000)		
Corporation	n Tax at 30%		401,243

Tax written down value brought forward	225,750	
Proceeds received	(200,000)	
Balancing allowance	25,750	
W2		
Sale of goodwill		1,250,000
Sale of freehold Less: cost Less: indexation (187.6-168.4)/168.4	300,000 (215,000) (24,510)	60,490
Total capital gain	-	1,310,490
Appendix 3 - Distribution of funds		
Funds received into company		1,750,000
Add: funds in bank account		75,000
Less: corporation tax payable		(401,243)
	-	1,423,757
Less: indexed cost		(10,531)
Indexed gain	-	1,413,225
Taper relief at 75%		(1,059,919)
Tapered gain	-	353,306
Less: Annual exemption		(8,200)
Taxable gain	-	345,106
Capital Gains Tax at 40%	[	138,043

#### Answer 4 - Glassworks

#### a) Crystal Limited

B/f	General Pool 72,000	Expensive Car 0	Total
Additions Disposals	37,000 (5,000)	17,000	
	104,000	17,000	
WDAs @ 25%	(26,000)	(2.000)	(26,000)
	78,000	(3,000) 14,000	(3,000)
Revised tax computa	ation	£	
Draft computation - Sch D Case I		145,000	
Capital allowances		(29,000)	
Final Sch D Case I		116,000	

#### **Tumbler Limited**

There is no adjustment to make to Tumbler Ltd's tax computation as the transfer of the asset will take place so as no gain/ no loss arises. This is because the companies are within the same group

## Vase Limited

186 Dec 04 171 Jan 01

Proceeds	129,000
Original cost	(75,000)
	54,000
Indexation	
0	(6,450)
	47,550

## Group rollover available

Amount reinvested by	Tumbler in Lan	d and buildings was	100,000
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Proceeds received by Vase Ltd 129,000

Amount not reinvested 29,000

Gain arising is lower of:

amount not reinvested 29,000

actual gain 47,550

Therefore, Vase Ltd will have a gain of 29,000

Gain rolled over is 18,550

Schedule D Case I (54,000) Schedule A 36,000

Schedule D Case III

Capital gain 29,000

#### b) Group relief allocation

	<u>Taylor</u>					
	Glassworks	Flute Ltd	Tumbler Ltd (	Crystal Ltd	Vase Ltd	
	<u>PLC</u>					
Schedule D Case I	320,000	140,000	0	116,000	0	
Schedule A					36,000	
Schedule D Case III	15,000		22,000			
Chargeable gain					29,000	
Notional trf S171A			28,000		(28,000)	
	335,000	140,000	50,000	116,000	37,000	
Group relief from Vase				(54,000)		54,000 total
From tumbler	(86,333)	(81,667)		(12,000)		180,000 total
	, ,	, ,		, , ,		,
	248,667	58,333	50,000	50,000	37,000	

Capital gain (after rollover relief) has been reallocated in part to Tumbler Ltd, where it will be taxed at 19% instead of 32.75%. Alternative allocations between these companies could achieve the same result. Optimum group relief surrender is done by surrendering to companies with the highest marginal rate of corporation tax. For the group this will be to companies with profits falling in the range of £50,000 to £250,000. (Working 1)

Hence, Tumbler's losses should be surrendered to Crystal down to the £50,000 level.

Due to the corresponding accounting period rules restricting the set off of losses to Flute Ltd

it is not possible to surrender sufficient losses to get down to the small companies rate of 19%, but the maximum should be surrendered.

The remainder should then be surrendered to Taylor Glassworks PLC having the next highest marginal CT rate of 30%.

## Working 1

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PIOIII IIIIIII	No. of associated companies		6 include all active companies including non UK		
	Upper limit	1,500,000 /6 =	250,000	?	)
	Lower Limit	300,000 /6 =	50,000	Ś	)
Loss mer	morandum				
Companie	es with losses	Vase Limited	(54,000)		
		Tumbler Limited Crystal Ltd Flute Ltd Taylor Glassworks	(180,000) 66,000 81,667 86,333 0		

Loss available to surrender to Flute Ltd is restricted to lower of;

7/12 of	Flute Ltd's profit of	140,000 =	81,667
7/12 of	Tumbler's Loss	(180.000) =	(105.000)

#### **Group VAT Registration and implications**

## **Eligibility**

Companies must be corporate bodies

Companies must be established or have an established place of business in the UK

The companies must be under common control, meaning that one controls the other or the same person controls all of them.

Control is based on S736 Companies Act 1985.

Basically means have voting control by a simple majority of the share capital, but can include other forms of control such as being a member of the company and having contractual rights to appoint a majority of the directors.

## **Implications**

Group is treated as one taxable person.

One Representative member responsible for filing and paying VAT Joint and severable liability for each company for the group VAT liability Intra-group transactions are ignored for VAT purposes

Question 5 Mr T Brown Address

Dear Trevor

#### TAX IMPLICATIONS OF OPTIONS OF STRUCTURING BUSINESS

Further to our recent meeting, I set out below the answers to the queries you raised.

#### 1. Income tax liability of starting partnership

If you decide to introduce Sandra as a partner into your business, then effectively your basis of assessment will be calculated in a similar manner, albeit that an element of the business profits would be allocated to Sandra for her partner's salary.

I have detailed out the workings of your taxable income in Appendix 1, but summarise them below.

Tax year	£
2001/02	32,083
2002/03	55,000
2003/04	85,000
2004/05	105,000
2005/06	130,000

As you will note, you have overlap profits from when you first started your business of £32,083 which are effectively profits that have been taxed twice. You will not get relief for these overlap profits when you cease being a sole trader and become a partnership.

You will not be taxed on the profits for the year ended 31 December 2005 in the 2005/06 year end, as these will just form part of your assessment for the year ended 31 August 2006 which are taxed in the tax year 2006/07.

#### 2. Income tax liability if incorporate business

The main point to note of you incorporating your business is that you will cease to operate as a sole trader.

The key income tax implication of this is that you will be regarded as ceasing to trade and therefore the cessation rules will apply.

You will be regarded as ceasing to operate your business as a sole trader on the date of incorporation which is intended to be 31 December 2005 and your tax liability on the business profits will be assessed in the tax year of cessation (ie 2005/06). You will however get relief for the overlap profits that arose when you started your business.

Your assessable profits in relation to the business for 2005/06 will therefore be:

	~
Profits for period ending 31 August 2005	130,000
Profits for period ending 31 December 2005	45,000
	175,000
Less: Overlap profits	(32,083)
Taxable profits	142,917

As a director and employee of the company, you will also be subject to income tax on your salary. Assuming you take an annual salary of £60,000, this will mean that in the tax year 2005/06 you will also have taxable income from employment of £15,000.

#### 3. NIC implications on Sandra's income

As a partner of the business, Sandra will be self employed and so she will be subject to Class 2 and Class 4 NICs, compared to Class 1 which she will currently be subject to as an employee and which she will continue to be subject to as a director of the company if the incorporation route is adopted.

Class 2 NI contributions are a weekly flat rate amount of £2.05 pw (Note based on 04/05 rates)

Class 4 NI contributions will be based on Sandra's profit for the tax year.

The rate applied is 8% to the profits that fall between the Upper and Lower earnings limit, which for 2004/05 are £31,720 and £4,745, respectively. (Again based on 2004/05 rates/limits)

As she will be given a 'fixed' profit through her partners salary, her profits for 2005/06 will be

However, for the 2005/06 tax year Sandra will also have paid Class 1 NICs which will be taken into account in determining the overall NICs due for this tax year as there is a maximum limit.

If incorporation occurs and Sandra is made a director, although her NI liability will still be Class 1, as a director her Class 1 NI liability will be calculated on a cumulative annual basis, rather than just by looking at each earnings period in isolation. The main implication of this is that if bonuses are paid from time to time they will be taken into account in looking at the cumulative NI earnings for the tax year. In practical terms, since Sandra's annual salary will exceed the upper earnings limit for Class 1 NI, this will only really have a timing implication for the payment of Class 1 NI

#### 4. VAT requirements

As you are currently the VAT registered person of the business, when you cease to trade you have an obligation to inform Customs and Excise of the cessation and need to deregister for VAT.

There should be no VAT payable on the transfer of the business to the new company on incorporation as long as the following conditions are met;

- a) the business is transferred as a going concern
- b) the purchaser (ie the new company) is or will become VAT registered
- c) there is no undue 'gaps' in the trade
- d) the business is carried on by the new company as before.

Based on our discussions I believe all these conditions should be satisfied.

You can also request that your current VAT number can be transferred to the company.

In order to deregister, you must notify Customs and Excise within 30 days of ceasing to make taxable supplies and so based on incorporation on 31 December 2005, you will need to notify by 30 January 2006.

Yours sincerely

A N Adviser