# VCE VET INFORMATION TECHNOLOGY



The VCE VET Information Technology program provides students with the foundation Information and Communications Technology (ICT) skills and knowledge for an individual to be an effective ICT user or employee.

### What qualification will I receive?

If you satisfactorily complete the VCE VET Information Technology program, you will receive the ICA20105 Certificate II in Information Technology, as well as a statement of attainment of selected units of competence from ICA30105 Certificate III in Information Technology. This nationally recognised qualification is issued by the Registered Training Organisation (RTO).

#### What will I learn?

The VCE VET Unit 1-2 core units of competence include operating computer hardware and computing packages, designing organisational documents using computing packages and work effectively in an Information Technology environment.

The VCE VET Unit 3-4 sequence incorporates core units such as running standard diagnostic tests, applying occupational health and safety procedures and installing and optimising operating system software. A required specialist focus is available in applications, network administration or support streams.

### What credit will I receive towards my VCE or VCAL?

### VCE

You will be eligible for credit of up to four VCE VET units towards your VCE: two units at Unit 1-2 level and a Unit 3-4 sequence.

A Study Score is available for this program, which can contribute directly to your ENTER - either as one of your best four studies ('the primary four') or as your fifth or sixth study.

### VCAL

The VCE VET Information Technology program (either partial or full completion) may contribute at the Foundation, Intermediate or Senior levels.

## What career and/or employment opportunities will I have?

The Certificate II in Information Technology is an entry level qualification for further studies in ICT. It provides foundation general computing and employment skills that enable participation in an information technology environment in any industry. Small to medium enterprises (SMEs) will find the contents of this qualification useful at an ICT user level. In its own right such a qualification could equip an individual to undertake roles such as office assistant or to work in records management at a junior level; however its usefulness is most likely to be found in supplementing functions in roles prevalent in other industries.

