

**Spanish**

OCR Advanced Subsidiary GCE 3863 Unit 2671 Speaking  
Visit Arrangement Form

**Oral Session 15 March – 15 May**

**FOR THE ATTENTION OF THE HEAD OF SPANISH**

**Completed forms should be returned to the Subject Officer for the Languages Team, OCR, 1 Hills Road, Cambridge, CB1 2EU, to arrive not later than 10 January.**

Centre Name \_\_\_\_\_ Centre Number \_\_\_\_\_

Your Provisional entry indicates that you have 20+ candidates and require a Visiting Examiner to conduct the orals at your Centre.

Please complete both sides of this form in order to assist the Visiting Examiner to make his/her arrangements.

**SECTION A: Arrangements for Visiting Examiners**

Contact Person \_\_\_\_\_

Telephone No. \_\_\_\_\_

If your centre is part of a consortium for Spanish, please give the name(s) of the other centre(s) involved and state where the oral examinations are to be held.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Examination Dates**

Please state below any dates within the period 15 March to 15 May **which are impossible** for the oral examinations. (Please give inclusive dates.) Any date not marked as impossible may be chosen by the Visiting Examiner for the examinations.

Easter holiday.....

Other impossible dates: 1 May (Bank Holiday)

\_\_\_\_\_  
\_\_\_\_\_

Centre hours: a.m. from \_\_\_\_\_ to \_\_\_\_\_  
p.m. from \_\_\_\_\_ to \_\_\_\_\_

Please state here if your Centre is open on Saturdays: \_\_\_\_\_

TURN OVER

