

GCE

Applied Business

Advanced Subsidiary GCE

Unit: F242: Understanding the Business Environment

Mark Scheme for June 2012

OCR (Oxford Cambridge and RSA) is a leading UK awarding body, providing a wide range of qualifications to meet the needs of candidates of all ages and abilities. OCR qualifications include AS/A Levels, Diplomas, GCSEs, OCR Nationals, Functional Skills, Key Skills, Entry Level qualifications, NVQs and vocational qualifications in areas such as IT, business, languages, teaching/training, administration and secretarial skills.

It is also responsible for developing new specifications to meet national requirements and the needs of students and teachers. OCR is a not-for-profit organisation; any surplus made is invested back into the establishment to help towards the development of qualifications and support, which keep pace with the changing needs of today's society.

This mark scheme is published as an aid to teachers and students, to indicate the requirements of the examination. It shows the basis on which marks were awarded by examiners. It does not indicate the details of the discussions which took place at an examiners' meeting before marking commenced.

All examiners are instructed that alternative correct answers and unexpected approaches in candidates' scripts must be given marks that fairly reflect the relevant knowledge and skills demonstrated.

Mark schemes should be read in conjunction with the published question papers and the report on the examination.

OCR will not enter into any discussion or correspondence in connection with this mark scheme.

© OCR 2012

Any enquiries about publications should be addressed to:

OCR Publications PO Box 5050 Annesley NOTTINGHAM NG15 0DL

Telephone: 0870 770 6622 Facsimile: 01223 552610

E-mail: publications@ocr.org.uk

Annotations

Annotation	Meaning				
?	The response given is 'Unclear' to the marker				
11-1-1	'Benefit of doubt' – but credit given				
22011	To indicate the response is in 'context' of the relevant case study				
×	Response is incorrect				
ш	Use for Level of response answers to indicate Level 1				
12	Use for Level of response answers to indicate Level 2				
15	Use for Level of response answers to indicate Level 3				
14	Use for Level of response answers to indicate Level 4				
[MAX]	The response is not incorrect but has 'Not answered question'				
OF	Own figure rule. Use where indicated in mark scheme				
149	'Repeat' Response repeats the same marking point where credit has already been given				
	'Noted but no credit given' or to indicate all of part blank answer pages have been seen by marker				
✓	Correct point/answer. Credit can be given				

Testing of QWC

In this external assessment the assessment of QWC will take place in Question 8d which is a levels of response question and carries 12 marks.

Marks are embedded within this question for assessing the quality of written communication. The following criteria are embedded within the levels of response for Question 8d.

Level 4:

Ability to present relevant material in a well planned and logical sequence. Material clearly structured using appropriate business terminology confidently and accurately. Sentences, consistently relevant are well structured in a way that directly answers question. There will be few, if any errors of grammar, punctuation and spelling.

[4 marks representing the appropriate level of written communication are embedded in this level of response].

Level 3:

Ability to present relevant material in a planned and logical sequence. Appropriate business terminology used. Sentences for the most part relevant presented in a balanced, logical and coherent manner which addresses the question. There will be occasional errors of grammar, punctuation and spelling.

[3 marks representing the appropriate level of written communication are embedded in this level of response]

Level 2:

Limited ability to organise relevant material. Some appropriate business terminology used. Sentences are not always relevant with material presented in a way that does not always address the question. There may be noticeable errors of grammar, punctuation and spelling.

[2 marks representing the appropriate level of written communication are embedded in this level of response]

Level 1:

Ability to communicate at least one point using some appropriate business terminology. Sentences have limited coherence and structure, often being of doubtful relevance to the main focus of question. Errors of grammar, punctuation and spelling may be noticeable and intrusive.

[1 mark representing the appropriate level of written communication is embedded in this level of response]

Question	Answer	Marks	Guidance
1 (a)	Indicative content: • video conferencing • skype/webcam • emails. Exemplar responses: E.g. Video conferencing (1) – this allows Nina to have 'meetings' with her staff in India (1). E.g. Emails (1) can be used to send messages/documents/images (1) / send messages instantly/quickly etc (1). E.g. Skype (1) – allows free communication with staff in India (1).	4	One mark for each correct identification up to a maximum of two identifications plus one mark for each of two explanations (not_description). Accept any valid response. Remember question is about communication. If methods are not identified correctly, do not award any marks for reasons or benefits of using IT. Do not award methods for external communication e.g. website/internet. Do not award telephone, word processor, cameras.
(b)	Indicative content: training employees to use IT maintenance of IT equipment repair of IT equipment costs of upgrading IT hardware/software cost of setting up/installation of hardware/software improve security of premises due to expensive IT hardware cost of electricity to run computers employees to operate IT depreciation on computer hardware insurance of hardware/software storage for IT desks and chairs for IT printing (costs). Exemplar responses: E.g. Training employees to use IT (1). E.g. Maintenance of IT equipment (1). E.g. Upgrade equipment (0). E.g. Data security software (0).	4	One mark for each correct identification up to a maximum of four identifications. Accept any valid response as long as it clearly refers to IT. Do not award vague answers e.g. labour/materials/overheads/ training employees/electricity etc. Do not accept 'redundancy payments'. Do not accept software and hardware packages (as in question).

Question	Answer	Marks	Guidance
2 (a)	Indicative content: the economy exchange rates interest rates labour costs inflation rates unemployment rate recession price/availability of raw materials stakeholders e.g. government, customers, competitors, local community, suppliers insurance premiums weather unexpected events. Exemplar responses: E.g. Exchange rates (1) – if Sterling weakens against rupees then the cost of setting up and running the factory in India will go up (1). E.g. If interest rates in India (1) go up, the loan repayment will increase (1). E.g. If the Indian government raises the minimum wage (1), this will increase the cost of labour (1). E.g. If inflation rates (1) go up, the cost of heating and lighting might increase (1).	4	One mark for each correct identification up to a maximum of two identifications plus a further one mark for each of two explanations. Must be external influences. Accept generic response. Explanation marks for impact of changes in external influences. Do not award taxation/corporation tax BUT allow VAT/indirect taxation. Explanation has to refer to costs, capital or sales budgets. If the ways are not identified correctly, do not award any marks for explanation.

Question	Answer	Marks	Guidance
(b)	Use levels of response criteria. Indicative content:	12	AO1-3 AO2-3 AO3-3 AO4-3 Level 4 Candidate evaluates consequences of setting unrealistic budgets in context. Level 3 Candidate analyses consequence(s) of setting unrealistic budgets in context. Level 2 Candidate applies knowledge and understanding of the consequence(s) of setting unrealistic budgets in context. Level 1 Candidate identifies consequence(s) of setting unrealistic budgets with no use of context. Level 4: (11–12 marks) Candidate evaluates after examining more than one consequence of setting unrealistic budgets in context with full justification. Level 4: (10 marks) Candidate evaluates after examining more than one consequence of setting unrealistic budgets in context with weak justification. Level 3: (8–9 marks) Candidate makes more than one analytical comment of a consequence of setting unrealistic budgets in context. Level 3: (7 marks) Candidate makes one analytical comment of a consequence of setting unrealistic budgets in context.

Question Answer	Marks	Guidance
The most likely consequence of not setting real budgets is a delay in getting the nappy (CONT) factory up and running according to schedule (I This will lead to loss of business which reduces chances of success of the new nappy (CONT) (L4). However unrealistic budgets may not be a sign problem for Organic Cherubs as Nina runs a hip profitable business with an annual turnover of £ million (CONT), meaning that even if expenditu greater than budgeted sales she can rely on the retained profits from the Turkish business (L4).	listic L4). Is the factory ificant ghly E1.5 Ire is e	Level 2: Must contain more context than name-dropping, e.g. IT, new kitchen, nappies, machinery, tools and equipment, software, factory purchase, high end product, staff room. Level 2: For context do not allow words lifted from the question. NB Context may come at end of comment. Level 2: (5–6 marks) Candidate applies knowledge and understanding of more than one consequence of setting unrealistic budgets in context. Level 2: (4 marks) Candidate applies knowledge and understanding of one consequence of setting unrealistic budgets in context. Level 1: (2–3 marks) Candidate identifies more than one consequence of setting unrealistic budgets with no context. Level 1: (1 mark) Candidate identifies one consequence of setting unrealistic budgets with no context. Please indicate each time a candidate achieves a particular level as this will help you to allocate the marks within that level. Context should be annotated every time L2/L4 is awarded with the 'CONT' annotation. Non-contextual answer max Level 1.

C	uestion		Answer			Marks	Guidance
3	(a)	Indicative content: • monitor and control financial performance • identify overspend • minimise waste • set future budgets/amend budgets • control expenditure • identify reasons for variance. Exemplar responses: E.g. To monitor/improve financial performance (1). E.g. To identify areas of overspend (1). E.g. To set future budgets (1). E.g. To set sales targets (1). e.g. To make budgets more realistic (1). E.g. To set targets (0).					One mark for each correct identification up to a maximum of two identifications. Do not award vague responses e.g. to make improvements, to set targets. Do not award for responses that reflect comparisons of sales with expenses/costs. Do not award references to profit/loss.
	(b)	Original budget (£) 25000 x £16 400 000 (1)	New budget (£) 400 000 x 110% = 40 000 440 000 (1)	Variance (£) 400 000 – 440 000 40 000 (1)	Adverse/fav Adverse (1)	4	Ignore the sign for variance. No OFR.
4	(a)	S = social L = legal E = economic P = political T = technological/te	echnology			5	One mark for each correct identification up to a maximum of five identifications Condone 'economical' BOD as it is in the specification.

Question	Answer	Marks	Guidance
(b)	 Answer Use levels of response criteria. Indicative content: Social – preference for reusable nappies, care for the environment, etc Legal – minimum wage, tax payable, health and safety laws Economic – unemployment, inflation, interest rates, exchange rates, tax Political – government policies on foreign investments, incentives offered to businesses, stability of ruling party, tax Technology – IT software/hardware, robots. 	Marks 12	Guidance AO1-3 AO2-3 AO3-3 AO4-3 Level 4 Candidate evaluates which factor in a SLEPT analysis has the most significant impact on <i>OrganicCherubs.com</i> . Level 3 Candidate analyses impact(s) of the factor(s) of a SLEPT analysis on <i>OrganicCherubs.com</i> . Level 2: Candidate applies knowledge and understanding of the factor(s) in a SLEPT analysis that could impact on <i>OrganicCherubs.com</i> . Level 1 Candidate identifies factor(s) in a SLEPT analysis that
	Exemplar response: E.g. A SLEPT analysis examines the external environment which could impact on a business (L1). The demand for organic nappies (CONT) has risen due to the fact that people are more conscious about the environment (L2) and recycling has become a social responsibility (L2). This has led to an increase in the sales of OrganicCherubs.com's organic nappies (L3), making the business more successful (L3). Nina needs to make sure that she pays at least the minimum wage set by the Indian government (CONT) (L2). Failure to do so will lead to fines and/or worse, a bad reputation for the business (L3). If inflation goes up in India (CONT) then it would cost more to run the factory in terms of heating and lighting (L2) which would affect the profitability of the business (L3). A stable political environment allows businesses to thrive (L1). If the Indian government imposes heavy taxes on foreign investments (CONT) (L2) then it		Level 4: (11–12 marks) Candidate evaluates the factor that would contribute most to OrganicCherubs.com. with full justification. Level 4: (10 marks) Candidate evaluates the factor that would contribute most to OrganicCherubs.com. with weak justification. Level 3: (8–9 marks) Candidate analyses the impact of more than one factor on OrganicCherubs.com. Level 3: (7 marks) Candidate analyses the impact of one factor on OrganicCherubs.com. Must contain more context than name-dropping.

Question	Answer	Marks	Guidance
	would affect the profitability of the factory (L3). The latest IT technology allows Nina to communicate effectively with her employees in India (CONT) (L2). Without this technology she would be not able to run her factory as effectively and in the way in which she wants it to be run (L3). On the whole, the most important factor is a social one as without a strong and growing demand for the nappies (CONT) the business is not viable in the long term (L4). A growing market ensures the business will do well in the future (L4).		Level 2: For context do not allow words lifted from the question. NB Context may come at end of comment. Level 2: (5–6 marks) Candidate applies knowledge and understanding of more than one factor giving example(s) in context. Level 2: (4 marks) Candidate applies knowledge and understanding of one factor giving example(s) in context. Level 1: (1–3 marks) Candidate identifies factor(s) in a SLEPT analysis that could impact on a business with no use of context. Note – there is no definitive answer, award marks according to the quality of argument. Please indicate each time a candidate achieves a particular level as this will help you to allocate the marks within that level. Context should be annotated every time L2/L4 is awarded with the CONT annotation. Non-contextual answer max Level 1.

Q	uestic	on	Answer	Marks	Guidance
5	(a)		Indicative content: The break even point is the point at which sales levels are high enough not to make a loss, but not high enough to make a profit.	2	Up to two marks. Accept generic response.
			Exemplar response:		DO NOT accept inflows/outflows
			E.g. Break-even is the point where the revenue generated is the same as the total expenses (1). This is where a business does not make a profit or a loss (1).		
	(b)		Award three marks if 47890 is seen irrespective of method used. Otherwise, award workings as follows:	3	Up to three marks. 95780 – 1 mark
			$BE = FC/SP - VC \ (1) \ \textbf{Only award marks for formula if no other marks can} $ be awarded		Award 1 mark for correct calculation of unit contribution.
			BE = 95780 (1)/ £4 - £2 (1) or £2 (1) 47890 (3)		Accept formula or working outside the box.

Question	Answer	Marks	Guidance
(c)	Award three marks if £4220 is seen irrespective of method used. Otherwise, award workings as follows: Sales revenue = £4 x 50 000 = £200 000 (1) Total costs = £2 x 50 000 + £95 780 = £195 780 (1) Profit = £4 220 (1) Or margin of safety method Profit = 2 110 (1)(OFR applies) x 2 (1) = £4 220 (1) (OFR applies)	3	Up to three marks.
(d)	Indicative content: increase selling price decrease costs (fixed) or examples decrease costs (variable) or examples. Exemplar response: E.g. Increase selling price (1). This will increase the revenue per item sold (1) /fewer items need to be sold in order to cover total costs (1). E.g. Decrease FC (1). Nina could go to a cheaper insurance company (1). E.g. Decrease VC (1). This will increase the unit contribution (1) or fewer items need to be sold in order to cover total costs (1).	4	One mark for each correct identification up to a maximum of two identifications plus a further one mark for each of two explanations. Accept generic responses. Do not accept increase sales. If the ways are not identified correctly, do not award any marks for explanation. DO NOT accept repeat of same type of cost.

Q	uestion	Answer	Marks	Guidance
6	(a)	Indicative content: • shows inflows/outflows • shows viability/feasibility • identifies shortage of cash • allows setting of budgets • identifies where savings can be made • shows stakeholders e.g. bank. Exemplar responses: E.g. A cash-flow forecast shows the amount of money flowing into and out of a business (1), this shows if a venture is viable (1). E.g. If closing balance is negative (1), this shows that a loan is required (1). E.g. By forecasting the outflows (1), this allows budgets to be set (1).	4	One mark for each correct identification up to a maximum of two identifications, plus a further one mark for each of two explanations. Accept any generic response. Do not accept vague reasons e.g. detect future problems, help achieve objectives, start up budget. However, award marks for explanation if it is specific to cash-flow forecasts. If reasons are not identified correctly, do not award any marks for explanation.

Question	uestion Answer M				Marks	Gui	dance	
(b)	Sales = £200 000 Total inflow = £ Loan repayment = £5000 Wages and salaries = £90 000 Insurance = £400 Maintenance = £200 Heating and lighting = £180 Raw Materials = £160 000 (1) Total outflow = £255 780 (1), Net -£70 780 (1)	1 ma	rk i	f all correct	alance =	6	Up to six marks. OFR applies to Torflow and Closing to Common error: Raw materials Total outflow Net cash flow	tal outflow, Net cash- palance. 100 000 195 780 OFR 4 220 OFR
	Cash inflow Sales Total inflow Cash Outflow Loan repayment Wages and Salaries	200,000 200,000 5000 90000	}	1 mark			Closing balance	
	Insurance Maintenance Heating and Lighting Raw Materials	400 200 180 160000	$\left. \begin{array}{c} \\ \end{array} \right.$	All figures correct =1 mark	_			
	Total outflow	255780		1 mark	<u> </u> 			
	Net cash-flow Opening balance	-55780 -15000		1 mark	-			
	Closing balance	-70780		1 mark				

	Marks	Guidance
Use levels of response criteria. Indicative content: examines the internal/external environment a business operates in can build on strengths overcome weaknesses make sure opportunities are identified and exploited know what threats the business faces highlight the positives. Indicative benefits: better planning higher profits greater control reduce risk increase chance of success exploit opportunities get ahead of competitors allows contingency plans to be drawn up supports financial application resolve issues before they occur devise a solution. Exemplar response: E.g. A SWOT analysis will help Nina identify strengths within her company (L1) such as her knowledge of making the garments (CONT) (L2). She can use these strengths as a competitive gain/to ensure success (L3). By analysing threats Nina is able to weigh up whether or not they will be damaging to the new factory (L1) and whether it is worth opening (CONT) (L2). It can also allow the business to prepare enough so that the threats have a smaller impact on the business and do not affect	9	AO1-3 AO2-3 AO 3-3 Level 3 Candidate analyses the benefits of using SWOT in context. Level 2 Candidate applies knowledge and understanding of the benefits of using SWOT in context. Level 1 Candidate identifies the benefits of using SWOT with no use of context. Level 3: (8–9 marks) Candidate analyses more than one benefit of completing a SWOT analysis in context. Level 3: (7 marks) Candidate analyses one benefit of completing a SWOT analysis in context. Level 2: For context do not allow words lifted from the question. NB Context may come at end of comment. Level 2: (5–6 marks) Candidate applies knowledge and understanding of more than one benefit of completing a SWOT analysis in context. Level 2: (4 marks) Candidate applies knowledge and understanding of one benefit of completing a SWOT analysis in context.

Nina will be able to determine her opportunities (L1) such as the Indian government offering tax incentives (CONT) (L2). She can exploit this opportunity to set up the business there to enjoy the benefits of these incentives (L3). By understanding the strengths (L1) such as the ethical nature of the business (CONT) (L2) Organic Cherubs will be able to build on these to exploit them (L3). A SWOT analysis allows a business to examine the internal and external environment (L1). It is important for Nina to identify and exploit the opportunities that exist in India e.g. the incentives offered by the government to foreign businesses (CONT) (L2). This increases the chances of success of the new factory (L3). Examining the external environment allows Nina to identify potential threats (L1) such as the elvel of competition that exists in the nappy market (CONT)(L2). Pricing strategies can be drawn up which will allow the new business to be ahead of its competitors (L3).	Question	Answer	Marks	Guidance
	Question	Nina will be able to determine her opportunities (L1) such as the Indian government offering tax incentives (CONT) (L2). She can exploit this opportunity to set up the business there to enjoy the benefits of these incentives (L3). By understanding the strengths (L1) such as the ethical nature of the business (CONT) (L2) Organic Cherubs will be able to build on these to exploit them (L3). A SWOT analysis allows a business to examine the internal and external environment (L1). It is important for Nina to identify and exploit the opportunities that exist in India e.g. the incentives offered by the government to foreign businesses (CONT) (L2). This increases the chances of success of the new factory (L3). Examining the external environment allows Nina to identify potential threats (L1) such as the level of competition that exists in the nappy market (CONT)(L2). Pricing strategies can be drawn up which will allow the	Marks	Level 1: (2–3 marks) Candidate identifies more than one benefit of completing a SWOT analysis with no context. Level 1: (1 mark) Candidate identifies one benefit of completing a SWOT analysis with no context. Please indicate each time a candidate achieves a particular level as this will help you to allocate the marks within that level. Context should be annotated every time L2 is awarded. Noncontextual answer max Level 1. Analysis cannot be negative as question is asking for benefits of SWOT analysis. The question asks for the benefits of using SWOT so annotate

C	uestion	Answer	Marks	Guidance	
8	(a)	 shareholders want greater returns/ethical practices are costly conflict of stakeholder interest. Exemplar response: E.g. A plc's main aim is to maximise the return for its shareholders (1). It is difficult to achieve this without compromising the interests of other stakeholders (1). E.g. Customers wanting ethical products which cost more to produce (1). E.g. This means it will be difficult to stay ethical (1) and please shareholders (1). 	2	Up to two marks. Award full marks if conflict between stakeholders is evident.	
	(b)	Indicative content: above the minimum wage good working environment fair wage avoid using child labour non-financial incentives. Exemplar responses: E.g. Make sure workers are paid a fair wage (1), this ensures workers have a reasonable standard of living (1). E.g. Ensure a good working environment (1). Workers are entitled to a pleasant working environment (1).	4	One mark for each correct identification up to a maximum of two identifications plus a further one mark for each of two explanations. Accept generic response. Answers must refer to OrganicCherrubs.com as an ethical employer. If way is not identified correctly, do not award any marks for explanation.	
	(c)	Indicative content: maintain/improve reputation satisfy needs of stakeholders improve image become more competitive increase sales/profits motivated workforce reduce labour turnover	4	One mark for each correct identification up to a maximum of two identifications plus a further one mark for each of two explanations. Accept any generic response.	

Question	Answer	Marks	Guidance
	 sell for a higher price increase awareness USP more people would want to work for them. Exemplar responses: Maintain/build good reputation (1). This is important for the long-term survival of the business (1). Fulfil needs of stakeholders (1) e.g. customers so they will repeat business (1). 		Award explanation marks for any development on benefits identifies, including examples. If benefit is not identified correctly, do not award any marks for explanation.

Question	Answer	Marks	Guidance
(d)	Use levels of response criteria.	12	AO1-3 AO2-3 AO3-3 AO4-3
	Indicative content:		QWC is assessed in this question.
	Reasons it may not be able to operate ethically:		QVVC is assessed in this question.
	shareholders demand higher dividends		Level 4 Candidate evaluates the implication(s) of flotation on
	lose control		ethical practices with context.
	higher profit		Level 2 Candidate analyses the implication (a) of flatation on
	risk of takeover.		Level 3 Candidate analyses the implication(s) of flotation on ethical practices with context.
	 Reasons it could continue to operate ethically: social trend corporate social responsibility 		Level 2 Candidate applies knowledge and understanding of the implication(s) of flotation with context.
	attract ethical investorsmission statementability to charge premium prices		Level 1 Candidate identifies the implication(s) of flotation with no use of context.
	 lower production costs allowing ethical practices and high profits government regulations encouraging ethical practices. 		Level 4: (11–12 marks) Candidate evaluates the extent which Nina is able to run an ethical business after flotation with full justification.
	Exemplar response: E.g. A plc sells its shares on the Stock Exchange and therefore has to be able to maximise returns for its		Level 4: (10 marks) Candidate evaluates the extent to which Nina is able to run ethical business after flotation with weak justification.
	shareholders in order to be successful (L1) . Shareholders would probably object to Nina paying workers 10% above the minimum wage (CONT) because they want more profits (L2) . This reduces her		Level 3: (8–9 marks) Candidate analyses more than one implication of flotation on ethical practice(s) in context.
	ability to trade ethically due to pressure from shareholders (L3). Sourcing materials responsibly for her nappies (CONT)		Level 3: (7 marks) Candidate analyses one implication of flotation on ethical practice(s) in context.
	will increase her variable costs which is not in the best interest of shareholders (L2). However, this is what her customers want and failure to please them would		Level 2: For context more than name dropping is required
	reduce sales in the long-run (L3).		NB Context may come at end of comment.

Question	Answer	Marks	Guidance
	Indeed, the success of the nappies (CONT) depends, to a great extent, on the way the business is run ethically and more and more plcs depend on this practice for their long-term survival (L4). Even though trading ethically may cost more in terms of running costs, it is in the long-term interest of the business to continue to implement its ethical practices instead of focussing on maximising profit alone. This is especially important in the highly competitive nappies (CONT) market (L4).		Level 2: (5–6 marks) Candidate applies knowledge and understanding of more than one implication of flotation on ethical practice(s) in context. Level 2: (4 marks) Candidate applies knowledge and understanding of one implication of flotation on ethical practice(s) in context. Level 1: (2–3 marks) Candidate identifies more than one implication of flotation with no use of context; often name-dropping. Level 1: (1 mark) Candidate identifies one implication of flotation with no use of context; often name-dropping. Please indicate each time a candidate achieves a particular level as this will help you to allocate the marks within that level. Context should be annotated every time L2/L4 is awarded with the 'CONT' annotation. Non-contextual answer max Level 1.

OCR (Oxford Cambridge and RSA Examinations) 1 Hills Road Cambridge **CB1 2EU**

OCR Customer Contact Centre

Education and Learning

Telephone: 01223 553998 Facsimile: 01223 552627

Email: general.qualifications@ocr.org.uk

www.ocr.org.uk

For staff training purposes and as part of our quality assurance programme your call may be recorded or monitored

Oxford Cambridge and RSA Examinations is a Company Limited by Guarantee Registered in England Registered Office; 1 Hills Road, Cambridge, CB1 2EU Registered Company Number: 3484466 **OCR** is an exempt Charity

OCR (Oxford Cambridge and RSA Examinations)

Head office

Telephone: 01223 552552 Facsimile: 01223 552553



