

ADDITIONAL REQUIREMENTS TO COMPLETE ICA30105 CERTIFICATE III IN INFORMATION TECHNOLOGY

In order to complete ICA30105 Certificate III in Information Technology, students must undertake additional training.

Requirements to complete ICA30105 Certificate III in Information Technology:

- complete the remaining core unit
- complete the remainder of the relevant stream (Section A)
- undertake a minimum of four additional units of competence from the elective bank or from a stream which the student has not undertaken (Section B).

Requirements to receive further credit in the VCE

In order to qualify for an additional Unit 3–4 sequence, students will be required to undertake at least 180 hours of training from the units listed on the following pages.

Section A: Complete the units of competence from the stream the student has undertaken

Code	Unit of competence	Nominal Hours
Remaining Certificate III core		
ICAS3234A	Care for computer hardware	20
Remaining units from streams		
Applications		
ICAI3110A	Implement system software changes	20
ICAU3019A	Migrate to new technology	20
Network administration		
ICAS3034A*	Determine and action network problems	30
ICAS3120A*	Configure and administer a network operating system	50
Support		
ICAU3019A	Migrate to new technology	20

Section B: Elective units of competence

Electives: select four units from the following list – these can include units from a stream which have not already been undertaken

ICAI3110A	Implement system software changes	20
ICPMM321A	Capture a digital image	40
ICAB3018A*	Develop macros and templates for clients using standard products	60
ICAB4135A	Create a simple mark up language document to specification	20
ICAB4169A	Use development software and IT tools to build a basic website	20
ICAB4225A	Automate processes	40
ICAD4190A	Maintain information standards	20
ICAD4217A	Create technical documentation	20
ICAI3021A	Connect internal hardware components	20
ICAI4029A	Install network hardware to a network	40

Code	Unit of competence	Nominal Hours
ICAI4030A	Install software to networked computers	40
ICAI4097A	Install and configure a network	40
ICAS4108A	Complete database back up and recovery	30
ICAS4127A	Support system software	50
ICAS4134A	Provide first level remote help desk support	30
ICAS4191A	Maintain website performance	30
ICAS4201A	Transfer content to a website using commercial packages	20
ICAT4185A	Create a website testing procedure	20
ICAU4207A	Apply web authoring tool to convert client data for websites	20
ICTCC330A	Manage customer relationship	35
Full streams		
Applications		
ICAU3126A	Use advanced features of computer applications	40
ICAU3028A	Customise packaged software applications for clients	60
ICAI3110A	Implement system software changes	20
ICAU3019A	Migrate to new technology	20
Network administration		
ICAI3101A	Install and manage network protocols	40
ICAS3024A	Provide basic system administration	20
ICAS3032A*	Provide network systems administration	20
ICAS3121A	Administer network peripherals	20
ICAS3034A*	Determine and action network problems	30
ICAS3120A*	Configure and administer a network operating system	50
Support		
ICAS3024A	Provide basic system administration	20
ICAS3115A	Maintain equipment and software in working order	20
ICAI3021A	Connect internal hardware components	20
ICTCC330A	Manage customer relationships	35
ICAU3019A	Migrate to new technology	20
180 hours required in order to achieve a Unit 3–4 sequence		