

**To be opened two working days before the exam
(Exam date: Tuesday 15 May 2012)**

AS GCE MEDIA STUDIES

G323/IT Key Media Concepts (Radio Drama)

INSTRUCTIONS FOR TEACHERS



INSTRUCTIONS TO TEACHERS

- The extract is for use with Section A of the Key Media Concepts (Radio Drama) question paper.
- The audio extract is played four times for analysis with the correct amount of time in between each hearing for note-making. There is no need for the invigilator to stop or re-start the audio extract. The audio extract contains a two minute break at the start for candidates to read Question 1 only on page 2 of the question paper before they listen to the first extract.

CHECKING PROCEDURES: TWO WORKING DAYS BEFORE THE EXAMINATION (Exam date: Tuesday 15 May 2012)

- The arrangements for playing the extract on the day of the examination should be planned in advance.
- You must ensure that all candidates are able to hear the extract easily.
- You should check that your audio playback equipment is working correctly.
- Before the day of the examination, play the audio extract through once in order to check sound quality. Ensure that this check is done under secure conditions in your Centre. In the event of any problems with sound that are not caused by your playback equipment, you should contact OCR's Question Paper Despatch team.
- The title of the extract must remain confidential.

BROADCASTING THE EXTRACT ON THE DAY OF THE EXAMINATION

- Ensure that all candidates can hear easily.
- The question paper contains instructions to candidates on when to make notes. You should ensure that all candidates follow these instructions.

RETURNING THE DVD AFTER THE EXAMINATION

- Please use the envelope and label supplied with the DVD to return it to OCR, DC10 Warehouse, Hill Farm Road, Whittlesford, Cambridge CB22 4FZ following the examination.
- This document consists of **2** printed pages.

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