## UNIVERSITY OF CAMBRIDGE INTERNATIONAL EXAMINATIONS

GCE Advanced Subsidiary Level and GCE Advanced Level

## MARK SCHEME for the October/November 2008 question paper

## 9713 APPLIED ICT

9713/04

Paper 4 (Practical Test B), maximum raw mark 90

This mark scheme is published as an aid to teachers and candidates, to indicate the requirements of the examination. It shows the basis on which Examiners were instructed to award marks. It does not indicate the details of the discussions that took place at an Examiners' meeting before marking began.

All Examiners are instructed that alternative correct answers and unexpected approaches in candidates' scripts must be given marks that fairly reflect the relevant knowledge and skills demonstrated.

Mark schemes must be read in conjunction with the question papers and the report on the examination.

CIE will not enter into discussions or correspondence in connection with these mark schemes.

CIE is publishing the mark schemes for the October/November 2008 question papers for most IGCSE, GCE Advanced Level and Advanced Subsidiary Level syllabuses and some Ordinary Level syllabuses.



Page 2	Mark Scheme	Syllabus	Paper
	GCE A/AS LEVEL – October/November 2008	9713	04

Setup	Layout	[1]
		[Total: 1]
Orders	Lookup B2 Use of external file Customer fields lookup (B,D,E,F,G,H,C) A2:A9 labels 100% correct Print A2:B9 only Cost formulae Sub-total formula Discount code lookup Discount formula Total formula Format (2dp) Format (Euros) Print D12:E27 only	[1] [1] [6] [1] [1] [1] [3] [1] [1] [1]
		[Total: 20]
Quote (1)	Header (Quotation for furniture hire) Data entry Non-blanks filter (both) Correct costs Print B2:E27 only All visible & single page (printout only)	[1] [2] [2] [1] [1] [2]
		[Total: 9]
Quote (2)	Data amended Correct costs Print B2:E27 only  All visible & single page (printout only)	[1] [1] [1] [2] [Total: 5]
		-43
New Items	Items added (100% accuracy)	[1] [Total: 1]
Update letters	Evidence of paste link Column widths adjusted Customer address merge fields (+layout) Contact merge field (only) Date field (+shown in code) if-then-else field Condition 1 Condition 2 Evidence of valid record selection method Correct (6) letters Candidate details in footer	[2] [1] [1] [2] [1] [1] [2] [2] [2]

Address labels	Merge fields correct Layout Labels propagated Evidence of valid selection method Correct (8) Companies Only (once) Printed	[2] [2] [2] [2] [2]
		[Total: 10]
Menu	5 items with appropriate text & explanations Hyperlinks & correct files shown	[5] [10]
	Tryperiiniks & correct mes shown	[10]
		[Total: 15]
Automation	Macro VBA shown Use of "Labelmain" file Merge to new document Automated open/load document Menu item added Explanatory text	[2] [4] [2] [2] [2]

Syllabus

9713

Paper

04

[Total: 14]

Mark Scheme

GCE A/AS LEVEL – October/November 2008

Page 3