

PRELIMINARY ENTRIES (ORDER FOR MATERIALS) JANUARY AND JUNE 2012 EXAMINATIONS

OCR collects preliminary entries for GCE Applied Art and Design, Design and Technology, ICT and Law, where in-course teaching guides and question papers are required at a very early stage of the teaching process.

If your centre offers any of the qualifications listed, please ensure that subject teachers are aware that they need to complete this form in order to receive the course materials. Please submit your preliminary entries by **31 January 2011**.

If you are not teaching any of the subjects shown, or are not intending to enter candidates for the January 2012 or June 2012 series, you do not need to complete or return this form.

If you have any queries about submitting preliminary entries, please contact the OCR Customer Contact Centre:

Tel: 01223 553998

(As part of our quality assurance programme, your call may be recorded or monitored for training purposes.)

Email: general.qualifications@ocr.org.uk

(Preliminary entries cannot be submitted via email. Entries received by email will be returned for resubmission.)

Changes to preliminary entries

If the number of candidates for a specification/unit later changes from the number originally submitted, and further materials are required, please submit a revised form showing the **new total number** of candidates.

Despatch of materials

Early release materials will be despatched to centres as follows:

Unit/specification	Materials despatched
GCE units F142, F143, F149	May 2011
GCE unit F521	September 2011
GCE units G062, G154, G156, G158	September 2011

If preliminary entries are received by OCR after the despatch has taken place, materials will be sent in a 'pick-up' despatch. These will start in October 2011.

Submitting preliminary entries is purely a mechanism for obtaining early release material and does not replace the need to make estimated and final entries.

For further information on submitting estimated and final entries, please refer to your OCR *Admin Guide and Entry Codes: 14–19 Qualifications*, which can also be downloaded from the OCR website.

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Please fax or post this form by **31 January 2011** to:

Centre Services, OCR, 1 Hills Road, Cambridge, CB1 2EU
Fax: 01223 552742

Enter your centre number and name in the boxes below:

Centre number						
Centre name						

In the table below, enter the number of candidates that you expect to enter for each specification/unit for examination in 2012:

GCE units	Jan 2012	Jun 2012
F142 Applied Art and Design (Preparing and working to a brief)		
F143 Applied Art and Design (The creative process)		
F149 Applied Art and Design (Professional practice and progression)		
F521 Design and Technology (Advanced Innovation Challenge)		
G062 ICT (Structured ICT Tasks)	Not available	
G154 Law (Criminal Law Special Study)		
G156 Law (Law of Contract Special Study)		
G158 Law (Law of Torts Special Study)		

Signed _____ Date _____

Position _____

Remember, you still need to make estimated and final entries for these specifications/units.