
Example Assignment

Unit 6: Working in Early-Years Care and Education

The portfolio work you produce for this assignment will be assessed to decide your mark for this unit.

New mums in your local area want to find out about the early-years provision available. You have been asked to produce a guide to inform them about the early-years care and education in your local area and explain the different ways in which children learn. The guide will include:

- information about different types of early-years care and education services available, **two** private, **two** statutory, **two** voluntary and **two** informal;
- influences of national policy on early-years service provision;
- **two** job roles in **one** early-years setting;
- **two** strategies that aid learning;
- **two** factors that affect learning and development from each of the **three** main groups;
- evidence of planning and implementing an activity to encourage learning and development.

Activity 1 (AO1)

Collect information about early-years care and education services available in your local area.

Choose **two** examples from each sector:

- private;
- statutory;
- voluntary;
- informal.

For each example chosen you must:

- write about the purposes;
- mark the example on a map of the local area;
- use a key to explain the different sectors the examples belong to.

Activity 2 (AO1)

Invite a speaker from an early-years sector to come into your centre to talk about the influences of national policy on early-years provision.

Write up your findings about the influences of **one** national policy on **one** of your chosen examples.

Activity 3 (AO2)

From **one** early-years sector choose **two** job roles.

Collect information about the **two** chosen job roles. Information could be collected through questionnaires, interviews, observation, work experience, books, Internet etc.

For each job role you must include information about:

- **three** main features of the role;
- tasks carried out on a day-to-day basis;
- timescale or plan of their working day;
- qualifications required;
- **three** skills required with examples.

Activity 4 (AO2)

Describe the early-years' care values.

Include examples of how each care value could be applied by your **two** chosen care workers.

Activity 5 (AO3)

Gather information from a range of different sources (people, magazines, books, Internet, etc.) about how different factors can affect learning and development.

You could arrange to visit an early-years setting and observe how different factors can affect learning and development. If a visit is not possible, you could invite an early years' specialist to come into your centre and talk to the group.

Use the information you have gathered to explain how factors affect learning and development.

You must include **two** factors from each of the following categories:

- social;
- economic;
- environmental.

Activity 6 (AO3)

Analyse how **two** different strategies from the following list could be used to help children learn in **two** different ways, e.g. direct and indirect.

- visual;
- listening;
- oral;
- experiential.

Activity 7 (AO4)

Plan and implement an activity which lasts for **10-15** minutes for a child/children in an early-years setting to encourage learning and development.

Your plan must include:

- aims and objectives to be achieved;
- outcomes expected;
- time plan;
- delivery methods;
- implementation methods;
- sources of feedback;
- criteria to be used to make judgements about success.

Activity 8 (AO4)

Use your own observations and feedback from other sources to evaluate the activity in terms of:

- your own performance;
- response of the child/children;
- achievement of aims and objectives;
- delivery methods;
- achievement of criteria used to judge success of the activity;
- effectiveness of purpose.

Make realistic recommendations for improvements which could be made to the activity.

Activity 9

Include a bibliography of all sources of information and reference sources within the text.