



RECOGNISING ACHIEVEMENT

## NOTICE TO CENTRES

FAO: The Head of Physical Education and the Exams Officer

Date: September 2010

Subject: GCE Physical Education

### KEY INFORMATION ABOUT YOUR ASSESSMENTS FOR 2010/11

#### Resources

It is important to visit the OCR website regularly throughout the academic year in order to access the most up-to-date and relevant materials which support the specification. Any new or updated resources will be added to the specification web pages at [www.ocr.org.uk/qualifications/type/gce/blt/pe/documents](http://www.ocr.org.uk/qualifications/type/gce/blt/pe/documents)

The following resources are currently available to download:

- **Coursework guidance** – Some amendments have been made to the assessment criteria for AS unit G452 and A2 unit G454 in response to feedback from centres and moderators. All assessments should be conducted using the updated criteria. A summary document of all the changes is also available.
- **Special activity submissions** – Centres may apply to submit candidate assessments in ‘Special Activities’ which are not on the published list of approved activities. In order to do this, proposed marking criteria for the activity must be submitted to OCR **no later than 15 October of the academic year in question**. Further guidance and the submissions form are available on the website.
- **Coursework administration guide** – This guide is aimed at the practical units G452 and G454. Centres should read this to ensure that they are familiar with the key dates and requirements associated with these units. It also includes frequently asked questions and guidance about special considerations.
- **Principal Examiner/Moderator reports to centres** – The latest reports provide feedback on candidate performance in the June 2010 series, which centres may find useful during future delivery of the qualification.

## Administration

- **Estimated entries** – Centres should make accurate **estimated entries** for the practical units G452 (AS) and G454 (A2). The estimated entries trigger the allocation of moderators to centres and ensure that the correct paperwork is promptly despatched. Estimated entries must be made via our secure extranet, Interchange.
- **Candidates attending moderation** – Moderation is part of the assessment process and, as such, if a candidate is selected by the moderator to attend moderation, they should be present on the day. If a candidate cannot attend for a legitimate reason, such as injury or a clash with an examination, you must inform the moderator before the moderation visit and a suitable alternative candidate must attend the moderation instead.

In June 2010, a number of candidates arrived at moderation without the necessary equipment. It is vital that candidates attending moderation have appropriate kit and equipment where relevant, eg shin pads.

- **Centre Authentication Form (CCS160)** – Centres must send a signed Centre Authentication Form to their moderator along with all of the other paperwork for each practical unit to be assessed. This form is available from the OCR website.
- **Seasonal activities** – There is now a set list of activities where marks for AS unit G452 may be submitted by 15 May rather than 31 March. **Any activity not on the seasonal activity list must be assessed by 31 March for both AS and A2 (all A2 assessments must be completed by 31 March).**

All AS candidates must have a minimum of **one activity mark submitted by 31 March** as per the requirements of the specification.

The following activities are seasonal and can have AS marks submitted by 15 May (and must be accompanied by DVD evidence):

- Baseball
- Cricket
- Mountain walking
- Rock climbing
- Rounders
- Skiing
- Snowboarding
- Tennis
- Track and field athletics.

Candidates being assessed in these activities may still be called to moderation to answer questions on or demonstrate knowledge of skills associated with these activities even if final assessment of them by the centre has yet to take place.

If you have any queries about this notice, please call our Customer Contact Centre on 01223 553998.